

**TOWN COUNCIL REGULAR MEETING  
THURSDAY, NOVEMBER 16, 2023**

**IN PERSON AT NASHVILLE TOWN HALL  
200 COMMERCIAL STREET  
AND VIDEO CONFERENCE VIA ZOOM**

**ATTENDANCE** - Council members present in person - President Jane Gore, Councilmember Anna Hofstetter, Vice-President Tyra Miller, Councilmember David Rudd, and Councilmember Andi Wilson. Also, in attendance - Police Chief Heather Burris, Town Manager Sandie Jones, Chief Administrative Officer Phyllis Carr, Town Attorney Wanda Jones tried to access by zoom but had a bad connection, Deputy Clerk-Treasurer Debbie Ferry, and Clerk-Treasurer Brenda Young.

**1. OPENING THE MEETING** – The meeting was called to order by President Gore at 6:34pm.

**A. Pledge of Allegiance**

**B. Roll Call by C/T**

**C. Approval of the Agenda** – Councilmember Hofstetter motioned to approve the agenda. Councilmember Wilson seconded. All were unanimously in favor of the motion.

**2. APPROVAL OF THE CONSENT AGENDA** - Councilmember Rudd motioned to approve the Consent Agenda. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.

**A. Consider Approval of Claims (Accounts Payable Vouchers and Payroll Allowance Docket)**

**B. Consider Claim – Elan Financial Services – Credit Card Statement – \$4,511.56**

**C. Consider Approval of Meeting Minutes – 9-21-2023 & 10-19-2023 Meetings and 11-09-2023 Executive Session**

**D. Consider Recommendation of A Rogers LLC dba The Nashville House (15 S. Van Buren Street) to State Alcohol & Tobacco Commission for Riverfront District License Renewal**

**E. Consider NAEC Funding Requests for Brown County High School Rhapsody Choir and Boy Scout Troop 190**

**3. CONSIDER WATER PURCHASE OFFER FROM INDIANA AMERICAN WATER –**

Discussion. Councilmember Rudd motioned to deny the offer from Indiana American Water. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.

**4. CLERK-TREASURER REPORT**

**A. Fund Balance Report** – C/T Young asked if there were any questions regarding the monthly financials. There none. She then asked for approval to compensate the Election Workers for a total of \$4,145. Councilmember Rudd motioned to pay the Election Workers. Councilmember Wilson seconded. All were unanimously in favor of the motion. C/T Young advised that there will be an Election Board meeting tomorrow.



## 5. MONTHLY DEPARTMENT REPORTS

- A. Police Department** – Police Chief Burris asked the Council for approval to rollover \$22,000 in the CCD Fund for the year 2024 since they have not spent the funds. Discussion. Councilmember Rudd motioned to transfer the funds to the 2024 CCD Budget. Councilmember Hofstetter asked C/T Young about rolling it over. C/T answered that it is easier to do this process than the other tax funds. Councilmember Hofstetter seconded. All were unanimously in favor of the motion. Chief Burris then gave her monthly department report.

### October 2023 Update:

- Juvenile community service hours-10
- Collaborative Meeting with The Town Council and The Police Merit Board
- Vevay Police Department visited The Nashville Police Department. Chief Woods and Sgt. Amy shadowed our Police Department and how we operate.
- Monthly training was conducted by Training Commander Mick Reddick and was on building clearance.
- Trick or treating was a success and Officers handed out candy in front of the Police Department from 5:00-7:00p.m.
- Officers navigated the safety of the Halloween parade with traffic safety.
- Chief Heather Burris worked with Habitat for Humanity with building of a local home.
- Officers attended the career call out day at Brown County High School.
  - Establishing a relationship to bring high school students to the police department for a career interest.
- Chief Burris was asked to be on an International Panel in Columbus for International Chaplains of Police to speak on how Chaplains can assist “Women in Law Enforcement”. There is an event scheduled in Eventbrite with a photo of Chief Burris and a bio.
- Officer Bolin was approved to be on the agenda of the Indiana Law Enforcement Academy for approval of her final attempt to take the Indiana LE exit exam to receive her ILEA certification.
- Officer Bolin and Chief Burris were asked to be a speaker at the local Girl Scout Troop meeting and will be speaking to girls age k-3 about females in Law Enforcement at the end of November.

