

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, DECEMBER 20, 2018**

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Gredy and Councilmember Dave Rudd. Council member not present – Councilmember Arthur Omberg. Also in attendance – Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Police Chief Ben Seastrom, Town Attorney Jim Roberts, Clerk-Treasurer Brenda Young and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30pm

1) CALL TO ORDER by President King at 6:30pm.

2) PLEDGE OF ALLEGIANCE

President King asked all in attendance to rise and recite the Pledge of Allegiance.

3) ROLL CALL by Clerk-Treasurer Young.

4) APPROVAL OF THE AGENDA

Councilmember Gredy asked that they add the renewal of the Town's insurance to the agenda. Administration Manager Carr advised that she has a written request from business owner Rob Besosa.

Vice-President Gore made a motion to approve the agenda with the additions. Councilmember Rudd seconded the motion. All were unanimously in favor.

5) NOTES TO NOTE

President King congratulated the new Council for next year and is sure that it will be a good group. President King expressed his appreciation for the Council, the Town employees, especially the Town Administration, citizens and their input.

Vice-President Gore noted that Councilmember Omberg was unable to attend tonight's meeting as he has changed jobs and is now working nights.

6) APPROVAL OF THE MINUTES – 11-15-18 AND 12-13-18 MEETINGS

Vice-President Gore made a motion to approve the minutes of the 11-15-18 and 12-13-18 meetings as presented. Councilmember Rudd seconded the motion. All were unanimously in favor.

7) ACCOUNTS PAYABLE VOUCHERS

Councilmember Gredy made a motion to approve the claims for the APV register for December 2018. Vice-President Gore advised that she reviewed the claims yesterday. Councilmember Gredy made an additional motion to approve the following accounts payable vouchers: DLZ in the amount of \$11,134.00, FASTSIGNS in the amount of \$147.92, Rotary Club of Brown County in the amount of \$3,330.94, SuperFleet for fuel in the amount of \$3,976.80 and E&B Paving in the amount of \$180,245.94. Councilmember Rudd seconded the motion. All were unanimously in favor.

8) COMMUNICATIONS

A. WRITTEN

• ROB BESOSA

Administration Manager Carr presented a letter from Rob Besosa who would like to build a deck on the side of his building along Printers Lane. President King advised they have not abandoned this alley, it

just has not been used lately. Administration Manager Carr explained that Mr. Besosa would like to use this space to match the front of his building. INDOT is ok with the expansion if it does not impede traffic on State Road 135 N. Discussion.

Town Attorney Roberts advised there is a procedure for vacating an alley and if it appears on the original plat they are going to have problems letting someone build on the Town's property. Discussion. Town Attorney Roberts will look into the requirements for vacating an alley and will report back to the Town Council at next month's meeting.

- **DAN SNOW**

Administration Manager Carr presented an email from Dan Snow regarding parking on Wells Drive. Police Chief Seastrom explained that he has received a parking complaint about Mr. Snow parking on the Wells Drive roadway. This roadway is designated no parking and there is conflict with his parking in the area. Mr. Snow has asked for a parking allowance in this area. Discussion.

Police Chief Seastrom advised that Mr. Snow would like to present his parking request to the Town Council at their January meeting. He explained that he has been working with Mr. Snow on this issue for over a month internally to resolve the issue. Discussion. President King asked that a letter be sent to Mr. Snow advising him not to park on the road.

B. AUDIENCE

Madison Miller, new CEO of the Brown County Community Foundation, introduced herself to the Town Council. She reported that the Lilly Foundation is working on regionalism with the Regional Opportunities Initiative. This is an eleven county region in southwest central Indiana that includes Brown County. The ROI is trying to find out ways to drive economic development to the region. Once a housing study and other studies have been completed they will put a plan together and go after three rounds of funding to implement projects in the community. BCCF CEO Miller advised when it comes to the funding they are looking at three specific areas: esthetics and beautification, community cohesion and support, connectivity infrastructure. She asked anyone with ideas bring them to her to incorporate them into the study.

BCCF CEO Miller reported that DNR and INDOT have announced their next level trails initiative with funding of 90 million dollars across the state for trail enhancement and connectivity to other regional trails. The grants available are between \$250,000 and \$5,000,000. Resident Nancy Crocker wondered if these grants could be used for the proposed walkway between CVS and the Salt Creek Plaza area. Discussion.

