

Nashville Utility Service Board

April 12, 2024 Meeting Minutes

Members Present: President Pam Gould, Vice-President Alyn Brown, Member Tom Roberts, and Member Jim Cramer. Member Absent: Member Nancy Crocker. Also in attendance: Chief Administrator Phyllis Carr, Town Manager Sandie Jones and ms Consultants Representative Nathan Delisle.

1. Opening the Meeting

President Gould called the meeting to order at 10:05am.

2. Roll Call

All presented stated their name. President Gould congratulated Scott Dick on his appointment to the Town Council. She welcomed new USB Member Jim Cramer.

3. Minutes: Three sets of minutes to approve, 11/4/2023, 2/9/2024 and 3/15/2024.

President Gould said no issues with 11/4/2023 minutes, she said the amendment was not added to the 2/9/2024 minutes and wants to table them. She also wants to table the 3/15/2024 minutes due to some comments she would like added to them.

Vice-President Brown made a motion to approve the 11/4/2023 minutes and table the 2/9/21024 and 3/15/2024 minutes. Member Roberts seconded the motion. Motion carried.

4. Adjustment Requests

President Gould stated that she, Scott, Sandie spoke to Sandy Freshour and Gary Huett regarding the water issue during LSL testing. Pam wanted a meeting w/ECO, Ziptility, Robin and any USB members. Phyllis explained they haven't been able to meet due to the sewer project going on. Discussion.

Vice-President Brown made a motion to pay half of the repairs in the amount of \$508.71, this includes the \$8.71 water adjustment. Member Roberts seconded the motion. Vice-President Brown, Member Roberts and Member Cramer voted in favor, President Gould voted against. The motion carried 3-1.

Monthly Adjustment Summary:

Water/Sewer Operator Willey signed off on the submitted adjustments except for the Commercial water adjustments. Commercial users are not awarded water adjustments. Vice-President Brown made a motion to approve adjustments except for Acct. 5013000 and water on Acct. 30016002. Member Roberts seconded the motion. Motion carried.

5. Monthly Reports:

A. Water Budgets and Sewer Budget

Representative Delisle reviewed the budget and stated that the sewer side is misleading. The loan expenses were prepaid. The loan funding has not been processed yet with the bank. The Engineering fees came out of operating Budget. That loss will go away after reimbursed.

Vice-President Brown asked about the Sewage contract services as it is over budget. Representative Delisle: advised that he and Dax are trying to find out what caused the overage. Discussion.

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President Gould asked that Water/Sewer Operator Willey follow-up with where the water from Eastern Monroe is used in our system.

B. Water Loss Report

Representative Delisle advised that the water loss numbers were up this month. Last month, changed out 8 commercial meters and that did lower our water loss. He reported that there were also water line breaks at the IU Medical Building construction site.

Administration Manager Carr noted that ECO has been filling up Hydro vac at the plant to do the Lead Service Line testing and the Town uses extra water for the hydrovac and jetter. Town Manager Jones asked Representative Delisle to work with Water/Sewer Operator Willey on the water loss numbers to be more specific (water breaks, ECO use, etc.) Discussion of the master meters owned and calibrated by BCW. Discussion about calibrating meters.

Member Cramer suggested isolating certain areas getting water, and then check the water usage of the customers in this area. Nathan Delisle: 2 meters \$1, 500 for 2 months - rent? Representative Delisle will get the cost of renting two meters for two months of testing.

C. Sanitary Sewer Wastewater Rehab

Representative Delisle announce the 4/2/2024- Pre-Construction Meeting with Mitchell & Stark, Sub-Contractors will be held on May 2, 2024 at Town Hall. Ara does Bacon/Davis and wage reporting on this project. **President Gould:** asked about the timeframe for the completion of the project. Representative Delisle advised it is scheduled for 2026 and the completion of the lift station will be April or May of 2025.

D. Engineers Report

Representative Delisle presented the IDEM 1st Quarter 2024 Report.

6. New Business

A. Kritzer Sewer Service Request

Representative Delisle explained that the family wants to separate property in half and to put a house on the one half with water and sewer.

Representative Delisle advised that a three-inch sewer pipe would have to be installed. This will allow for providing sewer to Jackson Branch Ridge Road to Helmsburg Road. It would be very expensive to do gravity sewer, also need larger row of easements and getting rights-of-way. Discussion. Administration Manager Carr presented a quote from Gehring to run sewer to the property and grinder pumps. The Commission liked the idea and wants more information on the cost and specs to run the line. Town Administration will write a letter to Kritzer’s advising that sewer could be available at this location.

Vice-President Brown move to adjourn. Member Cramer seconded the motion. President Gould adjourned the meeting @ 12:14pm



President Pam Gould

05/10/24
Date