

Nashville Municipal Utilities

Direct Debit

Work lots of hours? Busy with the kids? Out of town often?

Here's what you need to know:

- Hassle Free – No more writing checks – No need to call and make a payment on the phone – No stamps needed – No running to Town Hall to make a payment!
- No worries of forgetting to pay the water bill
- No Late Fees
 - * Payment is withdrawn automatically on due date from your specified checking account (20th of every month)
- You will receive your water bill as usual so you know what the monthly charges will be. It will be marked with the following: **DIRECT DEBIT – DO NOT SEND PAYMENT**
- Safe and secure – Your bank information is securely maintained
- **Sign up now for Direct Debit by completing the application below, attaching a cancelled or voided check from your selected bank account and returning it to: Nashville Municipal Utilities, PO Box 446, Nashville, IN 47448**

Provisions for Direct Debit

1. **Availability of Funds:** You are responsible for having enough money in the indicated account on the payment date. You will be charged the same as if a paper check “bounced” should your payment be returned for insufficient funds (\$30.00). In addition, your Direct Debit service may be cancelled if two payments are returned in a 12-month period.
2. **Termination:** This authorization will remain in effect until we receive the signed cancellation notice from you (30 days before the cancellation date) or until your final utility bill has been debited. It may take up to two billing cycles for the cancellation to take effect.
3. **Bank Account/Address Change:** You are required to notify us of any account or address changes to ensure timely payments. You are responsible for submitting a new application when a bank account or address change occurs.

AUTHORIZATION APPLICATION FOR DIRECT DEBIT

Nashville Municipal Utilities Account # _____

I authorize Nashville Municipal Utilities and the financial institution listed below to debit money from the indicated bank account for the payment of my Nashville Municipal Utilities bill. I will continue to pay my bill until I am notified on my bill that **DIRECT DEBIT** has started.

Customer Name (as on bill): _____

Service Address: _____

Mailing Address: _____

E-mail Address: _____ Phone No.: _____

Financial Institution Name: _____

Financial Institution Address: _____

Routing #: _____ Bank Acct #: _____

Signature: _____ Date: _____