

**NASHVILLE TOWN COUNCIL REGULAR MEETING  
THURSDAY, SEPTEMBER 15, 2022**

**IN PERSON AT NASHVILLE TOWN HALL  
200 COMMERCIAL STREET  
AND VIDEO CONFERENCE VIA ZOOM**

**ATTENDANCE** – Council members present in person - President Nancy Crocker, Vice-President Jane Gore, Councilmember Anna Hofstetter, Councilmember Tyra Miller, and Councilmember David Rudd. Also, in attendance - Town Attorney Wanda Jones, Town Manager Sandie Jones, Police Chief Heather Burris, Chief Administrator Phyllis Carr, and Deputy Clerk-Treasurer Debbie Ferry and Clerk-Treasurer Brenda Young.

**1. OPENING THE MEETING** - called to order by President Crocker at 6:31pm.

**A. Pledge of Allegiance**

**B. Roll Call** – by Clerk Treasurer Young

**C. Approval of the Agenda** – Councilmember Rudd motioned to approve the agenda as amended taking off item 5.E #2 – Consider Ordinance 2022-11 Amending the Water and Sewer Adjustment Policy. Vice-President Gore seconded. All were unanimously in favor.

**2. REVIEW COUNCIL POLICIES AND PROCEDURES** – President Crocker noted that there has been some discussion between Councilmembers, so she went over some specifics of the Policies and Procedures Manual previously adopted by the Council.

**3. APPROVAL OF THE CONSENT AGENDA** - Councilmember Rudd motioned to approve the consent agenda. Councilmember Miller seconded. All were unanimously in favor.

**A. Consider Approval of Claims (Accounts Payable Vouchers)**

**B. Consider Approval Brown County Humane Society Special Exception for the Chocolate Walk**

**C. Consider Amendment of Scrivener’s Error in Resolution 2022-07**

**4. CLERK-TREASURER REPORT**

**A. Fund Balance Report** – The Council and Department Heads had received the monthly financials. Clerk-Treasurer Young asked if there were any questions. There were none.

**B. Claims for DNR Water Project** – There were no new claims for the project as we are

## TOWN COUNCIL MEETING SEPTEMBER 15, 2022

still waiting on SRF to process two of the claims.

- C. Budget Work Session Update** – Clerk-Treasurer Young announced the final work session for the 2023 budget is scheduled for 4pm on September 20<sup>th</sup>. Clerk-Treasurer Young will be meeting with Town Manager Jones, Chief Burris, and Consultant Norton before the work session.

Clerk-Treasurer Young advised that we need to reimburse Nancy Crocker for all the supplies that she purchased for the National Night Out. These reimbursement funds will be paid out of donations for the event and Councilmember Miller motioned to reimburse Nancy in the amount of \$4,648.56. Councilmember Rudd seconded. Discussion. Clerk-Treasurer Young advised that \$4,623.69 will come from the National Night Out donations received and \$24.87 would come out of the Parking Violations fund. All were unanimously in favor.

Chief Burris asked the Council to consider sending a \$25.00 donation to the Sheriff's Dept, and \$25.00 to the Fire Dept. and \$25.00 to the Conservation Officers for their contribution to the National Night Out event. These donations are essentially to be for the "Shop With A Cop" program. The funds will be taken out of the Parking Violations Fund. Councilmember Rudd motioned to approve all three donations out of the Parking Violations Fund. Councilmember Miller seconded. All were unanimously in favor.

### 5. MONTHLY DEPARTMENT REPORTS

- A. Police Department** – Chief Burris went over her monthly report that was presented to the Town Council. She also spoke about the upcoming training for the Police Officers and community members. She then went over the building assessment and the equipment needed for the officers. Discussion regarding a pay matrix system.

**B. Town Administration – Chief Administrative Officer Carr**

- **Cross Walk Striping Update** – CAO Carr advised that the project is finished.
- **Discussion about creating an ordinance to update our parking spaces.**
- **Demolition of 145 S. Van Buren Buildings** – Councilmember Rudd motioned to start demolition either 11/7/2022 or 11/14/2022 of the burned building and end 11/16/2022 or 11/23/2022 and to block a portion of Old School Way and Pittman House Lane for the dumpsters and machinery. Councilmember Miller seconded the motion. All were unanimously in favor.
- **West Main Street Speed Bump Request** – CAO Carr sent out 47 letters to the residents asking their preference on putting speed bumps on West Main Street. She had responses from 24 as of today. Discussion. Lieutenant Horn

## TOWN COUNCIL MEETING SEPTEMBER 15, 2022

spoke about the high rate of speed in this area and the need for reducing the speed. Councilmember Hofstetter motioned that we install a stop sign on West Main Street on the westbound side of West Main and Jackson Branch. She also included in her motion that we have one speed bump between Sycamore and Jackson Branch to slow people down there. The motion died for lack of second. Councilmember Hofstetter then motioned to just have the stop sign. Councilmember Rudd seconded. Discussion about needing a traffic study before installing a stop sign. Councilmember Hofstetter amended her motion to install a stop sign at the intersection of West Bound Jackson Branch and West Bound Main Street contingent upon perhaps the necessity of a traffic study. Councilmember Hofstetter removed her motion off the table. Councilmember Rudd motioned to do the traffic study if needed. Vice-President Gore seconded. All were unanimously in favor.

