

NASHVILLE TOWN COUNCIL MEETING

THURSDAY, NOVEMBER 17, 2016

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore and Councilmember Dave Rudd. Council members not present – Councilmember Alisha Gredy and Councilmember Arthur Omberg. Also in attendance – Town Manager Scott Rudd, Town Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Town Attorney Andy Szakaly, Police Chief Ben Seastrom and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30pm

1) CALL TO ORDER by Councilmember King at 6:30pm.

2) PLEDGE OF ALLEGIANCE

President King asked all in attendance to rise and recite the Pledge of Allegiance.

3) ROLL CALL by Deputy Clerk-Treasurer Ferry.

4) NOTES TO NOTE

President King appealed to residents and shop owners to respect the Town's intent on not using flashing or motion lights in decorating for the holidays in the Village area. He doesn't want the area to look like a carnival but rather be happy and enjoy the holiday season. President King encouraged people to put up color lighting to make the village look festive.

President King reminded everyone that there have been changes in town such as new sidewalks and removed parking places. He encouraged people to make sure they are parking in an authorized space before leaving their vehicles.

5) APPROVAL OF THE MINUTES – 10-06-16 MEETING AND 10-20-16 MEETING

Councilmember Rudd moved to approve the minutes of 10-06-16 Meeting and 10-20-16 Meeting. Vice-President Gore seconded the motion. All were unanimously in favor.

6) APPROVAL OF THE AGENDA

President King advised they will move the paving bids up to Written Communications.

7) CLAIMS

Vice-President Gore advised that she reviewed the claims that are before the Council and made a motion to approve the claims for the period of 10-14-16 through 10-31-16 and for the period of 11-01-16 through 11-10-16. Councilmember Rudd seconded the motion. All were unanimously in favor.

Vice-President Gore made a motion to approve the claim for Speedway Gas Station in the amount \$3,000.61 Councilmember Rudd seconded the motion. All were unanimously in favor.

President King asked about the taxes the Town pays in purchasing gas since they are tax exempt. Deputy-Clerk Treasurer Ferry advised the Town receives a federal tax credit for diesel, gasoline and state motor fuel tax.

8) COMMUNICATIONS

A. Written

• PAVING BIDS

Administration Manager Carr and Utility Manager Cassiday opened the following three paving bids:

- E&B Paving with a bid of \$495,424.55

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- Wallace Construction with a bid of \$244,867.13 but did not bid the overlay
- Milestone with a bid of \$291,316.30

Administration Manager Carr asked that they take the bids under advisement and will get back to the contractors. Vice-President Gore made a motion to take the bids under advisement and discuss them at the December 1, 2016 meeting. Councilmember Rudd seconded the motion. All were unanimously in favor.

B. Audience

None.

BOARDS AND COMMISSIONS REPORTS

1) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT

A representative was not present to give a report.

2) TREE BOARD

Administration Manager Carr advised the Tree Board decided to have some trees removed and she believes this work was to start this week but she has not heard back from the contractor. Administrator Carr advised the Tree Board has purchase some new trees and will plant them near the following locations: Artist Colony Inn, Fearin's Ice Cream, Miller Architects, Allison House, Jane Gore Realty, Sheriff's office, Tree Top Lane, Rob Besosa's shops, Orchard Hill, the Masonic Lodge and the Art Gallery.

3) DEVELOPMENT REVIEW COMMISSION REPORT

Administration Manager Carr advised the Commission met on Tuesday and they approved seven COAs and three signs.

DRC President Penny Scroggins reported the Commission has received an application for a seat on the DRC. They will have two openings on the Commission as Tess Kean and Ric Fox have resigned. She referred to Brandon Harris's application and noted he attended the last DRC meeting. DRC President Scroggins believes Mr. Harris is a very qualified individual and the DRC is asking that the Town Council appoint Mr. Harris to the DRC.

Councilmember Rudd made a motion to appoint Brandon Harris to the Development Review Commission. Vice-President Gore seconded the motion. All were unanimously in favor.

