

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, JANUARY 3, 2019**

ATTENDANCE: Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter and Councilmember Dave Rudd. Also in attendance – Administration Manager Phyllis Carr, Town Attorney Jim Roberts and Clerk-Treasurer Brenda Young.

COUNCIL BUSINESS – 4:00pm

1) CALL TO ORDER by Councilmember Gore at 4:01pm.

2) PLEDGE OF ALLEGIANCE

Councilmember Gore asked all in attendance to rise and recite the Pledge of Allegiance.

3) ROLL CALL by Clerk-Treasurer Young.

4) ELECTION OF OFFICERS

Councilmember Rudd nominated Councilmember Gore as President. Councilmember Crocker seconded the nomination. All were unanimously in favor.

Councilmember Hofstetter nominated Councilmember Gredy as Vice-President. Councilmember Rudd seconded the nomination. All were unanimously in favor.

5) RISK CONTROL DISCUSSION – STACY EDGELL, RISK CONTROL MANAGER, TOKIO MARINE HCC

Vice-President Gredy introduced Stacy Edgell to the Council. Ms. Edgell explained that she can offer seminars on safety & risk management, reviews of contracts, employee handbooks, personnel issues, documentation and parks/playground policies. She advised that in 2019 she will schedule an on-site visit of the Town properties and meet with each department, review the findings and provide recommendations.

Ms. Edgell encouraged all the Councilmembers to follow their policies and procedures, keeping everything uniform. She reminded the Council that all eyes are on them and they need to follow their policies. Town Attorney Roberts asked Ms. Edgell for a sample personnel policy handbook and she agreed to email this information to him. Discussion of town parks and inspections and policies.

With no further questions, President Gore thanked Ms. Edgell for her information.

6) COUNCIL APPOINTMENTS

The Council made the following appointments to the following Boards/Commissions:

Alcoholic Beverage Commission – Vice-President Gredy made a motion to reappoint Jim Hays to the Commission. Councilmember Rudd seconded the motion. All were unanimously in favor. Mr. Hays explained what this Commission does.

Animal Control Commission of Brown County – Councilmember Rudd made a motion to reappoint Red Nastoff to the Commission. Vice-President Gredy seconded the motion. All were unanimously in favor.

Brown County Community Corrections Advisory Board – President Gore advised that Councilmember Rudd would not like to serve on this board again this year and nominated Councilmember Hofstetter to sit on this board. Councilmember Hofstetter agreed and asked for more information. Councilmember Rudd and Town Attorney Roberts explained what the board does and what other members of the community sit on this board. Councilmember Crocker seconded the nomination. All were unanimously in favor.

Brown County Emergency Management Board – Councilmember Rudd agreed to serve on this board for another year. Vice-President Gredy made a motion to reappoint Councilmember Rudd, Councilmember Crocker seconded the motion. All were unanimously in favor.

Brown County Solid Waste Board – Vice-President Gredy agreed to serve on this board for another year. Councilmember Rudd also nominated Councilmember Crocker to this board and she agreed. Councilmember Rudd made a motion to appoint Vice-President Gredy and Councilmember Crocker to the Brown County Solid Waste Board, Councilmember Hofstetter seconded the motion. All were unanimously in favor.

Development Review Commission – President Gore advised that each Councilmember and Clerk-Treasurer Young are to make an appointment to this Commission. Councilmember Hofstetter asked what this board does and 2018 DRC President Scroggins explained the DRC process and guidelines.

- President Gore reappointed David Martin
- Vice-President Gredy – no appointment at this time
- Councilmember Crocker – no appointment at this time
- Councilmember Hofstetter – no appointment at this time
- Councilmember Rudd reappointed Penny Scroggins
- Clerk-Treasurer Young reappointed Bruce Gould

President Gore asked that those Councilmembers still needing to make appointments to serve on this Commission have someone to appoint by the next Town Council meeting.

Nashville Parking and Public Facilities Corporation – President Gore reported that three of last year's members would like to continue to serve on this board: Gloria Dobbs, Penny Scroggins, and Matt Gray which leaves two open seats. 2018 board member Susan Spagnuolo explained what work this board does.

Councilmember Crocker made a motion to appoint Gloria Dobbs, Penny Scroggins, Matt Gray and new applicant Buzz King. Councilmember Rudd seconded the motion. Discussion. Councilmember Crocker rescinded her motion and Councilmember Rudd rescinded his second to the motion.

Councilmember Rudd made a motion to reappoint Gloria Dobbs, Penny Scroggins and Matt Gray to the board. Councilmember Crocker seconded the motion. All were unanimously in favor. President Gore asked that the Council find two other people to serve on this Commission by the next Town Council meeting.

Nashville Arts and Entertainment Commission 4 appointments with a three year term limit - President Gore advised that Chuck Wills would like to be reappointed to this Commission and the Council has received applications from Jayme Hood, Melanie Volland and Jessica George.

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Vice-President Gredy made a motion to appoint Chuck Wills, Jayme Hood, Melanie Volland and Jessica George. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

Nashville Redevelopment Commission – President Gore explained that the Council President makes two appointments and the Council as a whole makes three appointments. She explained what this Commission does including recommendation of Riverfront Licenses.

