

**DEVELOPMENT REVIEW COMMISSION MEETING
TUESDAY, OCTOBER 17, 2023**

Commission Members present: President Jocelyn Hawkins, Vice-President Phil Stephens, Member Shelly Benson, Member Bruce Gould, Member Tona Martin, Member Lance Miller, and Member Melissa Parker. Commission Members not present: Member Julie Phelps and Member Alyn Brown. Also in attendance: Administration Manager Phyllis Carr and Indiana Landmarks Representatives Alex Brooks.

COMMISSION BUSINESS

1. CALL TO ORDER

Meeting called to order at 6:00pm by President Hawkins.

2. ROLL CALL

The roll was called by Administration Manager Carr.

3. APPROVAL OF THE MINUTES – 8-15-2023 WORK SESSION, 8-15-2023 & 9-19-2023 REGULAR MEETINGS AND 9-28-2023 TECHNICAL REVIEW COMMITTEE MEETING

Member Miller made a motion to approve the 8-15-2023 work session minutes, 8-15-2023 & 9-19-2023 regular meeting minutes and 9-28-2023 Technical Review Committee meeting minutes as presented. Vice-President Stephens second the motion. All were unanimously in favor.

4. PUBLIC HEARING – CERTIFICATE OF APPROPRIATENESS

A. KIMBERLY & CHARLES HARPER – 241 HEIMBURGER LANE – DOCKET #23-49

President Hawkins opened the Public Hearing at 6:03pm. Kimberly and Charles Harper were present and explained that they are proposing to demo the existing 20' x 20' garage and reuse 3 rows of block and use the existing concrete pad to build a new house and garage. They are building a new house and garage. T1-11 siding to be used, same color as other structures in the area and will use the existing driveway. They will need to get water and sewer services from Nashville Municipal Utilities.

With no further questions, President Hawkins closed the public hearing at 6:08pm.

Vice-President Stephens made a motion to approve the Certificate of Appropriateness application for Kimberly & Charles Harper - Docket #23-49 under guidelines: S5, S7, S8, R4, R5, NC3, NC4 and NC25. Member Parker seconded the motion. All were unanimously in favor.

5. SIGN APPLICATION

A. CEDAR CREEK BREWING COMPANY – 124 LOCUST LANE – DOCKET #23-52

Chris Shuster with Ramblin Dog Designs was present and explained they would need to build up the existing frame for the new sign. The sign will be made of ¼" poly metal and the brewing

DEVELOPMENT REVIEW COMMISSION MEETING OCTOBER 17, 2023

portion of the sign will be slightly smaller than the top portion. This will be a one-sided sign since it's a one-way alley and there is no lighting for the sign.

Member Gould made a motion to approve the sign application for Cedar Creek Brewing Company – Docket #23-52 under guidelines: SI2, SI6, SI11 and SI17. Member Martin seconded the motion. All were unanimously in favor.

6. CERTIFICATE OF APPROPRIATENESS

A. MARC & CARRI BYERS – 110 N. VAN BUREN ST. – COOPER'S ALLEY DOCKET #23-53

Marc & Carri Byers were present and advised they are proposing to cover existing outdoor dining area on the east side of 110 N. Van Buren with a roof but with open walls and to extend covered breezeway to back cottage at 44 Gould St. They will use the same materials as the other walkways. They want the old cottage feel, such as a wraparound porch.

Vice-President Stephens made a motion to approve the Certificate of Appropriateness for Marc & Carri Byers – Cooper's Alley – Docket #23-53, under guidelines: AC1, AC2, AC6, AD1 and AD6. Member Benson seconded the motion. All were unanimously in favor.

7. REPORT FROM TOWN ADMINISTRATION

Administration Manager Carr approved the following applications in-house:

- Sign application: Penny Scroggins – Bear Real Estate Sales – 54 Pittman House Lane – Docket #23-50.
- Certificate of Appropriateness: Jennifer Butler – 88 N. Van Buren St. – Docket #23-51.

8. REPORT FROM INDIANA LANDMARKS

Indiana Landmarks Representative Brooks asked for an update with the food truck discussions. Commission Members reported the responses from the Public Input meeting. The Commission thought the public input meeting went well along with good ideas, but the Commission would like to continue to work on this topic to make it work for all involved.

9. ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Administration Manager Carr advised that if another work session was to be scheduled, she would not be available in November due to being on vacation. After further discussion, it was decided not to schedule any work sessions until the beginning of the new year due to the holidays.

With no other business to discuss, Vice-President Stephens made a motion to adjourn the meeting. Member Gould seconded the motion. All were unanimously in favor. President Hawkins adjourned the meeting at 6:44 pm.


DRC President


Date