

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, SEPTEMBER 17, 2020**

ATTENDANCE BY REMOTE ACCESS: Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter, and Councilmember Dave Rudd. Also in attendance: Administration Manager Phyllis Carr, Water/Sewer Operator Robin Willey, Town Attorney Jim Roberts, Municipal Operations Consultant Dax Norton, and Clerk-Treasurer Brenda Young.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:32 pm.

B. ROLL CALL by Clerk-Treasurer Young

C. APPROVAL OF AGENDA

President Gore asked if there were changes to the agenda and the following items were added: sanitation stations update, inventory of benches in town, census update by Councilmember Hofstetter, BETA funding and tabling of all the items listed under unfinished business.

Councilmember Rudd made a motion to approve the amended agenda. Vice-President Gredy seconded the motion. All were unanimously in favor.

2) RENEWAL OF EXECUTIVE POWERS

President Gore asked for a motion that allows her to continue her executive powers. Councilmember Crocker made a motion to continue the Executive Powers. Councilmember Rudd seconded the motion. President Gore, Vice-President Gredy, Councilmember Crocker and Councilmember Rudd voted in favor; Councilmember Hofstetter abstained. The motion passed 4-1.

3) APPROVAL OF THE CONSENT AGENDA

A. CONSIDER APPROVAL OF THE MEETING MINUTES – 8-20-2020 MEETING DRAFT UNAPPROVED MINUTES, 9-03-2020 MEETING DRAFT UNAPPROVED MINUTES, 9-03-2020 BUDGET WORK SESSION DRAFT UNAPPROVED MINUTES

B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)

C. CONSIDER RECOMMENDATION OF BROZINNI PIZZERIA (140 W. MAIN STREET) TO STATE ALCOHOL & TOBACCO COMMISSION FOR RIVERFRONT DISTRICT LICENSE RENEWAL

D. NAEC REQUEST TO USE FUNDS FOR SPONSORSHIP OF ART COLONY WEEKEND

E. CONSIDER APPROVAL OF ADA GRIEVANCE PROCEDURES

F. CONSIDER APPROVAL OF SALVATION ARMY RIGHT OF WAY PERMITS

- **TREE LIGHTING CEREMONY 11-28-2020 AND PARADE OF LIGHTS 12-05-2020**

Councilmember Hofstetter made a motion to approve the consent agenda. Councilmember Crocker seconded the motion. All were unanimously in favor.

4) PUBLIC HEARING

A. 2021 BUDGET

President Gore opened the public hearing at 6:39pm regarding the 2021 budget. Clerk-Treasurer Young reviewed the tax budgets that were submitted to the State's Gateway system. She noted the adoption of the budget will take place at the October 15, 2020 Town Council meeting.

Brown County Democrat Editor Sara Clifford asked about the funding for the Brown County Volunteer Fire Department. Clerk-Treasurer Young advised that \$20,000 in funding for the Fire Department has been allocated in the 2021 budget, an increase of \$3,000 from the 2020 budget. Discussion.

Councilmember Crocker made a motion to close the public hearing. Councilmember Rudd seconded the motion. All were unanimously in favor. President Gore closed the public hearing at 6:49pm

5) CLERK-TREASURER REPORT

A. FUND BALANCE REPORT

Clerk-Treasurer Young advised that the Council has received the fund balance report and asked if there were any questions. There were none.

**B. CONSIDER RESOLUTION 2020-09 A RESOLUTION AUTHORIZING
TEMPORARY TRANSFERS TO DEPLETED FUNDS**

Clerk-Treasurer Young presented Resolution 2020-09 and explained that the Town will need to temporarily transfers funds from the sewer budget to fund the COVID-19 grant fund budget. She explained this is a reimbursable grant through the State. Once the Town receives reimbursement from the State for the grant funds, the money will be returned to the sewer fund. They will transfer up to \$250,000 for this grant.

Councilmember Crocker made a motion to adopt Resolution 2020-09 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

**C. CONSIDER ORDINANCE 2020-09 AN ORDINANCE ESTABLISHING A CDBG
ECONOMIC DEVELOPMENT FUND (CDBG ECONOMIC DEV FUND) FOR THE
TOWN OF NASHVILLE**

Clerk-Treasurer Young presented Ordinance 2020-09 creating the COVID-19 grant fund account.

Councilmember Hofstetter made a motion to have the first reading of Ordinance 2020-09 by title only. Councilmember Crocker seconded the motion. All were unanimously in favor. Clerk-Treasurer Young read aloud Ordinance 2020-09 by title only.

Councilmember Crocker made a motion to suspend the rules and have the second reading of Ordinance 2020-09 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2020-09 by title only.

Councilmember Crocker made a motion to adopt Ordinance 2020-09 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor.

