

## Nashville Utility Service Board

### Meeting Minutes

February 9, 2024

Commission members present: President Pam Gould, Vice President Alyn Brown, Secretary Nancy Crocker, Member Tom Roberts. Also in attendance: Water/Sewer Operations- Robin Willey, Chief Administrator Phyllis Carr, Town Manager Sandie Jones, ms consultants Representatives - Nathan Delisle and Dax Norton.

#### 1. Opening the Meeting

President Gould called the meeting to order at 10:01am.

#### 2. Roll Call-

Four USB Members Present. Member Scott Dick was absent.

#### 3. Minutes-

No Minutes to approve.

#### 4. Adjustments-

**Phyllis:** There were four asking for adjustments. Three were approved by Robin. One did not meet the criteria.

Motion was made by Alyn Brown to approve the three that Robin recommended for approval.

Motion was seconded by Nancy Crocker. Motion carried 4-0.

#### 5. Budget-

Dax Norton: A lot of annual up front lump sums come out for January and February. Vehicles, memberships, and money spent for IDEM and postage for Sanitary Sewer Project.

#### 6. Operations-

**Robin Willey:** Everything is going smoothly. The plant is getting things ready for construction.

Solids are doing well. Installed two lift stations themselves. Robin said he has two proposals for Tree Removal he wants to talk about.

Robin is asking the Board about extending the tower at Town Hall and placing an antenna on it. Have already purchased a \$20,000.00 antenna.

**Heather Burris-** Police Department, said she would check status of the tower, as in if they use it now and how much use. Maybe they could share the tower. She will email the information to the Board.

The Board had discussions about this, and Dax Norton said he would like to see a full study report from Ben Christiansen with Utility Supply, before further discussion. All agreed. Robin will speak with Ben.

## **7. Discussion Regarding Solar Eclipse Viewing in Nashville**

All Board Members, Dax Norton and Heather Burris, started discussion/planning for the upcoming Solar Eclipse viewing. The Board is expecting this to bring many people to Nashville. They discussed issues such as food, bathroom facilities and massive traffic leading in and out of Nashville.

Heather wanted to speak to the Board about doing a possible stipend for the essential workers that will be putting in long hours for several days. She was thinking maybe some extra money for them for the long hours and being away from their families. Heather is working with the Community Foundation for some help with this, and she said the USB could contact them to see if they can get aid as well for the essential workers. Heather said she is working with Town Council on this, which the USB Board, feels that it is up to Council to decide.

President Gould said, she does think the water/wastewater Staff is the USB's concern. Supplying food, places to stay, etc. Secretary Crocker agreed. She will try to get others to prepare food, and investigate bathroom facilities for the staff, since they will have trouble getting in and out of town. Dax stated that the area to get back to the plant needs to be blocked off, so no one tries to camp there. There could be emergencies and that needs to stay clear. Robin agreed with this.

Dax said he & Alyn Brown could work on a coop plan. There will be on-going discussion about this.

Sandie Jones said there will be a Community Meeting on March 5, 2024, and for Business Owners on February 16, 2024.

## **8. Waste Water Treatment Plant updates**

**Nathan Delisle-** Things are in a very good place regarding easements. Two of the Three are in hand. Wanda is working on the third one. All permits for the project have been acquired. Bid opening was this past Wednesday. Received some favorable bids. Two total bids. Mitchell & Stark and Reynolds Construction. Mitchell & Stark is the apparent low bidder. All required documents are there. Mitchell & Stark Bid came in at \$18,645,997.31.

There are two alternative bids that included protective liners. Nathan is recommending both alternative bids.

USB is recommending to the Town Council to award the contract to Mitchell & Stark Construction in the amount of \$18,645,997.31.

Nancy Crocker made a motion to send to Town Council for acceptance of the Mitchell & Stark Bid and the Mitchell & Stark Alternative Bids in the amount of \$18,645,997.31. Alyn Brown seconded the motion. Motion carries 4-0.

Nathan said Mitchell & Stark will mobilize equipment in May. March and April will be a lot of paperwork (contracts) SRF closing is on for March 12, 2024.

## **9. Tree Removal**

Robin Willey- Robin has two quotes for tree removal- Robin and crew will take down a few small trees to cut some of the cost. He liked the quote from Treedom Tree Service and would like the approval from the Board to move forward.

Alyn Brown made a motion to approve for Robin to be able to hire Treedom Tree Services for removal of trees. Tom Roberts seconded the motion. Motion carries 4-0.

**10. Standard Operating Procedures**

**Dax Norton**- Nothing new to add this time. Continue to develop & change things and monitor everything.

**11. Building Standards**

**Nathan Delisle**- We have some commitments we are incorporating from Robin. Nathan said, we should change this to Utility Standards instead of Building Standards.

**12. Adjourn**

Alyn Brown made a motion to adjourn. Nancy Crocker seconded the motion. Meeting adjourned.



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President Pam Gould

05/10/24  
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Date