

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, SEPTEMBER 6, 2018**

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Gredy (arrived at 5:32pm), Councilmember Arthur Omberg and Councilmember Dave Rudd. Also in attendance – Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Police Chief Ben Seastrom and Clerk-Treasurer Brenda Young.

COUNCIL BUSINESS – 5:30pm

1) CALL TO ORDER by Councilmember King at 5:30pm.

2) ROLL CALL by Clerk-Treasurer Young.

3) HIRING PROCEDURE

President King advised that Town Manager Rudd has taken another position and they would like to discuss this open position. Councilmember Omberg commented that he is not sure that they need a Town Manager at this time and believes they can cover this job in house. He could consider a part-time Economic Development Manager. Councilmember Omberg noted that three Town Council member seats are up for re-election and could possibly change the look of the Council. Councilmember Rudd agreed that this position should be up to the discretion of the next board coming in. Councilmember Rudd asked that they bring this back up in January and Councilmember Omberg agreed. Discussion.

Vice-President Gore spoke about financial controls and making sure someone was watching the finances. Discussion. Utility Manager Cassiday reported they have trained their employees to watch what they do and how to save money in all aspects of their duties. He told how the wastewater plant is saving money on UV bulbs as one way they are saving money.

Clerk-Treasurer Young advised that the Town Council members have always had the financials every month and with the changes in the new Internal Controls statutes, the Town Council must be more involved with the financials and document their review and approval each month. President King confirmed this is not a one meeting a month job. They must attend multiple meetings and review multiple documents.

President King summarized that they will wait until January to discuss the Town Manager/Economic Development Director position.

Clerk-Treasurer Young announced that Utility Billing Clerk Crabtree is retiring at the end of this year. She advised they will need to train a new person before Mrs. Crabtree leaves and hopes to have someone hired by the second or third week of October. That would allow for them to train through two billing cycles. Discussion. Clerk-Treasurer Young advised that this would be a full time position within her department.

Vice-President Gore asked Utility Manager Cassiday about the number of workers he will need now that the meter reading has gone from four days of work down to four hours of work each month. Utility Manager Cassiday advised it will never allow for him to have fewer workers but rather it will allow for his workers to do those things that need to be done such as water leaks, replacing valves, hydrant work, and etcetera.

4) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COUNCIL

Police Chief Seastrom reported that he has talked with the Council previously about sharing the space at the Police Department with Community Corrections. The County is asking for a memorandum of understanding instead of a contract for space. Police Chief Seastrom explained the County would like to trade services rather instead of transferring money.

President King asked if any construction in the building for the County's need would be paid by the County. Police Chief Seastrom advised they haven't gotten that far yet but it would be written in a final agreement and signed by the Town Council as they own the property. Councilmember Rudd commented that he would be happier with a memorandum of understanding rather than rent. Councilmember Omberg voiced concern about the increase in utilities. Discussion.

Councilmember Rudd and Vice-President Gore approved of using a memorandum of understanding. Councilmember Omberg would like to set a rent value in the memorandum of understanding. President King asked for a list of rooms that are to be used and they will figure out what the rent would be worth for the space. With the Council's permission, Police Chief Seastrom will proceed with the conversation with the County on use of the building and Vice-President Gore agreed to sit in on the conversation. President King commented that this is a good example of how the Town and County can work together and help each other out.

Administration Manager Carr presented a letter from Maple Leaf Performing Arts Center Board Member Bruce Gould requesting a letter of support for a grant they want to pursue. She advised the grant funds would be used to enhance the appearance of the lobby area and create a memorable first impression. Discussion. Utility Manager Cassiday offered to write the letter of support for the Town Council to sign.

Administration Manager Carr passed out the proposed sign amendment ordinance and advised they will be holding a public hearing for the ordinance on Thursday, September 20, 2018 at 6:30pm. She explained the amendments incorporate the recent US Supreme Court decisions that were made regarding signage. Administration Manager Carr noted that electronic signs are still prohibited in the County and the Town.

Vice-President Gore reported that former Town Manager Rudd advised there was money left from the grant for the Village Green that needed to be transferred. Clerk-Treasurer Young advised that she has not received any information or approval to transfer the funds. She advised that after the \$50,000 grant was closed out there was a balance of \$38,964.08 left unspent. Clerk-Treasurer Young explained that normally they must reimburse the State for the funds that were not used. Vice-President Gore would like to have some of the funds as Rotary ran over their budget to do the Town Pump repairs at the Village Green. Clerk-Treasurer Young advised she will be addressing these grant funds with the State.

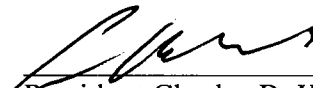
Vice-President Gore announced that Rotary will be planting five trees at the new town park on September 22, 2018.

5) ADJOURNMENT


Councilmember Rudd made a motion to adjourn the meeting. Councilmember Omberg seconded the motion. President King adjourned the meeting at 6:11pm.

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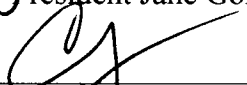
The audio recording made at the Town Council meeting on 9-06-18 is retained in the office of the Town Clerk-Treasurer.



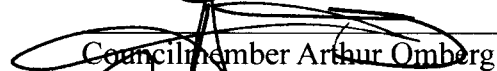
President Charles B. King



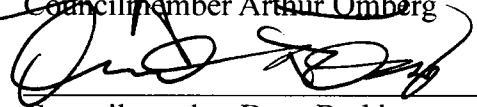
Vice-President Jane Gore



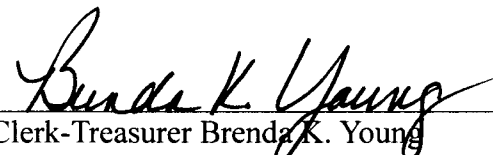
Councilmember Alisha Gredy



Councilmember Arthur Omberg



Councilmember Dave Rudd



Clerk-Treasurer Brenda K. Young