D. COVID-19 SMALL BUSINESS GRANT FUND AGREEMENTS

Clerk-Treasurer Young presented the COVID-19 Grant Agreement between the State of Indiana OCRA and Town to disburse small business grant funds. Councilmember Rudd made a motion to allow President Gore to sign the agreement. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

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Clerk-Treasurer Young presented the agreement from ARA to be the Town's grant administrators for the COVID-19 small business grant. The amount of the agreement is \$6,250 which is the amount set by the State. Discussion. Councilmember Rudd made a motion to approve the agreement. Councilmember Crocker seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young presented the Small Business agreement for the COVID-19 small business grant. Councilmember Rudd made a motion to approve the agreement. Councilmember Crocker seconded the motion. All were unanimously in favor.

6) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES), ADMINISTRATION (CONSIDER APPROVAL OF LAYTON CLAIM), CONSULTANT AND TOWN ATTORNEY (NOISE ORDINANCE PROGRESS)

President Gore advised the department reports have been submitted to the Council for their review.

Councilmember Crocker thanked the Police Department for their work last night during the fire of the Carmel Corn Cottage business.

Administration Manager Carr advised that Centra Credit Union has asked if they could do a community service project in town by picking up trash on a Monday in September. She asked the Council if they were ok with this project. The Council agreed to this project.

Police Chief Seastrom asked the Council about trick or treating for Halloween this year, should they postpone it this year or have the event. If they do have it, when should they hold trick or treating. Councilmember Hofstetter advised that the YMCA and other community groups will have a meeting tomorrow to discuss their plans for Halloween. Discussion. Councilmember Rudd advised there needs to be a police presence during Halloween trick or treating for the safety of our community. Police Chief Seastrom advised that officers will be present in the neighborhoods as usual.

MOC Norton spoke about the Town's 21-year-old comprehensive plan and suggested they find a way to fund a new plan including transportation throughfare plan and bicycle/pedestrian master plan. As the Redevelopment Commission continues to get some momentum with new developments that are coming, they will have to know what the Town's planning perspective is as well.

Town Attorney Roberts reported that they have the bugs all worked out of the Traffic Court system. The tickets that have been written are being processed and deferral fees are being paid. Clerk-Treasurer Young advised they have a slow start in receiving the deferral fees.

Councilmember Crocker asked if she would qualify to apply for the CDBG COVID-19 grant funds. She has been told as a Councilmember that she would not be eligible to apply. Town Attorney Roberts advised there is a conflict of interest statute as well as an anti-nepotism statute that may apply in this case. He will further review and send out a memo next week.

Councilmember Hofstetter asked if they are talking about leasing new cars for the Police Department. President Gore advised this has already taken place. Councilmember Hofstetter commented that one police car has a flag on it with fine blue lines and she thinks this is making a statement that is inappropriate for a public servant. The other Town Councilmembers disagreed with her position and Councilmember Crocker added that this symbol represents officers that have fallen in the line of duty. Discussion. Councilmember Crocker asked that they do more research on this symbol.

7) UNFINISHED BUSINESS

A. SANITATION STATIONS UPDATE

Councilmember Crocker reported that almost six of the ten stations are completed, and all will be done by the end of the month. She explained they have one person creating the stations with twenty artists submitting artwork for this project, a metal fabrication company in Helmsburg is creating the holders for the sanitation bottles and they have another artist pinstriping all the stations. Councilmember Crocker reported they have a lot of people from the community working on this project and being paid for their services. She will be deciding the best places for the ten stations and will ask business owners to help fill the stations as needed.

B. BENCH INVENTORY UPDATE

Councilmember Crocker advised that she will do a bench inventory in town and detail what condition each bench is in. She has heard that Barry Herring will be replacing the benches in front of his buildings on S. Van Buren Street. Councilmember Crocker will document who owns the other benches in Town and for the ones owned by the Town, she would like to hire someone to make new benches to replace those in disrepair.

Councilmember Crocker noted she will also be looking at sidewalks to help Administration Manager Carr and hopes to use some Food and Beverage funds to fix the sidewalks as needed.

C. CENSUS UPDATE

Councilmember Hofstetter reported that they have another week and half to finish the census count. They have had a rather good turnout, but the workers had issues with incorrect GPS locations in the county. Discussion. President Gore thanked Councilmember Hofstetter for representing the Town in the 2020 census.

D. BETA

President Gore reported that she has talked with the representatives of BETA and advised that the Town does not have funding available for them this year. Councilmember Hofstetter suggested that each Councilmember give a donation to BETA since the Town does not have funding for the program. Discussion.

E. DISCUSS HUMAN RELATIONS COMMISSION

Councilmember Crocker advised that she hasn't talked with the County Commissioners yet and she has not heard from community members about moving forward with this commission.

