

NASHVILLE TOWN COUNCIL MEETING THURSDAY, JANUARY 18, 2018

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Jacoba and Councilmember Dave Rudd. Council member not present – Councilmember Arthur Omberg. Also in attendance – Town Manager Scott Rudd, Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Clerk-Treasurer Brenda Young and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30pm

1) CALL TO ORDER by Councilmember King at 6:30pm.

2) PLEDGE OF ALLEGIANCE

President King asked all in attendance to rise and recite the Pledge of Allegiance.

3) ROLL CALL by Clerk-Treasurer Young.

4) APPROVAL OF THE AGENDA

The agenda stood approved as presented.

5) ELECTION OF OFFICERS

Councilmember Gore nominated Councilmember King as President. Councilmember Jacoba seconded the nomination. All were unanimously in favor.

Councilmember Jacoba nominated Councilmember Gore as Vice-President. Councilmember Rudd seconded the nomination. All were unanimously in favor.

6) NOTES TO NOTE

President King reminded everyone that February 14, 2018 is the day the color lights and flashing lights need to be taken down or turned off within the Village District.

7) ACCOUNTS PAYABLE VOUCHERS

Clerk-Treasurer Young asked for a motion to approve the accounts payable voucher register for the period of 12-15-17 to 12-29-17 and for the period of 1-01-18 to 1-11-18. Councilmember Jacoba made the motion to approve. Vice-President Gore advised that she reviewed the claims this month and seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young presented two claims for the water capital improvements project they are closing on tomorrow. One is to ARA in the amount of \$16,000 and the other to BLN for \$121,000. Councilmember Rudd made a motion to approve these two claims. Vice-President Gore seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young presented a claim for the Brown County Historical Society for \$200 out of the Main Street Donation fund who hosted the Christmas tree lighting ceremony event. She also presented the claim for the Superfleet MasterCard in the amount of \$3,178.99. Councilmember Rudd made a motion to approve these two claims. Vice-President Gore seconded the motion. All were unanimously in favor.

8) COMMUNICATIONS

A. Written

Administration Manager Carr advised they have received a request for reimbursement for \$177 on a plumbing bill. Utility Manager Cassiday explained the request from a customer that had a plumber come to their home who said that the Town's meter was frozen. Discussion.

Councilmember Rudd made a motion to deny the reimbursement. Vice-President Gore seconded the motion. All were unanimously in favor.

B. Audience

• BROWN COUNTY REGIONAL SEWER DISTRICT

Debra Larsh, President of the BCRSD, spoke about the letter she had put in the Council packets for their review. She introduced Gary Ladd, the engineer for the BCRSD project. Mr. Ladd explained the details of the letter concerning wastewater treatment needs. Mr. Ladd, on behalf of the BCRSD, asked for a written agreement with the Town by February 6, 2018 and if they do not receive this written agreement at that time they will consider the non-response a denial for providing treatment. Discussion.

Town Attorney Roberts suggested we ask for more time for this decision and suggested the Town Council hold an Executive Session to discuss the details. President King asked if they can extend the agreement date. BCRSD President Larsh offered an additional 30 days for the deadline.

BCRSD Representative Phil LeBlanc spoke about the current study reviewing the needs of the WWTP and asked what stage the study is at, and can they add the BCRSD needs to that study. Town Manager Rudd advised there is a lot of movement in what the BCRSD is asking for and there has been more development in the Town since this discussion first started. They will have to find out from their engineer if they can handle the BCRSD needs. Discussion.

Vickie Perry, of RCAP, believes there is something in Indiana planning law that allows municipalities a three mile planning buffer and encouraged them to look further into this with an attorney. She advised the BCRSD has submitted an application with Rural Development and they would like to get this moving forward. Ms. Perry suggested the decision makers sit down to discuss the wholesale agreement and work through the issues.

Town Manager Rudd asked for specific specs before they meet again. He will contact BCRSD to set up a meeting date with a couple members of the Town Council. He thought they could set something up within the next ten days and Councilmember King agreed the quicker the better.

Mr. LeBlanc asked who is the Town's consulting engineer for the WWTP. Town Manager Rudd reported they haven't officially engaged anyone but are working with a new group that they may choose in the future. He would like to meet with representatives of the BCRSD before they hire the engineer so they know what they need to produce. BCRSD Larsh thanked the Council for their time tonight.