DRC President Scroggins advised that ninety percent of what the DRC does is approve signs. She asked the Council if she could come up with a checklist to allow certain signs to be approved in-house and streamline the process. Discussion. President King asked that she provide a draft of the checklist to the Town Council for their review. Town Manager Rudd noted if they go with the checklist they will be amending the DRC guidelines and wondered if the change would have to go before the Plan Commission for their approval. Brown County Planning & Zoning Director Chris Ritzmann believes a change in guidelines would need to go before the Area Plan Commission. Discussion. The Council agreed to have DRC President Scroggins create a checklist for signage approval.

4) ARTS AND ENTERTAINMENT REPORT

Arts and Entertainment Commission President Cathy Martin reported the Commission is in the planning stages of moving some public art sculptures to different locations in Town. The Commission

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has purchased the BETA "All Together Now" sculpture which will be moved to Coachlight Square. The "Dancers" sculpture will be moved to the Pat Reilly parking area. They are discussing moving the "High Lonesome" sculpture to the Village Green area but do not have final plans. NAEC President Martin noted Commission Member Michael Fulton is in charge of relocating the sculptures and is doing a great job. She added that Shelby Materials has offered to help them move the sculptures.

NAEC President Martin reported the Commission is working on the décor for the Village Green Restrooms and hope to get some Hohenberger photos on the walls in the big room soon. She noted they appreciate working with the Parking and Public Facilities Commission on this project.

NAEC President Martin announced they have received an endowment fund of \$75,000 from the estate of Robert J. Hoffman of Fort Wayne, Indiana. The money will be in a pass through fund at the Brown County Community Foundation and allow them to use the funds for future projects.

President King asked how many openings there are on the Commission. NAEC President Martin advised they have two openings. Vice-President Gore made a motion to appoint Michele Wedel to the Arts and Entertainment Commission. Councilmember Rudd seconded the motion. All were unanimously in favor. NAEC noted Ms. Wedel was in attendance at their last meeting and believes she will be a great addition to the Commission.

5) PARKING AND PUBLIC FACILITIES REPORT

Parking and Public Facilities Commission President Lamond Martin reported they did not have a quorum this month. However, previously the Commission had recommended Susan Spagnuolo to be appointed to the Commission.

Vice-President Gore made a motion to appoint Susan Spagnuolo to the Parking and Public Facilities Commission. Councilmember Rudd seconded the motion. All were unanimously in favor.

PPFC President Martin advised they have not moved forward on the security camera situation because they are still waiting on a second bid. Once they receive and review the bids, the Commission will bring their recommendation to the Council.

President King asked if they are working on their concept of the walkway through Pittman House Lane. PPFC President Martin reported they are still working on this, selecting light poles and developing a plan for the area. He noted this area was used quite a bit by pedestrians this fall.

PPFC President Martin spoke about the safety issues of skateboarders on the sidewalks as well as crossing the highway. President King agreed skateboarding is an issue.

6) REDEVELOPMENT COMMISSION REPORT

Town Manager Rudd advised the Commission met this month and are talking about a housing study and how to move this forward. The County Redevelopment Commission is also working on housing and the two commissions are working together to figure out how to solve the housing problems in our community.

Town Manager Rudd reported the Redevelopment Commission is also working on a three year plan to put meat on the bones of all the priorities they have including broadband.

7) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

Nothing further presented.

NEW BUSINESS

1) FLOODPLAIN ORDINANCE 2016-10

Brown County Planning & Zoning Director Chris Ritzmann advised the floodplain ordinance before the Council is ready to be signed as it has been approved by FEMA and INDNR.

Vice-President Gore made a motion to have the first reading of Ordinance 2016-10 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Vice-President Gore read aloud Ordinance 2016-10 by title only.

Councilmember Rudd made a motion to suspend the rules and have the second reading of Ordinance 2016-10 by title only. Vice-President Gore seconded the motion. All were unanimously in favor. Vice-President Gore read aloud Ordinance 2016-10 by title and first paragraph.

Councilmember Rudd made a motion to adopt Ordinance 2016-10. Vice-President Gore seconded the motion. All were unanimously in favor.

2) BROWN COUNTY AREA PLAN COMMISSION CERTIFICATION FOR RYAN SEWARD (BECKY WALLACE, ROBERT GREY) REZONE REQUEST – ORDINANCE 2016-13 AN ORDINANCE TO REZONE PROPERTY AT 140 W. MAIN STREET

President King asked Council's permission to postpone the rezoning ordinance until the next meeting on December 1, 2016 when all the Council members will be present.

