

**DEVELOPMENT REVIEW COMMISSION MEETING
TUESDAY, SEPTEMBER 19, 2023**

Commission Members present: Member Bruce Gould, Member Melissa Parker, Member Julie Phelps, Member Tona Martin and Member Lance Miller. Commission Members not present: President Jocelyn Hawkins, Vice-President Phil Stephens, Member Shelly Benson and Member Alyn Brown. Also in attendance: Administration Manager Phyllis Carr and Indiana Landmarks Representatives Mark Dollase.

COMMISSION BUSINESS

1. CALL TO ORDER

Member Gould called the meeting to order at 6:09pm.

2. ROLL CALL

The roll was called by Administration Manager Carr.

**3. APPROVAL OF THE MINUTES – 7-18-2023 MEETING AND 6-27-2023 & 7-18-2023
WORK SESSIONS**

Administration Manager Carr advised the minutes have not been completed. The Commission tabled approval of the minutes until the October 17, 2023 meeting.

4. SIGN APPLICATION:

A. VIBE SMOKE & VAPE – 51 CHESTNUT ST. – DOCKET #23-45

Himmat Singh was present and advised the size of the sign will be 4' x 8' and would not extend past the roof line. The temporary banner currently in place will be removed as soon as sign has been completed. Sign is made of an aluminum composite material. Black background with red, yellow, and green lettering.

Member Martin made a motion to approve sign application for Vibe Smoke & Vape - Docket #23-47 under guidelines: SI1, SI2, SI6 and SI7. Member Phelps seconded the motion. All were unanimously in favor.

5. REPORT FROM TOWN ADMINISTRATION

Administration Manager Carr advised that a Technical Review Committee meeting is required for the proposed project of Kimberly & Charles Harper at 241 Heimburger Lane. The Commission agreed to hold the TRC meeting on Thursday, September 28, 2023 at 1:00pm at Town Hall.

6. REPORT FROM INDIANA LANDMARKS

Indiana Landmarks Representative Mark Dollase had no report.

7. ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

With no other business to discuss, Member Martin made a motion to adjourn the meeting. Member Phelps seconded the motion. All were unanimously in favor. The meeting adjourned at 6:19pm.


DRC President

10/17/2023
Date