BOARDS AND COMMISSIONS REPORTS

1) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT

Brown County Fire Department Representative Shawn Fosnight reported that BCFD Chief Kelp apologized for not being at this meeting but he has just started a full time night shift position at the jail.

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BCFD Representative Fosnight advised the breathing air compressor arrived about a week ago and they hope to have it installed next week. BCFD Chief Kelp will be going to Illinois next weekend to get the departments new rescue vehicle.

BCFD Representative Fosnight reported they are only halfway through the month and already up to 36 runs for the year.

2) PARKING AND PUBLIC FACILITIES REPORT

Parking and Public Facilities Commission President Lamond Martin reported that the Commission had the election of officers at their last meeting. They are still working on updating the Commission's by-laws and will review them further next month.

3) ARTS AND ENTERTAINMENT REPORT

Arts and Entertainment Commission President Nancy Crocker reported the Commission had a retreat earlier in the month. They reviewed the ordinance that created the NAEC and their mission statement to focus on what they are really here for.

NAEC President Crocker advised the Commission has a partnership with the CVB. The CVB has asked the NAEC to provide the funds to attend the Travel Show in Chicago. They do share the cost of this event with the Bloomington and Columbus CVBs who represent Arts Road 46. NAEC President Crocker explained the NAEC has agreed to spend \$1,099 to attend the Travel Show and asked the Council permission to use the funds from the NAEC General fund line item. She noted that she will be the representative from Brown County to attend the show which is February 9, 2018.

President King asked if the Commission had the funds available. Clerk-Treasurer Young advised they do have \$2,000 in their General fund. Councilmember Rudd made a motion to approve spending the funds for the Chicago Travel Show. Councilmember Jacoba seconded the motion. All were unanimously in favor.

4) DEVELOPMENT REVIEW COMMISSION

Administration Manager Carr reported the Commission met Tuesday night and approved an amended COA and had election of officers. They will be reviewing the DRC guidelines to see if changes need to be made.

5) TREE BOARD REPORT

Administration Manager Carr advised the Board met this morning.

6) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

Nothing further presented.

BUSINESS

1) COUNCIL APPOINTMENTS

Administration Manager Carr advised that the Tree Board is recommending Allison Shoaf to fill the open seat on the board. She also reported that Red Nastoff has submitted an application to sit on the Brown County Animal Control Commission.

Councilmember Rudd made a motion to appoint Allison Shoaf to the Tree Board. Vice-President Gore seconded the motion. All were unanimously in favor.

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Councilmember Rudd made a motion to appoint Red Nastoff to the Animal Control Board. Councilmember Jacoba seconded the motion. All were unanimously in favor.

Regarding the Development Review Commission, they still need an appointment from Councilmember Omberg, the Redevelopment Commission and the Chamber. Vice-President Gore reported that she received an email from Councilmember Omberg and he is appointing Warren Cole to the DRC.

Town Manager Rudd advised there is an opening on the Redevelopment Commission due to a resignation. He noted Penny Scroggins has applied but the ordinance requires they be a Town resident. President King asked to advertise this opening and address it again at next month's Town Council meeting.

2) INDOT CONFLICT OF INTEREST POLICY

Town Manager Rudd reported there is a new law that requires them to handle business with consultants who are working on INDOT projects. The county has drafted a policy and he would like the Town to model a similar policy to be brought before the Council next month.

3) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COUNCIL

Nothing presented.

REPORTS

1) CLERK-TREASURER – BRENDA YOUNG

A. OUTSTANDING CHECK LISTING

Clerk-Treasurer Young advised every year they must file a list of outstanding checks that are over two years old and will now be voided. She presented checks totaling \$121.14 and those funds will be returned to the Town's funds.

B. WATERWORKS REVENUE BOND ANTICIPATION NOTES

Clerk-Treasurer Young presented the Waterworks Revenue Bond Anticipation Notes from Barnes and Thornburg to the Council. She explained that the loan closing for the Water Capital Improvement Project will be held tomorrow and the Council needs to approve the bond anticipation notes tonight prior to the closing.