- Council reappointed Dan Snow
- Council reappointed Jane Gore
- Council President Gore reappointed Roger Kelso
- Council President Gore reappointed Danny Key
- Council – no appointment at this time as Rick Kelley does not want to serve again this year.

Vice-President Gredy made a motion to approve the four members to the Redevelopment Commission. Councilmember Rudd seconded the motion. All were unanimously in favor. President Gore asked that the Council find one other person to serve on this Commission by the next Town Council meeting and noted the applicant must be a Town resident.

Tree Board – President Gore advised that all five members of the Tree Board would like to serve again this year. Councilmember Crocker made a motion to reappoint Bruce Gould, Cathy Paradise, Rick Patrick, Mark Shields and Allison Shoaf to the Tree Board. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

Nashville Town Park Commission 4 appointments with a three year term limit - President Gore advised that she and Vice-President Gredy were on this Commission last year; however President Gore does not want to serve on this board this year. Councilmember Hofstetter would like to continue to serve on this board as a Town Council member. The Council reviewed the applications of interest for this board. Discussion.

Councilmember Crocker made a motion to appoint Vice-President Gredy, Councilmember Hofstetter, Mark Shields, Melanie Volland and Alexis Peirce Caudell to the Town Park Commission. Vice-President Gredy seconded the motion. All were unanimously in favor.

Brown County Zoning Board of Appeals – President Gore advised that Lamond Martin has resigned from this position and his term is to end December 21, 2020. Planning and Zoning Director Christine Ritzman explained what the Zoning Board of Appeals does. The Council has received one application, from Buzz King, to sit on this board and noted he has previously been the President of this Board.

Councilmember Rudd made a motion to appoint Buzz King to the Zoning Board of Appeals. Vice-President Gredy seconded the motion. All were unanimously in favor.

7) TOWN COUNCIL 2019 MEETING SCHEDULE

Clerk-Treasurer Young presented the 2019 Town Council meeting to the Town Council and explained that it must be posted at Town Hall and sent to the newspapers. The Council agreed to continue to meet on the third Thursday of each month. Clerk-Treasurer Young explained that they will leave the first Thursday of each month open if the Council needs an additional meeting or committee meeting.

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Councilmember Crocker talked about holding Town Hall meetings to have people sit around a table and discuss different topics. She suggested the first Thursday of each month would be a good date. Discussion. Councilmember Rudd voiced concern about using that date as they should leave it for potential Town Council meetings. President Gore asked them to think about this and discuss it further at another meeting.

Clerk-Treasurer Young announced that a proposal will be coming before the Town Council soon and explained that AIM has created a new program for Towns and Cities to adopt a Youth Council. She has asked two councilmembers to work on a template to bring before the Council. This program will encourage students to learn and see how government works, follow what the Town Council does and get involved in the community. Discussion.

8) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COUNCIL

Councilmember Hofstetter requested approval to apply for a planning grant through ARa, which is the Town's current grant services provider. She would like a planning grant to look at what it might cost to build a sidewalk or trail along State Road 46. Clerk-Treasurer Young explained that it would not cost the Town any funds to have ARa look into finding a planning grant.

Vice-President Gredy made a motion to ask ARa to find a planning grant. Councilmember Rudd seconded the motion. All were unanimously in favor.

Councilmember Crocker asked that the signs saying "this is not a crosswalk" be removed downtown. These areas are not marked as crosswalks and can be confusing. President Gore advised that they need to let Utility Manager Cassiday know that the signs should be removed. Councilmember Rudd explained that these types of things need to go through Utility Manager Cassiday and he will advise what procedures need to be followed for each request.

Councilmember Crocker asked about how the organization of the Town is handled. Clerk-Treasurer Young explained that the Town has an organizational chart that should be followed. Discussion. Town Attorney Roberts advised that the Town acts through the Town Council and not the Council members. Further discussion.

President Gore addressed the creating of meeting agendas and asked Councilmembers bring her agenda items prior to each meeting. She would like to make sure all agenda items are listed rather than just adding them under any other business. Clerk-Treasurer Young explained the Open Door law and the process of posting meeting notices.

Clerk-Treasurer Young announced that AIM is hosting a webinar for newly elected officials on January, 9, 2019 at 4:30pm to 6pm. She advised that Councilmembers Crocker and Hofstetter will be in attendance at Town Hall for this webinar.

Councilmember Rudd made a motion to retain Town Attorney Roberts for another year. Vice-President Gredy seconded the motion. All were unanimously in favor.

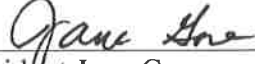
ADJOURNMENT

Vice-President Gredy moved to adjourn the meeting. Audience member Jessica George offered to apply to be a DRC member. President Gore asked that she complete an expression of interest application and turn it in to be considered. President Gore adjourned the meeting at 5:26pm.

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The audio recording made at the Town Council meeting on 1-03-19 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Jane Gore


Vice-President Alisha Gredy


Councilmember Nancy Crocker


Councilmember Anna Hofstetter


Councilmember Dave Rudd