

**NASHVILLE DEVELOPMENT REVIEW COMMISSION
WORK SESSION
TUESDAY, APRIL 16, 2019**

Commission Members present: President Penny Scroggins, Vice-President Brandon Harris, Member Jessica George, Member Bruce Gould (arrived at 5:53pm), Member Wes Harris, Member David Martin, Member Alex Miller (5:03pm), Member Greg Fox (5:49pm).
Commission Member not in attendance: Member Mike Patrick. Also in attendance: Indiana Landmarks Representative Laura Renwick and Administration Manager Phyllis Carr.

WORK SESSION

1. CALL TO ORDER

President Scroggins called the work session to order at 5pm. President Scroggins advised of the addition to the agenda – guideline update/review.

Vice-President Brandon Harris went over the items from the 3 year plan. Some of the items have been met while others have not been addressed. Vice-President Harris suggested they need to educate new businesses coming into town and provide the necessary information to help with the process. This would improve customer service.

Indiana Landmarks Representative Renwick suggested having a flow chart to help with the approval process.

Commission Members spoke of concerns with the enforcement process. They asked that the Town Attorney and Brown County Planning & Zoning work together to make ordinances more enforceable.

President Scroggins asked that the definition of a sign to be redone. As it reads now, any sign (closed, open, hours, etc.) are considered a sign.

It was suggested to work on sections of the guidelines and make recommendations to the Town Council for approval.

Member Martin asked where the Commission stands regarding the Historic Preservation Ordinance. President Scroggins stated that per Dr. Glass' report, the DRC is doing a great job. She feels the demolition and maintenance ordinances need updated.

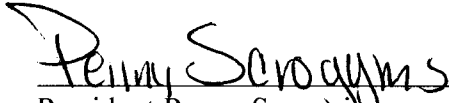
Discussion of inspecting new construction projects to make sure the applicant is doing what they proposed. It was suggested to review approved Certificate of Appropriateness every 3 years to make sure the construction was done as proposed. Indiana Landmarks Representative Renwick stated she would lead the review but would need local help.

President Scroggins asked that the Commission review the first nine guidelines, make notes of proposed changes or additions to be discussed at the next work session scheduled for May 21, 2019 at 5:00pm.

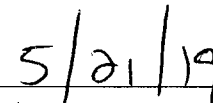
ADJOURNMENT

President Scroggins adjourned the work session at 6:01pm.

The audio recording made at the Development Review Commission work session on 4-16-19 is retained in the Office of the Town Clerk-Treasurer.



President Penny Scroggins



Date