Vice-President Gore made a motion to table the discussion and vote on the Area Plan Commission Certification for Ryan Seward rezone request and postpone it to the December 1, 2016 meeting. Councilmember Rudd seconded the motion. All were unanimously in favor.

3) ORDINANCE 2016-14 ARTS AND ENTERTAINMENT COMMISSION TERMS

Arts and Entertainment Commission President Martin explained the current terms of commission members are two and three year terms and the intent of this ordinance is to have the two year term to be changed to a three year term.

Councilmember Rudd made a motion to have the first reading of Ordinance 2016-14 by title only. Vice-President Gore seconded the motion. All were unanimously in favor. Vice-President Gore read aloud Ordinance 2016-14 by title only.

Councilmember Rudd made a motion to suspend the rules and have the second reading of Ordinance 2016-14 by title only. Vice-President Gore seconded the motion. All were unanimously in favor. Vice-President Gore read aloud Ordinance 2016-14 by title only.

Councilmember Rudd made a motion to adopt Ordinance 2016-14. Vice-President Gore seconded the motion. All were unanimously in favor.

Town Manager Rudd readdressed the endowment that the Town received from work by Cathy Martin on behalf of the Arts and Entertainment Commission. He noted this is one of the larger gifts that the Town has received and thanked Ms. Martin for her work on getting this endowment. Town Manager

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Rudd explained this gift is over seven times the annual budget of the Arts and Entertainment Commission.

4) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL

Nothing presented.

RECESS A recess was called from 7:15 pm to 7:21 pm

REPORTS

1) CLERK-TREASURER – BRENDA YOUNG

A. TOWN COUNCIL BOARDS/COMMISSIONS APPOINTMENTS

Administration Manager Carr explained the Council had before them a list of Commission member appointments that are coming up at the end of the year to take under consideration. President King commented that he would like to make any appointments they can tonight. Administration Manager Carr suggested they can make the appointments of those people that want to continue on certain boards and commissions.

Councilmember Rudd made a motion to reappoint Jim Hays to the Alcoholic Beverage Commission. Vice-President Gore seconded the motion. All were unanimously in favor.

Councilmember Rudd made a motion to reappoint Sharon Crabtree to the Animal Control Commission of Brown County. Vice-President Gore seconded the motion. All were unanimously in favor.

Vice-President Gore made a motion to reappoint Dave Rudd to the Brown County Community Corrections Advisory Board. President King seconded the motion. All were unanimously in favor.

Vice-President Gore made a motion to reappoint Dave Rudd to the Brown County Emergency Management Board. President King seconded the motion. All were unanimously in favor.

Vice-President Gore made a motion to reappoint Alisha Gredy and Arthur Omberg to the Brown County Solid Waste Board. Councilmember Rudd seconded the motion. All were unanimously in favor.

Councilmember Rudd made a motion to reappoint Kevin Ault, Gloria Dobbs, Matt Gray, Lamond Martin and Susan Spagnuolo to the Nashville Parking and Public Facilities Corporation. Vice-President Gore seconded the motion. All were unanimously in favor.

Councilmember Rudd made a motion to reappoint John Davis, Bruce Gould, Cathy Paradise, Rick Patrick and Mark Shields to the Nashville Tree Board. Vice-President Gore seconded the motion. All were unanimously in favor.

President King advised that his appointment, Ric Fox, has resigned from the Nashville Redevelopment Commission. He will have a new appointment by the next regular Town Council meeting.

Councilmember Rudd made a motion to reappoint Jane Gore and Dan Snow to the Nashville Redevelopment Commission. President King seconded the motion. All were unanimously in favor.

President King advised they would make the remaining appointments at the December 1, 2016 meeting.

2) TOWN MANAGER/ECONOMIC DEVELOPMENT DIRECTOR – SCOTT RUDD

A. BROWN COUNTY REGIONAL SEWER DISTRICT

Town Manager Rudd introduced Evan Werling and asked him to speak about the Brown County Regional Sewer District. Mr. Werling commented that it has been a pleasure working with President King and Town Manager Rudd on this project. He is hoping this is the first of a lot of things they will be doing down the road together in economic development.