8) NEW BUSINESS

A. CONSIDER ADOPTION OF RESOLUTION 2020-11 A RESOLUTION REGARDING THE SUPER VOLUNTARY ANNEXATION OF PARCEL #003-05740-19

Town Attorney Roberts presented the Super Voluntary annexation and explained that Mr. Magner owns a small parcel of land that is not in the town, but adjacent to other properties in the town. He noted that since this is a Super Voluntary request, the Town Council has discretion as to requiring a fiscal study and public hearing. Town Attorney Roberts suggested they waive those two requirements and proceed with the annexation and presented Resolution 2020-11 for their vote.

Councilmember Crocker made a motion to adopt Resolution 2020-11 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

B. CONSIDER ADOPTION OF ORDINANCE 2020-08 AN ORDINANCE CONCERNING THE ANNEXATION OF ADJACENT AND CONTIGUOUS TERRITORY LOCATED AT PARCEL #003-05740-19

Councilmember Crocker made a motion to have the first reading of Ordinance 2020-08 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor. Town Attorney Roberts read aloud Ordinance 2020-08 by title only.

Councilmember Crocker made a motion to suspend the rules and have the second reading of Ordinance 2020-08 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Town Attorney Roberts read aloud Ordinance 2020-08 by title only.

Councilmember Rudd made a motion to adopt Ordinance 2020-08 by title only. Councilmember Crocker seconded the motion. All were unanimously in favor.

C. CONSIDER ADOPTION OF ORDINANCE 2020-07 AN ORDINANCE CONCERNING THE SPEED LIMITS FOR STREETS AND ALLEYS

Town Attorney Roberts explained when they started enforcing violations of the Town ordinances through court, he realized the officers were writing tickets for areas that didn't have ordained speed limits. He presented to the Council Ordinance 2020-07 that establishes a 30mph speed limit on those streets that do not have a lower ordained speed limit.

Councilmember Crocker made a motion to have the first reading of Ordinance 2020-07 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Town Attorney Roberts read aloud Ordinance 2020-07 by title only. Councilmember Hofstetter voiced concern about posting additional speed limit signs. Police Chief Seastrom advised the only speed limit signs that need to be installed will be on a small portion of Greasy Creek Road. Discussion.

Councilmember Crocker made a motion to suspend the rules and have the second reading of Ordinance 2020-07 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Town Attorney Roberts read aloud Ordinance 2020-07 by title only.

Councilmember Crocker made a motion to adopt Ordinance 2020-07 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor.

D. CONSIDER SPEED BUMP INSTALLATION SITES

Town Administration Manager Carr advised that she sent out letters to residents of the following areas and this is the feedback she received:

- Artist Drive - 18 for and 21 against
- Orchard Hill - 5 for and 7 against
- Coffey Hill - 13 for and 1 against

A discussion ensued regarding the need for speed bumps and alternative speed calming tactics such as stop signs, sidewalks, islands and policing of the areas.

The Town Council agreed to have speed bumps installed in the Coffey Hill area. Administration Manager Carr advised the speed bumps will be removed in the winter for snow plowing. She will have the street measured and order the speed bumps for Coffey Hill.

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Brown County Democrat Editor Clifford asked how many speed bumps and when will they be installed. Administration Manager Carr reported they will have to do measurements of the road and depending on when they can get the speed bump order filled it may be in the spring before they are installed. President Gore suggested they have two to three speed bumps installed on Coffey Hill.

President Gore advised that she has heard from a Coffey Hill resident requesting that the speed bumps be installed as soon as possible.

E. CONSIDER TOWN PARK RENTAL CONTRACT

Vice-President Gredy advised they will need to table this until next month as the contract is not yet ready.

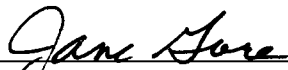
F. WATER AND WASTEWATER BUDGETS

MOC Norton reported that he almost has the water and wastewater budgets completed. He will send the proposed budgets to the Town Council and Clerk-Treasurer Young tomorrow for their review. MOC Norton will then meet with each Councilmember individually to review both budgets. He would like to adopt the water and wastewater budgets adopted by the Town Council at next month's meeting. Clerk-Treasurer Young asked that the Rural Development budgets be adopted at that meeting as well.

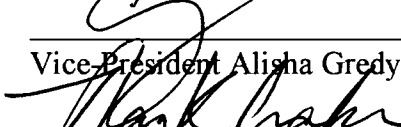
9) ADJOURN

Councilmember Rudd moved to adjourn the meeting. Councilmember Crocker seconded the motion. All were unanimously in favor. President Gore adjourned the meeting at 7:50 pm.

The audio recording made at the Town Council meeting on 9-17-2020 is retained in the office of the Town Clerk-Treasurer.



President Jane Gore



Vice-President Alisha Gredy



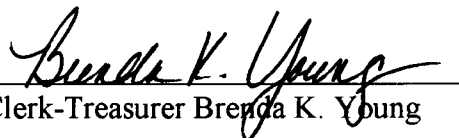
Councilmember Nancy Crocker



Councilmember Anna Hofstetter



Councilmember Dave Rudd



Clerk-Treasurer Brenda K. Young