

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, SEPTEMBER 16, 2021**

Council members present at Town Hall: President Jane Gore, Vice-President Nancy Crocker, Councilmember Anna Hofstetter (arrived at 6:37pm), Councilmember Tyra Miller and Councilmember Dave Rudd. Also in attendance at Town Hall: Deputy Clerk-Treasurer Debbie Ferry, Municipal Operations Consultant Dax Norton, Administration Manager Phyllis Carr, Town Attorney Jim Roberts, and Records Clerk Sandie Jones.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:32 pm.

B. PLEDGE OF ALLEGIANCE

President Gore asked all in attendance to stand and recite the Pledge of Allegiance.

C. ROLL CALL by Deputy Clerk-Treasurer Ferry.

D. APPROVAL OF AGENDA

Councilmember Rudd made a motion to approve the agenda as presented. Councilmember Miller seconded the motion. All were unanimously in favor.

2) APPROVAL OF THE CONSENT AGENDA

A. CONSIDER APPROVAL OF THE DRAFT UNAPPROVED MEETING MINUTES – 8-23-2021 EXECUTIVE SESSION AND 8-26-2021 MEETING

B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)

C. CONSIDER APPROVAL OF ZOOM APP RENEWAL

D. CONSIDER RECOMMENDATION OF BROZINNI PIZZERIA (140 E. MAIN STREET) TO STATE ALCOHOL & TOBACCO COMMISSION FOR RENEWAL OF RIVERFRONT DISTRICT LICENSE

Vice-President Crocker made a motion to approve the consent agenda. Councilmember Miller seconded the motion. All were unanimously in favor.

3) PUBLIC HEARING

A. ORDINANCE 2021-12 AN ORDINANCE TO AMEND ORDINANCE 2014-01 TO INCREASE WATER CONNECTION FEES

B. ORDINANCE 2021-13 AN ORDINANCE TO AMEND ORDINANCE 2009-14 TO INCREASE WASTEWATER CONNECTION FEES

President Gore opened up the public hearing at 6:34pm. She asked if there were any comments or questions from the audience or Council. There were none.

Vice-President Crocker made a motion to close the public hearing. Councilmember Rudd seconded the motion. All were unanimously in favor. President Gore closed the public hearing at 6:35pm.

Vice-President Crocker made a motion to have the second reading of Ordinance 2021-12 and Ordinance 2021-13 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Vice-President Crocker read aloud Ordinance 2021-12 and Ordinance 2021-13 by title only.

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Vice-President Crocker made a motion to adopt Ordinance 2021-12 and Ordinance 2021-13. Councilmember Rudd seconded the motion. All were unanimously in favor.

4) PRESENTATION

A. BROWN COUNTY CHRISTKINDL ARTISAN MARKET – FUNDING REQUEST, RIGHT-OF-WAY REQUEST AND NOISE ORDINANCE CIVIC EVENT PERMIT REQUEST (NOISE ORD. SPECIAL EXCEPTION)

Chamber President Greg Fox reported that the Brown County Christkindl Market is scheduled to take place on December 3rd and 4th, 2021 at the Coachlight Square on East Washington Street. This two day event has a budget of \$36,000 and they have raised \$31,000 thus far due to some generous donors. The market will have art vendors, food vendors and live music. The Holiday Light Parade is scheduled to happen on Saturday, December 4th and after the parade there will be a community caroling event to end the Christkindl Market.

Chamber President Fox asked the Town Council to be a financial sponsor for the Christkindl Market event. Discussion. Deputy Clerk-Treasurer Ferry advised that Clerk-Treasurer Young acknowledged that EDIT funds could be used for sponsorship of the event. Councilmember Rudd suggested the Council take this request under advisement and make a decision at next month's meeting.

Chamber President Fox asked for the Council to approve their right-of-way request to block parking on E. Washington Street on Thursday prior to the Christkindl Market to allow vendors to set up and then blocking E. Washington Street on December 3rd and 4th during the event. He noted that the road is to be unblocked during the Holiday Light Parade to allow parade traffic to come back to the High School Parking lot. Discussion.

Councilmember Rudd made a motion to approve the right-of-way requests for the Christkindl Market and Holiday Light Parade as presented. Councilmember Miller seconded the motion. All were unanimously in favor.

Chamber President Fox advised that they will have live music at the Christkindl Market and that the music is scheduled to end at 8 pm both evenings. He requested a noise exception for the event.

Vice-President Crocker made a motion to grant a civic permit for the event. Councilmember Miller seconded the motion. All were unanimously in favor.

5) MONTHLY DEPARTMENT REPORTS

A. POLICE DEPARTMENT

Police Chief Seastrom advised he handed out a power point presentation to the Council at their last budget hearing regarding NPD Calls and Activities over the last three years. There were no further questions from the Council. Councilmember Hofstetter thanked Police Chief Seastrom for the information.

B. TOWN ADMINISTRATION

• RIGHT OF WAY REQUESTS:

Administration Manager Carr presented a right-of-way request for the Rock and Mineral Show to be held September 24-26, 2021. They are requesting to block 90 E. Gould Street between Locust Lane and Buck Stogsdill Way for the event.