BOARDS AND COMMISSIONS REPORTS

1) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT

BCVFD Chief Nick Kelp reported they are a couple of runs shy of 600 runs for the year. They did sell out of their fish sandwiches this year for their annual fundraiser.

BCVFD Chief Kelp advised that the Season's Lodge has not had a functioning sprinkler system since May of this year. They are reporting that they don't have water pressure for this line and the owner believes the issue is on the water utility side. President King advised the Town has a brand new 6 inch line in this area. BCVFD Chief Kelp advised the security company did a follow-up inspection in November and the sprinkler system still failed. Discussion. Utility Manager Cassiday asked that all the information be sent to him and he will look into where they are doing the water pressure testing. He

believes that if they were to test the pressure at the meter they would find more than enough water pressure for the sprinkler system.

2) PARKING AND PUBLIC FACILITIES REPORT

Administration Manager Carr advised the Commission did not meet this month as they did not have a quorum. She presented a farewell notice from Commission President Lamond Martin as he is moving out of the area. President King commented that Mr. Martin is a great guy and they will miss him being around.

Administration Manager Carr asked permission to advertise for a new custodian for Town Hall as Mr. Martin has retired from this position. The Council agreed and President King asked that the contract details be tightened up as well.

3) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

No further presented

NEW BUSINESS

1) KEY TO THE VILLAGE AWARD

Vice-President Gore presented the Key to the Village Award to President Buzz King for his 16 years of service on the Nashville Town Council. Clerk-Treasurer Young explained the Key to the Village Award is given to those individuals that have given their time and talents to the community in very special ways. President King thanked everyone for this award and the audience clapped in appreciation of his work.

Utility Manager Cassiday announced that Councilmember Omberg will also be receiving the Key to the Village Award for his 16 years as a Town Council member as well as working for the Police Department and other boards.

REPORTS

1) CLERK-TREASURER – BRENDA YOUNG

A. NEPOTISM AND CONTRACTING POLICY

Clerk-Treasurer Young passed out the Nepotism and Contracting Policy to the Town Council for their signatures this evening.

B. SCRIVENER'S ERROR

Clerk-Treasurer Young advised there was a scrivener's error on Resolution 2018-04. It should have been listed as 2018-06.

C. TOWN COUNCIL MONTHLY CERTIFICATIONS

Clerk-Treasurer Young passed out the monthly certification of receipt and review of the bank statements and fund ledger reports from November and December to the Town Council for their signatures this evening.

D. YEARLY CLOSE-OUT MEETING

Clerk-Treasurer Young asked the Council to hold the yearly close-out meeting on December 31, 2018 at 12pm. The Council agreed to this time and date.

E. 2019 SALARY ORDINANCE

Clerk-Treasurer Young presented the 2019 Salary Ordinance for the Town Council's approval. She noted that the Council has already approved of these numbers when they approved the 2019 town budgets.

Vice-President Gore made a motion to have the first reading of Ordinance 2018-15 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Gredy read aloud Ordinance 2018-15 by title only.

Vice-President Gore made a motion to suspend the rules and have the second reading of Ordinance 2018-15 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Gredy read aloud Ordinance 2018-15 by title only.

Vice-President Gore made a motion to adopt Ordinance 2018-15 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor and Ordinance 2018-15 was adopted.

2) UTILITY MANAGER – SEAN CASSIDAY

A. 2019 WATER AND SEWER BUDGETS

Utility Manager Cassiday reported the Council has before them in their packets the 2019 water and sewer budgets for their approval. He advised that he worked with Clerk-Treasurer Young on these budgets and moved some line items around to be better used. Utility Manager Cassiday explained that based on the revenue coming in, the water budget is under \$20,000 of the projected revenue. Both budgets are very close to the same as last year. President King reported that he went over the budgets with Utility Manager Cassiday and believes the budgets are ready to go. Vice-President Gore, Councilmember Gredy and Councilmember Rudd also noted that they went over the budgets with Utility Manager Cassiday in detail.

Clerk-Treasurer Young advised that she spoke with Umbaugh regarding the Town's 5 year financial plan and asked them to meet with the Council to update some of the numbers next year.

Vice-President Gore made a motion to adopt the 2019 water and sewer budgets. Councilmember Rudd seconded the motion. All were unanimously in favor.

