

**DEVELOPMENT REVIEW COMMISSION MEETING
TUESDAY, FEBRUARY 16, 2021**

Commission members present by remote access via Zoom: President Greg Fox, Vice-President Penny Scroggins, Member Dan Acres, Member Alyn Brown (arrived at 6:11pm), Member Jocelyn Hawkins, Member David Martin, Member Phil Stephens and Member Andi Wilson. Commission Members not present: Member John Nelson. Also in attendance by remote access: Indiana Landmarks Representative Joshua Biggs, Administration Manager Phyllis Carr and Records Clerk Sandie Jones.

COMMISSION BUSINESS

1. CALL TO ORDER

Meeting called to order at 6:00 p.m.

2. ROLL CALL

The roll was called by Administration Manager Carr.

3. APPROVAL OF THE MINUTES – 01-19-2021 REGULAR MEETING

Vice-President Scroggins made a motion to approve minutes from the 01-19-2021 regular meeting as presented. Member Stephens seconded the motion. All were unanimously in favor.

4. SIGN APPLICATIONS

**A. COPPER CREEK CAR WASH – RANDALL HAHN – 75 WILLOW ST. –
DOCKET #21-01**

Randall Hahn was not present. President Fox asked if the applicant had responded to the emails that were sent to him requesting samples of the sign materials, property owner's permission letter and photo of sign. Administration Manager Carr advised that she had no response to any of the emails sent. Discussion.

Vice-President Scroggins made a motion to table sign application for Copper Creek Car Wash – Docket #21-01 until the March meeting. Member Wilson seconded the motion. All were unanimously in favor. Administration Manager Carr will contact the applicant again and request the information.

**B. BROWN COUNTY COMMUNITY FOUNDATION – MADDISON MILLER –
209 N. VAN BUREN ST. – DOCKET #21-06**

Brown County Community Foundation CEO Maddison Miller and sign maker Chris Shuster were present. Ms. Miller advised that they were in the rebranding process for the Foundation, and they want the new logo to be on the new sign. The new sign will go where the existing sign is located. Internal framing around the sign and Mr. Shuster will cap off the end closest to the street for a cleaner look. Framing will go on the 6 x 6 posts due to the apron of the bottom portion of the sign. Top portion which stands out approximately 1 1/2" can overlap the apron on the bottom of the sign. Ms. Miller stated they will be using the two existing lights for the sign. Discussion.

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Vice-President Scroggins made a motion to approve the sign application for the Brown County Community Foundation – Docket #21-06 under guidelines Si6, Si7 and Si11. Member Acres seconded the motion. All were unanimously in favor.

5. CERTIFICATE OF APPROPRIATENESS

A. ELLIE'S LOFT – DEBBIE BARTES – 175 S. VAN BUREN ST. – DOCKET #21-03

Business Owner Debbie Bartes and Architect Michael Chamblee were present. They are proposing to convert an upstairs shop space to an overnight lodging space, adding a laundry room downstairs, install a restroom in a downstairs shop space, paint the complex, replace outside stairs and add to the existing deck space upstairs. One window upstairs will be removed along with a doorway. The upstairs window to be removed is where the restroom/shower will be. Ms. Bartes advised they will replace a door with a wooden door with stain glass. Paint will be a rhino shield in a neutral color. Trim will be the same color as the stairs and a metal handrail will be installed. Ms. Bartes added that they will be removing two a/c units with a new HVAC wall unit to be installed, approximately 3' wide x 12" tall. Discussion.

Vice-President Scroggins made a motion to approve the Certificate of Appropriateness for Ellie's Loft – Docket #21-03, under guidelines D1, D5, PO4, PO6, W15, NC2 and NC15. Member Stephens seconded the motion. All were unanimously in favor.

6. REPORT FROM TOWN ADMINISTRATION

Administration Manager Carr advised that she approved the following applications in-house: Kenne's Corner Stop, LLC sign, Country Magic sign and Certificate of Appropriateness for Amy Gray – 79 N. Van Buren St for repair work using like for like materials.

7. INDIANA LANDMARKS REPORT

Indiana Landmarks Representative Biggs advised that a select portion of Nashville has been determined eligible for the National Register of Historic Places. Kurt Garner has been hired to write the nomination letter and will be meeting with Indiana Landmarks Representative Biggs on Friday, February 19, 2021 in Nashville to review the area.

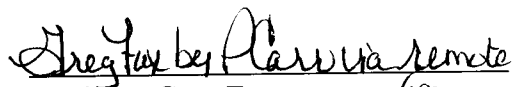
8. ANY OTHER BUSINESS

Administration Manager Carr asked the Commission for a motion to allow her to sign the minutes and approved applications from tonight's meeting. All were unanimously in favor.

ADJOURNMENT

Member Wilson moved to adjourn the meeting. Member Stephens seconded the motion. President Fox adjourned the meeting at 6:40 pm.

The audio recording made at the Development Review Commission meeting on 02-16-2021 is retained in the Office of the Town Clerk-Treasurer.


President Greg Fox

3-16-2021
Date