- B. Fire Department** – Chief Sean Fosnight advised that they are up to 602 runs to date. They have picked up their new truck and it is not in service to date. It must be sent off to Ohio to have all the equipment professionally installed.

They will be selling old engine 13. They have sent 2 people to extraction training since they have worked on different types of wrecks.

### **C. Town Administration**

- **Baker Landscaping Bid Amendment** - Chief Administrative Officer Carr advised that in their packets was an additional \$1,016 that will need to be approved for Todd Baker as he forgot to put in the Mainstreet basket start up and take down. Councilmember Rudd motioned to approve the additional \$1,016. Vice-President Miller seconded. All were unanimously in favor of the motion.

- D. Town Attorney** - Attorney Jones was available by zoom but there was an issue with the connection, so Town Manager Jones updated in her place.



- **Changing Municipal Election Dates** – Town Manager Jones advised that Attorney Jones had been working on updating the Town of Nashville election cycles to be done along with the county elections.

**E. Town Manager** – Town Manager Jones introduced Whitney Kelly of ARa who replaced Tara Hagan. Whitney spoke about her background and that she is ready to work with the town.

- **DLZ Work Order 2 - Review PASER Ratings & Update Road Inventory Files and Inspect Commercial Drive** – Town Manager Jones explained the work order and then Councilmember Rudd motioned to approve. Councilmember Wilson seconded. All were unanimously in favor of the motion.
- **Agreement between the Heritage Fund and Project 46 Representatives** – Town Manager Jones spoke about the project and explained that our funds to be put into the Bartholomew County Foundation would be \$600. If the funds are not used the funds will come back to the town. Councilmember Hofstetter motioned to approve the funds. Councilmember Wilson seconded. All were unanimously in favor of the motion.
- **Restroom Attendant Contract** – The person who was the attendant decided that it wasn't the right fit for them. Town Manager Jones has found another person that is committed to serving as the Restroom Attendant and they will be paid on a weekly basis. Councilmember Wilson motioned to approve the contract. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.
- **Commission Appointments January 2024** – Town Manager Jones reminded the Council of the upcoming appointments.

## 6. OLD BUSINESS

- A. Consider Ordinance 2023-12 An Ordinance for Business License Rules and Procedures** – Town Manager Jones advised that the ordinance had been published in the newspaper but because there is a fine, we will need to have a 2<sup>nd</sup> reading and adoption. Councilmember Hofstetter motioned to have a 2<sup>nd</sup> reading of Ordinance 2023-12 by title only. Vice-President Miller seconded. All were unanimously in favor of the motion. Councilmember Hofstetter read aloud Ordinance 2023-12 by title only. Councilmember Hofstetter motioned to adopt Ordinance 2023-12. Vice-President Miller seconded. All were unanimously in favor of the motion.

## 7. NEW BUSINESS

- A. Discuss Work in Right-of-Way Permit Procedures** – Councilmember Rudd will be working with CAO Carr and Town Manager Jones on the development of a new form for this permit.

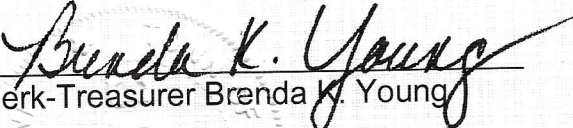
**8. PUBLIC COMMENTS** – There were none.

**9. COUNCIL COMMENTS AND ACTION ITEMS** – Councilmember Hofstetter spoke about the PACES meeting and encouraged those in attendance to take one of the flyers with the QR code to take the survey. Town Manager Jones advised that this information is also on the Town's website.

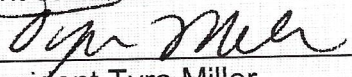
**10. ADJOURN** – Councilmember Rudd motioned to adjourn the meeting. Vice-President Miller seconded. The meeting adjourned at 7:03pm.

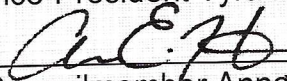


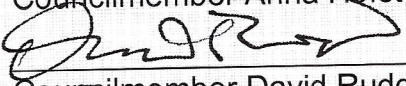
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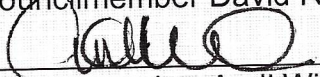
  
Clerk-Treasurer Brenda K. Young

  
President Jane Gore

  
Vice-President Tyra Miller

  
Councilmember Anna Hofstetter

  
Councilmember David Rudd

  
Councilmember Andi Wilson