Mr. Werling advised they need to make a decision on whether they want to move forward on this project at their December 6, 2016 meeting, otherwise they will miss out on financing. He asked to receive the numbers from the Town no later than November 29, 2016 so those numbers can go into the Preliminary Engineering Report and be finalized by the engineer. Mr. Werling explained by the County and Town working together they will quit duplicating efforts and benefit from working together.

Town Manager Rudd explained the next step in the process is for the Council to provide a letter of support for the project as well as the numbers for the PER. He will bring a letter and the financial numbers to the Council at the December 1, 2106 meeting for their approval.

B. UMBAUGH AGREEMENT

Town Manager Rudd advised that he and Clerk-Treasurer Young have met with representatives from Umbaugh about the financial plan they have been working on. After they receive their 1782 notice, they will have a Council work session with Umbaugh.

Town Manager Rudd reported he and Utility Manager Cassiday have discussed the utilities capital plan and they would like to bring on an engineer to help them look forward and project some of those needs for the Town's infrastructure. He may bring a proposal to the December 1st meeting about a firm that they want to bring on to help them.

C. PEOPLES STATE BANK LOAN ADJUSTMENTS

Town Manager Rudd reported they adjusted a number of their loans capitalizing on the historically low interest rates.

D. FLOOD RESPONSE GRANT

Town Manager Rudd advised they have received a Flood Response Grant to plan for flood events in town. He explained to an engineer the challenges they have at the wastewater treatment plant when the road floods. The engineer took this information to DNR and they were able to give the Town this \$20,000 grant. Town Manager Rudd advised this grant will help them to monitor the river level, prepare and respond to flood events.

E. HOOSIER HILLS SCENIC BYWAY

Town Manager Rudd advised the Hoosier Hills Scenic Byway is something that the Morgantown Town Council President has come up with. A group of people, including Town Manager Rudd, have come together to try and plan this. They think they can get a State designated scenic byway that will come through Brown County from Morgantown. President King advised part of the highway is already designated and wondered if it could have two designations at one time. Town Manger Rudd believes it could have more than one designation and bring more attention to the area.

F. WATER LOSS INSURANCE

Town Manager Rudd advised that he and Utility Manager Cassiday attended a conference with the Alliance of Indiana Rural Water. He passed out information on a company that he would like to have come in and give a presentation to the Council on water loss insurance. President King commented that he has wanted to look into this for years. Town Manager Rudd commented that a program like this can help residents and the Town and customers would be automatically enrolled unless they opt out.

G. POLICE DEPARTMENT ROOF CONSTRUCTION

Police Chief Seastrom advised the roofers are on-site and doing a good job. They are already starting to put down the metal roof on the back side of the building and hopefully they will be done tomorrow.

Town Manager Rudd announced they were able to hire a local contractor to put on the metal roof. They did have a minor delay because they had to go before the DRC as they were changing from a shingle to metal roof. He suggested in the future they look at what can be approved in-house so that projects can be approved quicker.

H. TOWN HALL ROOF

Town Manager Rudd reported there are some issues with the ceiling in the meeting room and some past water leak issues in the ceiling throughout the building. He has received one bid to fix the issue and is awaiting a second bid next week. He asked the Council's permission to move forward with a true repair to the roof including any possible mold remediation. Vice-President Gore asked what the bid amount was. Town Manager Rudd explained the first bid he received was for flashing repair only and he wants to get the roof inspected as well. There is also some siding that may need to be replaced. He offered to bring the bids back to the Council at the December 1, 2016 meeting for their review.

Vice-President Gore asked when the last roofing was done if the whole roof was replaced. Town Manager Rudd and Utility Manager Cassiday advised the whole roof was replaced. Town Manager Rudd noted the problem seems to be some of the flashing and siding.

Councilmember Rudd made a motion to allow Town Manager Rudd with his discretion to follow through with the repair of the Town Hall and including awarding a contract if necessary. Vice-President Gore seconded the motion. All were unanimously in favor.

I. FIBER OPTIC INSTALLATION AT TOWN HALL UPDATE

Town Manager Rudd reported they are currently connected to fiber optic high speed internet from Smithville. He advised the internet speeds are 20-30 times faster than what they had with AT&T. Administrative Assistant Mary Beth Fisher has been working on wrapping up loose ends with AT&T and transitioning services to Smithville. Town Manager Rudd commented that they are looking at using another provider to reduce their costs on the remaining lines.