CAO Carr advised that the Parking & Public Facilities Commission recommended to have security cameras installed at the Village Green Restrooms, Old School Way Restrooms, and the Washington Street parking lot. The USB motioned to have them installed at the WWTP. The PP&F Commission also recommended the installation of security cameras at the Pavilion. The Washington Street Parking Lot quote is \$7,390.58 to be paid from the F&B funds. The Wastewater Treatment Plant quote is \$10,567.07 to be paid out of water and sewer funds. The Village Green Restrooms and the Old School Way Restrooms to be paid out of F&B funds and the Pavilion is to be paid out of park funds. Discussion. Councilmember Miller motioned to purchase the equipment. Councilmember Rudd seconded. All were unanimously in favor. Vice-President Gore motioned for CAO Carr to sign the contract. Councilmember Rudd seconded. All were unanimously in favor. Councilmember Hofstetter will look into providing Wi-Fi in these areas.

CAO Carr asked for approval of a Right of Way permit for the Halloween Parade. Vice-President Gore seconded. All were unanimously in favor.

CAO Carr updated the Washington Street Parking Lot has been seal coated. The Pat Reilly Drive Parking Lot will be closed for up to three days for the seal coat to dry and lines to be painted.

CAO Carr spoke about the outlets from the Main Street project on West Main Street. There have been problems of car doors hitting these when they park and open their doors. Councilmember Rudd motioned to remove the electrical outlets on West Main Street. Councilmember Miller seconded. All were unanimously in favor.

## TOWN COUNCIL MEETING SEPTEMBER 15, 2022

**C. Town Attorney Report** – Attorney Jones advised that she is working on various ordinances and the new updated personnel policy.

**D. Town Manager Report** – Town Manager Jones

- **Update on IMEG Noise Ordinance Study** - Chief Burris and Town Manager Jones met with IMEG on a Friday evening to listen to music at different venues in town as IMEG collected information to complete the noise study. They will be completing the study to be presented to the Council.
- **Review of TIF Procedures** – There will be a Redevelopment Commission Public Hearing for the Confirmatory Resolution to be held at Town Hall on September 27, 2022, at 5:30pm. This information will be uploaded into the Town of Nashville's website.
- **Journey Indiana** – Town Manager Jones advised that WTIU would like to film in Nashville on 10/15/2022. Discussion about the requested locations for filming. President Crocker motioned to block the area on South Jefferson from Main to Franklin on October 15, 2022 from 8am to 10:00am. We will need to block it off the night before to make sure no one is parking there. This is not only for cars it is also for pedestrians. Vice-President Gore seconded. All were unanimously in favor. Town Manager Jones is to speak with the shop owners regarding the filming.

**E. Consultant Report – Dax Norton** – read aloud Indiana code regarding the process for an engineering study for installing stop signs.

- **USB Update** – He advised the USB had a very good meeting and Clerk-Treasurer Young's employee compensation numbers transferred into the water and sewer budgets nicely. He discussed the Water Master Plan and the recommendation to replace all pipes believed to be causing issues would be estimated somewhere around \$23 million. This would have to be done in phases. The document is still in draft form and should be completed soon. He noted that the utilities are fully staffed. We are still waiting on the response from the state regarding a possible grant in the amount of 6 to 7 million.
- **Consider Ordinance 2022-11 Amending the Water and Sewer Adjustment Policy** - Tabled
- **Grant Opportunities Update** – He presented a notice of funding opportunities to the Council for review.

**6. NEW BUSINESS**

**A. Consider Ordinance 2022-12 Credit Card Use Policy** – Councilmember Hofstetter motioned to have the first reading of Ordinance 2022-12 by title only. Vice-President Gore seconded. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2022-12 by title only. Councilmember Hofstetter motioned to suspend the rules and have a second reading of Ordinance 2022-12 by title only. Vice-President Gore seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2022-12 by title only. Councilmember Hofstetter motioned to adopt Ordinance 2022-12. Vice-President Gore seconded. All were unanimously in favor.

**B. Consider Ordinance 2022-13 An Ordinance to Amend Ordinance 2013-06 An Ordinance to Re-Establish the Cumulative Capital Development Fund** – Councilmember Rudd motioned to have the first reading of Ordinance 2022-13 by title only. Vice-President Gore seconded. Sherrie Mitchell asked about if this was a tax increase or just adding places to allocate the money to if they so choose. Councilmember Hofstetter asked about what defines an emergency. It was noted that the Council would have to declare a declaration of an emergency to define an emergency. All were unanimously in favor. Councilmember Rudd read aloud Ordinance 2022-13 by title only. Vice-President Gore motioned to have a second reading of Ordinance 2022-13. Councilmember Rudd seconded. All were unanimously in favor. Vice-President Gore read aloud Ordinance 2022-13 by title only. Vice-President Gore motioned to adopt Ordinance 2022-13. Councilmember Rudd seconded. All were unanimously in favor.

**7. PUBLIC COMMENTS** – Chief Burris clarified that the Police Department is setting the Halloween Hours on Halloween night from 5pm to 9pm.

**8. COUNCIL COMMENTS AND ACTION ITEMS** - Councilmember Hofstetter advised she would appreciate it if the extra items were listed on the agenda, and she would like the materials ahead of time.

Discussion about the speed bumps on Coffey Hill. There is a resident who asked neighbors their thoughts and she will give the information to the Council.

**9. ADJOURN**

Vice-President Gore motioned to adjourn. President Crocker seconded. The meeting adjourned at 8:10pm.

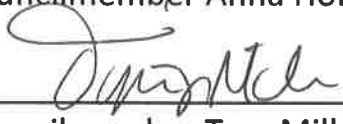
TOWN COUNCIL MEETING SEPTEMBER 15, 2022

  
Clerk-Treasurer Brenda K. Young

  
President Nancy Crocker

  
Vice-President Jane Gore

  
Councilmember Anna Hofstetter

  
Councilmember Tyra Miller

  
Councilmember Dave Rudd