Clerk-Treasurer Young asked for a motion to allow the Town Council President and Clerk-Treasurer to sign the documents tonight. Councilmember Rudd made this motion. Councilmember Jacoba seconded the motion. All were unanimously in favor.

Town Manager Rudd noted that the signed document needs to be scanned and emailed to Barnes and Thornburg tonight. Utility Manager Cassiday will send this information to all those that are needing this paperwork.

2) TOWN MANAGER/ECONOMIC DEVELOPMENT DIRECTOR – SCOTT RUDD

A. MEMORANDUM OF UNDERSTANDING WITH COUNTY FOR SERVICES

Town Manager Rudd reported they have a memorandum of understanding with the County to do snow plowing. The County has not executed their portion of the memorandum or redrafted a new version. Town Manager Rudd would like to add fuel to the memorandum and he is hoping to have this document to the Council next month.

B. COUNCIL INQUIRIES

Town Manager Rudd reported that Senator Koch has been active on the County/Town's behalf particularly with INDOT. Senator Koch is proposing a bill that would require INDOT to notify counties/towns regarding closure of bridges, detours, paving projects that would negatively impact communities and businesses. Town Manager Rudd, a Brown County Commissioner and local business owner all testified on support of this bill.

Town Manager Rudd advised that the Governor has announced new century and half-century business awards. Last year Bright and Williamson was recognized as a half-century business. He would like to see other businesses in town and the county to also be recognized for this award. It was suggested to see if the Nashville House and the Totem Post would be interested in participating in this program.

3) UTILITY MANAGER – SEAN CASSIDAY

A. WATER CIP

Utility Manager Cassiday advised the loan closing and the pre-construction meeting will be held tomorrow at 1pm. He asked the Council for a motion to allow President King to sign the documents at the closing. Vice-President Gore made a motion to allow President King to sign all the necessary documents. Councilmember Rudd seconded the motion. All were unanimously in favor.

4) ADMINISTRATION MANAGER – PHYLLIS CARR

A. SERVICE AGREEMENT BID OPENING

Administration Manager Carr opened the following service agreement bids and Police Chief Seastrom read aloud the proposals in the following order:

Hydrovac

- Sub-Surface of Indiana – hydroexcavation rate per hour with three hour minimum: vac with operator standard \$200, vac with operator overtime \$230, vac with operator double time \$260, vac with extra truck and man \$240, vac with extra truck and man overtime \$270, vac with extra truck and man double time \$300, dump fees minimum \$75.

Snow Removal for Sidewalks

- Wagler Landscaping – Mound Street Restrooms up to six inches \$20, six plus inches \$30, ice melt \$10. Old School Way Restrooms up to six inches \$20, six plus inches \$30, ice melt \$10. Four Corners up to four inches \$100, four to eight inches \$130, eight plus inches \$200, ice melt \$50. Plow truck plus salt \$75 per hour.

Plumbing

- Dunham Plumbing – service call charge \$59, labor charge per hour \$98, one plumber helper add \$20 per hour, after hour charge is time and a half, various equipment types and prices.
- HFI – service call charge none, labor charge per hour \$84 regular, labor charge per hour \$116 overtime, labor charge per hour \$141 double time, various equipment types and prices.

Heavy Equipment Repair

- Westside – service call \$2.85 per mile, labor charge per hour \$128, after hour charge \$157, miscellaneous or environmental charge.

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Septic Wastewater Hauling

- Sester – equipment charge \$170 per hour with a two hour minimum, labor charge per hour in addition to operator \$25.
- Reed Septic – equipment charge \$95, service call charge \$95, labor charge per hour in addition to operator \$65, after hour charge \$150, truck specifications.

HVAC

- Snyder – equipment charge is \$70 per hour, service call charge \$70, labor charge per hour \$50, after hour charge \$70.
- Dunlap – service call charge \$75 per hour port to port minimum one hour, labor charge per hour \$75 port to port minimum one hour, after hour charge \$112.50 port to port minimum four hours, equipment \$150 per hour port to port minimum four hours.
- HFI – service call charge none, labor charge \$84 per hour regular, labor charge \$116 per hour overtime, labor charge \$141 per hour double time Sunday and holidays, various equipment types and prices.
- Choice Mechanical – service call charge none, labor charge \$89 per hour regular, labor charge \$133.50 per hour overtime, labor charge \$178 per hour double time, various equipment types and prices.