Vice-President Crocker made a motion to approve the right-of-way permit for the Rock and Mineral

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Show as requested. Councilmember Rudd seconded the motion. All were unanimously in favor. Administration Manager Carr presented a right-of-way request for the Salvation Army to block two parking spaces on Johnson Street next to the NE corner of the Village Green. The Salvation Army is holding a fundraising event on October 9th, 16th and 23rd, 2021 and they will use the blocked spaces to load/unload their food and equipment.

Councilmember Rudd made a motion to approve the right-of-way permit for the Salvation Army as requested. Councilmember Miller seconded the motion. All but Councilmember Hofstetter were in favor. The motion passed 4-1.

- **TODD BAKER LAWN SERVICE 2022 LANDSCAPING BID**

Administration Manager Carr presented the 2022 landscaping bid from Todd Baker Lawn Service. She advised that he is seeking a 5% increase from last year's bid to cover the increased costs of materials. Mr. Baker addressed the Council and noted that he is not increasing his costs for mowing but rather passing along the increased costs of mulch, flowers and lawn treatment chemicals. Discussion.

Councilmember Rudd made a motion to approve the 2022 Baker Lawn Service landscaping bid with the 5% increase. Councilmember Miller seconded the motion. All were unanimously in favor.

- **CONSIDER PURCHASE OF NEW VILLAGE GREEN KIOSK MAP**

Administration Manager Carr advised that the CVB has presented a quote for a new map to be installed at the Village Green. However, they will need to find someone to install the new map as their previous vendor is unable. CVB Director Jane Ellis explained that the new map has the locations for Brown County Music Center and Hard Truth Hills. They also have a quote for someone to install the map at the CVB and would be willing to get a quote to install the map at the Village Green.

Vice-President Crocker made a motion to purchase the new map for the Village Green in the amount of \$935.92. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

- **MAIN STREET LAMP POSTS REPAIRS**

Administration Manager Carr reported that she has two bids to refurbish some of the Main Street lamp posts. One bid is to work on 5-6 lamp posts at a cost of \$675. The other bid is estimated to run under \$1,000 for work on 8 lamp posts. Discussion.

The Council asked to see the bids in writing and what proposed work will be done to each post. Administration Manager Carr noted they have 20 lamp posts which includes the two in front of the CVS.

C. CONSULTANT

- **AMENDMENT TO SALARY ORDINANCE**

MOC Norton presented Ordinance 2021-14 amending the current salary ordinance and explained the amendment is to increase the high end pay for the Utility Supervisor.

Vice-President Crocker made a motion to have the first reading of Ordinance 2021-14 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor. Vice-President Crocker read aloud Ordinance 2021-14 by title only.

Vice-President Crocker made a motion to suspend the rules and have the second reading of Ordinance 2021-14 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor. Vice-President Crocker read aloud Ordinance 2021-14 by title only.

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Vice-President Crocker made a motion to adopt Ordinance 2021-14. Councilmember Rudd seconded the motion. All were unanimously in favor.

• **UTILITY SERVICE BOARD REPORT**

MOC Norton reported that the Utility Service Board have been working on the water and sewer budgets and this process is going very well. They will look at cutting the budget or cost of service studies for rate adjustments.

MOC Norton advised that all water transmission pipes in Town are past their useful life. Administration Manager Carr showed a piece of water line that was recently removed due to a water main break. MOC Norton advised that the old pipes contribute to water loss throughout the system. He noted that the current Capital Plan ends in 2022 and they need to look at creating a 5, 10, and 15 year plan for the water and wastewater utility. MOC Norton reported that they are also working on an analysis of all fire hydrants in Town.

President Gore and Councilmember Rudd commended the Utility Service Board for their work. MOC Norton also commends the entire utility staff and noted they are understaffed according to the organizational chart. The Council asked how much the utility department is understaffed. MOC Norton advised they are currently understaffed by two members. Discussion regarding conducting a water infrastructure analysis and look at what the cost increase would be to the rate payers.

Councilmember Rudd asked about the I&I issues. MOC Norton explained it will take about three million dollars to fix all the items. In 2019 the Town started the process of obtaining a Rural Development loan for the projects. The request then went to the SRF and it is now on their priority list. This project was raised on the list due to Nathan DeLisle of ms consultants work, and the proposed State Park water and wastewater projects. MOC Norton reported that Nashville has now been granted two million dollars in SWIF funds for wastewater projects. They will need to talk about how to best use the funds.

• **COMMUNITY CALENDAR**

MOC Norton reported that he and Vice-President Crocker spoke with John of Signature Web Creations about enhancing communications across multiple organizations such as the CVB and Chamber. Councilmember Crocker advised the cost of the program is \$10,000 a year. She explained this calendar would not only be for the tourists, but also garage sales, school events and government events. Vice-President Crocker noted this is normally a county thing, setting up an on-line calendar for the community. She asked the Council if this is something that the Council would like her to pursue?