Police Chief Seastrom advised he is also looking to switch phone and internet services from AT&T at the Police Department as they are having lots of issues with outages. He has been talking with Newwave Communications to provide these services and they are willing to do a one year contract at \$119.96 per month. There will be a \$100 installation fee but they will receive medium high speed internet, three phone lines with one free static ip which will help them. Police Chief Seastrom advised this will be a significant savings for the department.

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Councilmember Rudd made a motion to allow Police Chief Seastrom to switch phone and internet services from AT&T to Newwave Communications. Vice-President Gore seconded the motion. All were unanimously in favor. Police Chief Seastrom will set this up tomorrow.

J. GRANT OPPORTUNITY

Town Manager Rudd advised there is a grant for \$1,000 that he would like their permission to apply for tomorrow. This grant is for a Christmas project but he does not believe decorations are included. Council agreed to give permission to Town Manager Rudd to apply for the grant.

3) UTILITY MANAGER – SEAN CASSIDAY

A. NEW SIDEWALKS AND CROSSWALKS

Utility Manager Cassiday reported there are new sidewalks in front of the Tilton property and also both sides of the church annex building on Van Buren Street. They will be installing new sidewalks next year in front of the BP gas station on Van Buren Street.

Utility Manager Cassiday advised they have applied for the permit to install two cross walks on Van Buren Street. One will be from School House Lane to the Subway parking lot area and the other will be from the entrance to the Davis property by Sweetea's to the south section of the church annex building.

Utility Manager Cassiday advised where the new sidewalk was installed on the north side of the church annex building, they will yellow strip the area and eliminate the parking spaces tomorrow.

4) ADMINISTRATION MANAGER – PHYLLIS CARR

A. VILLAGE GREEN REVITALIZATION PROJECT UPDATE

Administration Manager Carr reported they are working on the RFP for the work on the Village Green area. The town pump was opened for their inspection. They have received an estimate of around \$9,000 - \$10,000 to relocate the electrical panel and this does not include the work by Duke that will need to be done.

B. SIGNAGE UPDATE

Administration Manager Carr advised they are continuing to work on it as time permits. They will schedule a meeting to go over the new sign ordinance.

C. FIRE HYDRANT INVENTORY

Administration Manager Carr reported they have inspected 111 hydrants as of today and they are continuing on with the project.

5) POLICE CHIEF – BEN SEASTROM

A. COUNCIL INQUIRIES

Police Chief Seastrom announced that Shop with a Cop will be held on December 17, 2016 and they are starting to take donations. They had 85 children for last year's event and hoping to meet that number again this year.

Police Chief Seastrom reported the work on the new roof is moving along. There will be a car wash moving in next door and work has already begun.

Utility Manager Cassiday spoke about the water line leak that was in the Police Department's parking lot. They are continuing to monitor the situation.

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Police Chief Seastrom advised the parking lot in the back of the Police Department is almost completed and the workers next door helped to do the work.

6) TOWN ATTORNEY – ANDY SZAKALY

Town Attorney Szakaly advised the owners of the car wash contacted him and asked that a survey be done to make it very clear where the easement really is. They also asked that the easement agreement last as long as the Town owns the property. He explained the car wash owners will be granting the Town the easement for access to the back lot of the Police Department.

Town Attorney Szakaly announced he will be taking the position of the Chief Deputy Prosecutor for the County as of January 1, 2017. Therefore the Town Council will have to hire other counsel.

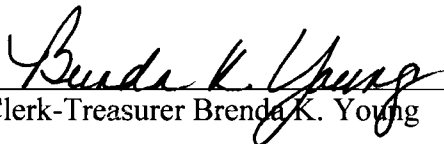
7) ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Nothing presented.

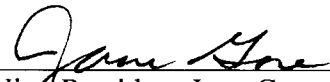
ADJOURNMENT

Councilmember Rudd moved to adjourn the meeting. Vice-President Gore seconded the motion. All were unanimously in favor. President King adjourned the meeting at 8:00pm.

The audio recording made at the Town Council meeting on 11-17-16 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Charles B. King


Vice-President Jane Gore


Councilmember Alisha Gredy


Councilmember Arthur Omberg


Councilmember Dave Rudd