Wastewater Excavation, Install and Repair

- Christman Enterprises – equipment charge \$305 per job, service call charge \$65, labor charge per hour in addition of operator \$95, after hour charge none, various equipment types and prices.

Water Excavation, Install and Repair

- Commercial Service - equipment charge \$210 per hour, service call charge all charges shop to shop, labor charge per hour in addition of operator \$40, after hour charge \$295 with two men, various equipment types and prices.

Wastewater Pump Lift Station Repair

- Maddox Industrial Group – equipment charge \$140 per hour, service call charge not applicable, labor charge per hour in addition of operator see time and material sheet attached.
- BBC Pump – equipment charge \$90 per hour with one technician with crane truck, service call charge \$0, labor charge per hour in addition of operator \$60 per hour, after hour charge after 4:40pm Monday-Friday \$135 per hour and Sunday/holidays \$180 per hour, various equipment types and prices.

Water Pump Booster Station

- Quality Repair – equipment charge \$105 per hour with one technician, service call charge \$185 per hour with two technicians, labor charge per hour in addition of operator not applicable, after hour charge \$125 one tech with service truck, various equipment types and prices.
- BBC Pump – equipment charge \$90 per hour with one technician with crane truck, service call charge \$0, labor charge per hour in addition of operator \$60 per hour, after hour charge after 4:40pm Monday-Friday \$135 per hour and Sunday/holidays \$180 per hour, various equipment types and prices.

Tree Maintenance

- Williams Tree Company – service call charge included in show up, each additional hour two men service truck and equipment \$150, various equipment types and prices.

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- Stinson Tree Service – show up and first hour work \$300, service call charge \$300, each additional hour \$175, various equipment types and prices.

President King commented that they should take the bids under advisement and have the administration make the recommendations. The other Council members agreed.

5) POLICE CHIEF – BEN SEASTROM

A. COUNCIL INQUIRIES

Police Chief Seastrom reported that Duke Energy was out fixing street lights yesterday by the Brown County Inn.

Police Chief Seastrom advised they have three of the five new police cars and he will pick up another one tomorrow. The last car should be ready next week.

President King asked about the Police Department building. Police Chief Seastrom reported the new roof is not leaking. They will eventually need to replace the metal doors as they are original to the building and difficult to open.

6) TOWN ATTORNEY JIM ROBERTS

A. DEFERRAL AND ENFORCEMENT UPDATE

Town Attorney Roberts advised he talked with Clerk-Treasurer Young and now has a contact person with the State Board of Accounts to talk about the deferral program. Hopefully they can come up with a resolution to the program and he will report to the Council next month. Discussion.

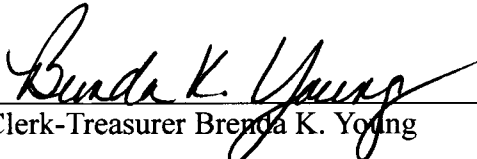
B. COUNCIL INQUIRIES

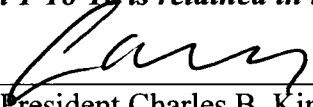
Town Attorney Roberts reported he has the INDOT conflict of interest policy ordinance on his things to do list and will bring it before the Council next month. Town Attorney Roberts will be present at the Water CIP closing tomorrow.

7) ADJOURNMENT

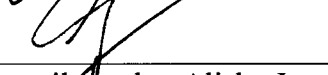
Councilmember Jacoba made a motion to adjourn the meeting. President King adjourned the meeting at 7:47pm.

The audio recording made at the Town Council meeting on 1-18-18 is retained in the office of the Town Clerk-Treasurer.

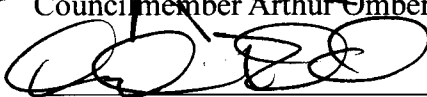

Clerk-Treasurer Brenda K. Young


President Charles B. King


Vice-President Jane Gore


Councilmember Alisha Jacoba


Councilmember Arthur Omberg


Councilmember Dave Rudd