

**DEVELOPMENT REVIEW COMMISSION MEETING
TUESDAY, JULY 18, 2023**

Commission Members present: President Jocelyn Hawkins, Vice-President Phil Stephens, Member Bruce Gould, Member Michele Wedel, Member Alyn Brown, Member Melissa Parker, Member Shelly Benson and Member Lance Miller. Commission Members not present: Member Tona Martin. Also in attendance: Administration Manager Phyllis Carr, Town Manager Sandie Jones and Indiana Landmarks Representatives Alex Brooks.

COMMISSION BUSINESS

1. CALL TO ORDER

Meeting called to order at 6:03pm by President Hawkins.

2. ROLL CALL

The roll was called by Administration Manager Carr.

3. APPROVAL OF THE MINUTES – 7-18-2023 MEETING

Vice-President Stephens made a motion to approve the 7-18-2023 meeting minutes as presented. Member Wedel seconded the motion. All were unanimously in favor.

4. CERTIFICATE OF APPROPRIATENESS APPLICATIONS:

A. COOPER'S ALLEY - CARRI BYERS – 110-120 N. VAN BUREN ST. - DOCKET #23-38

Carri and Mark Byers present. Carri stated they are wanting to have a farm to table type restaurant with old church pews and homemade wood tables with umbrellas in the existing seating area of the Brown Bike with picnic basket type food. The umbrellas will be white & blue stripes with fringe bottoms, with fine dining in the back building. They would like to install a 6' white picket fence with a cloth to show vintage movies. No sound for the movies except through Bluetooth ear phones. They are proposing to put sling chairs with the same print as the umbrellas.

Carri states they would like to redo two wooden doors that are damaged. If the damage is too severe, they would like to replace them with other wooden doors. Carri would like to redo some of the landscaping in the sign area and along W. Gould existing flower beds. Would like to plant some hydrangeas or climbing roses.

The building has been painted white and the brick will remain the existing color. They will use the existing lighting.

Carri stated they would like to do a wraparound porch to connect all the building together and possibly install a retaining wall. These items could be discussed at the August 15, 2023 meeting.

Member Gould stated the existing sidewalk should extend the remaining way to Honeysuckle Lane on W. Gould St. He suggests the Town Council work with the property owner for the sidewalk.

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Member Brown made a motion to approve the Certificate of Appropriateness for Carri Byers, under guidelines P1, F6, D4, D5, SI6, L1 and L5. Member Wedel seconded the motion. All unanimously in favor.

5. DISCUSSION OF TEMPORARY STRUCTURES

Vice-President Stephens made a motion to recommend to the Town Council the guideline for the Brown County 4-H Fair Grounds submitted by Member Gould. Member Brown seconded the motion. All unanimously in favor.

Commission Members agreed to schedule another work session for Tuesday, August 15, 2023 at 5:00pm to discuss the updates to the guidelines.

6. REPORT FROM TOWN ADMINISTRATION

Town Administration Manager approved the following sign applications in-house:
Ooey Goey Cinnamon Rolls & Café – Amanda & Mason Grotewold – Docket #23-34
Brown County Wellness Center – Dawn Ray – Docket #23-35
Cooper's Alley – Carri Byers - Docket #23-36
Grasshopper Flats – Doug Stoffer - Docket #23-37

Certificate of Appropriateness applications approved in-house:
The Nashville House – Andi Rogers-Bartels – Docket #23-39 – repainting door and elevator shaft
172 N. Van Buren St. – Josh Patrick – Docket #23-40 – repainting exterior of building

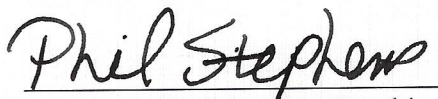
7. INDIANA LANDMARKS REPORT

Indiana Landmarks Representative Alex Brooks stated the 2023-2024 Indiana Landmarks contract is up for renewal. Member Brown made a motion to accept the contract as presented. Vice-President Stephens seconded the motion. All were unanimously in favor.

8. ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Member Brown suggested having a joint meeting with the Town Council to discuss sidewalk installations/replacements since there are discussions of future sewer and water line replacements. Member Wedel stated she has taken photos of previously approved COA's and she will send the photos to Town Manager Jones.

With no other business to discuss, President Hawkins made a motion to adjourn the meeting. Member Wedel seconded the motion. All were unanimously in favor. Meeting adjourned at 6:51pm.


DRC President Jocelyn Hawkins

8-15-2023
Date