B. PAVING UPDATE

Utility Manager Cassiday announced they have finished the paving work on Hawthorne Drive and the new striping seems to be working to direct traffic in this area. In January, he will submit an application for another Community Crossings Grant to create a new entrance on Hawthorne and State Road 46. Clerk-Treasurer Young noted these grants are getting harder to be awarded and Utility Manager Cassiday agreed. Discussion.

Resident Nancy Crocker asked that they check to make sure the street lights are working especially at the intersections as she almost saw someone get hit crossing the street this evening. Councilmember Rudd asked that the town clock also be fixed. Discussion.

Ms. Crocker reported that she and Utility Manager Cassiday have discussed installing signs that advise people there is a walk-way to the Village beginning at the YMCA rather than them walking along the highway. Discussion.

3) ADMINISTRATION MANAGER – PHYLLIS CARR

A. COUNCIL INQUIRIES

Administration Manager Carr advised she had nothing to present to the Council this evening.

4) TOWN ATTORNEY – JIM ROBERTS

A. INTERLOCAL AGREEMENT – FUEL

Town Attorney Roberts advised at last month's meeting that the Council asked him to check on an interlocal agreement between the Town and the County regarding fuel services. He received a copy of an interlocal agreement from the Brown County Highway Garage that they are currently using. Town Attorney Roberts reported that BCHG Manager Mike Wagner understands that the Town can obtain fuel from them and they will have to assign a number to each vehicle and driver's license information on each driver. Town Attorney Roberts was told that the fuel pricing is approximately twenty cents per gallon cheaper than buying from local gas stations. Utility Manager Cassiday and Police Chief Seastrom would like to start this program January 1, 2019.

Town Attorney Roberts reviewed the interlocal agreement and it appears to have terminated on November 2016 and it appears they are continuing under the agreement without the formality of having to re-execute or renew. He suggested they could have this worked on by the County attorney.

B. DISCUSS REVISION OF LAND USE ORDINANCE

Town Attorney Roberts reported that he has been working on a few projects but will wait for the input of the new councilmembers in January. The first topic is the land use ordinance regarding the minimum lot sizes and the footprint sizes for structures for R2. He is ready to take this to the Area Plan Commission for a public hearing but he wants to make sure that all of the Councilmembers are on the same page before he moves forward. They can review this at the January council meeting.

C. HISTORIC PRESERVATION ORDINANCE

Town Attorney Roberts reported that he met with the DRC regarding the Historic Preservation Ordinance and received some input from them and made changes to the ordinance from their input. He would like to put this ordinance on the table for the January council meeting and will also meet with Administration Manager Carr to discuss her input on the ordinance. President King asked that the draft ordinance be sent to all the Councilmembers prior to the meeting.

Town Attorney Roberts told President King that it has been a pleasure working with him over the years.

Vice-President Gore asked if they need to make a decision regarding the employment of a Town Attorney before the first of the year. Town Attorney Roberts advised that he has a letter of employment and serves at the pleasure of the Council. If this letter is sufficient with the State Board of Accounts he can continue on as the Town Attorney. He added that he believes his health will permit him to continue to serve as the Town Attorney for another year and he would like to continue.

5) POLICE CHIEF – BEN SEASTROM

Police Chief Seastrom thanked President King for his work with the department and the town. President King thanked Police Chief Seastrom and Vice-President Gore for helping his wife when he fell ill with his heart attack.

6) INSURANCE PROPOSAL

Randy Teltoe presented the Town Council with the annual review of the Town's insurance and the proposal for 2019. He explained they would stay with the same company this year and may try to look

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at other companies next year. Mr. Teltoe reported the deductibles have stayed the same and the premium increased 8.5% of that is a 5% rate increase due to loss history and a 3.5% exposure increase. Discussion.

Councilmember Rudd made a motion to approve the insurance renewal including the cyber liability policy. Vice-President Gore seconded the motion. All were unanimously in favor with Councilmember Gredy abstaining from the vote. The motion passed.

7) ADJOURNMENT

Councilmember Rudd made a motion to adjourn the meeting. Vice-President Gore seconded the motion. President King adjourned the meeting at 7:49pm.

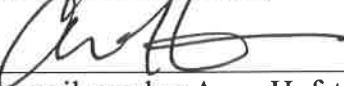
The audio recording made at the Town Council meeting on 12-20-18 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Jane Gore


Vice-President Alisha Gredy


Councilmember Nancy Crocker


Councilmember Anna Hofstetter

Councilmember Dave Rudd