Councilmember Hofstetter commented that this was discussed at the Hometown Collaborative Initiative meetings held at the Community Foundation. Vice-President Crocker noted there are funds available through HCI for such a project. Discussion.

President Gore asked Vice-President Crocker to get together a presentation for the Council.

• **SINK HOLES**

MOC Norton advised that there is a stormwater issue near the Community Foundation. Administration Manager Carr reported that this is an INDOT issue. She will re-contact them tomorrow and notify them that the situation is getting worse.

D. TOWN ATTORNEY

Town Attorney Roberts announced that he told the Council at the beginning of the year this would be his last year serving as the Town's Attorney. He has three months left to serve and encouraged the Council to look into hiring another attorney and Town Attorney Roberts offered to assist with the transition.

Councilmember Crocker commented that she was going to ask for Town Attorney Roberts' resignation at tonight's meeting due to his handling of a recent records request and BZA appointment process. She read aloud a statement concerning her position on the matter. Discussion.

6) UNFINISHED BUSINESS

A. ORDINANCE 2021-10 AN ORDINANCE AMENDING 2014-08 CREATING A VILLAGE GREEN PAVILION RENTAL FUND TO PARK RENTAL FUND

Councilmember Hofstetter made a motion to have the second reading of Ordinance 2021-10 by title only. Councilmember Miller seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2021-10 by title only.

Councilmember Hofstetter made a motion to adopt Ordinance 2021-10. Councilmember Miller seconded the motion. All were unanimously in favor.

B. RESTROOM ATTENDANT CONTRACT

Councilmember Hofstetter would like to put the restroom attendant contract out to bid for the contract to begin in January 2022. She asked for a copy of the current restroom attendant contract and Administration Manager Carr will send this out to the Council. Councilmember Hofstetter asked about the job duties and payment of the contracted employee. The Council asked that the current restroom attendant meet with them at their next Council meeting so they can get more information about the position.

7) NEW BUSINESS

A. CONSIDER ORDINANCE 2021-11 A WHOLESALE WATER COST TRACKER ORDINANCE TO AMEND THE SCHEDULE OF RATES AND CHARGES COLLECTED BY THE TOWN OF NASHVILLE, INDIANA FOR THE USE OF WATER

Town Attorney Roberts reported that he has worked with MOC Norton and Utility Service Board President Kelso. He explained that our costs to purchase water have increased and they need to pass this increase onto their customers. Town Attorney Roberts advised that the Council could have the first reading of the ordinance tonight and then set a date for a public hearing. Discussion. Vice-President Crocker noted the Town doesn't have its own water source and must buy their water from Brown County Water Utility.

Councilmember Miller made a motion to have the first reading of Ordinance 2021-11 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Miller read aloud Ordinance 2021-11 by title only.

The Town Council agreed to set a public hearing date for Ordinance 2021-11 at the next Town Council meeting on October 21, 2021 at 6:30 pm. Town Attorney Roberts advised that the notice in the newspaper must be published ten days before the hearing and a notice sent out to all customers.

B. PARKING KIOSKS

President Gore announced there were several bids for parking kiosks in their Council packets to review.

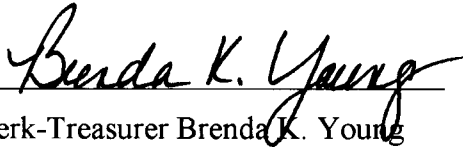
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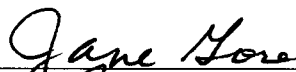
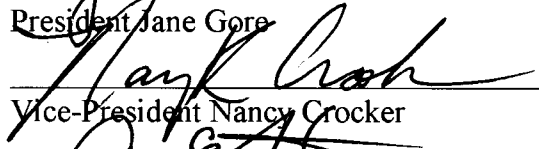
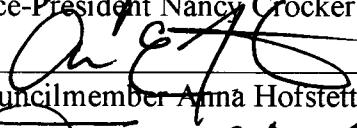
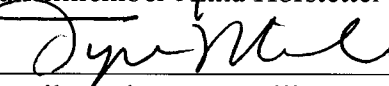
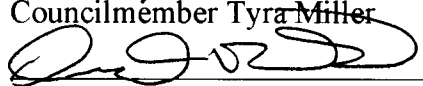
The Council had discussed looking into parking meter kiosks for the Washington Street, Old School Way and Pat Reilly parking lots. President Gore cautioned that since these lots are maintained by Food and Beverage funds from the State it may not be appropriate to charge for parking in these lots. She does not want them to do something that would jeopardize the Food and Beverage funds they currently receive. Town Attorney Roberts and MOC Norton will look into this further. Discussion.

8) ADJOURN

Councilmember Rudd moved to adjourn the meeting. Councilmember Miller seconded the motion. All were unanimously in favor. President Gore adjourned the meeting at 8:09 pm.

The audio recording made at the Town Council meeting on 9-16-2021 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Jane Gore

Vice-President Nancy Crocker

Councilmember Anna Hofstetter

Councilmember Tyra Miller

Councilmember Dave Rudd