

**NASHVILLE TOWN COUNCIL MEETING  
THURSDAY, AUGUST 20, 2020**

**ATTENDANCE BY REMOTE ACCESS:** Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter, and Councilmember Dave Rudd. Also in attendance: Administration Manager Phyllis Carr, Water/Sewer Operator Robin Willey, Town Attorney Jim Roberts, Municipal Operations Consultant Dax Norton, and Clerk-Treasurer Brenda Young.

**COUNCIL BUSINESS – 6:30 pm**

**1) OPENING THE MEETING**

**A. CALL TO ORDER** by President Gore at 6:36 pm.

**B. ROLL CALL** by Clerk-Treasurer Young

**C. APPROVAL OF AGENDA**

President Gore asked to make a few changes to the agenda under Administration Manager Carr's section. She would like to add the road closure request and the historic marker request by Peaceful Valley Heritage.

Vice-President Gredy made a motion to approve the amended agenda. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

**2) RENEWAL OF EXECUTIVE POWERS**

President Gore asked for a motion that allows her to continue her executive powers. Vice-President Gredy made a motion to continue the Executive Powers. Councilmember Rudd seconded the motion. President Gore, Vice-President Gredy, Councilmember Crocker and Councilmember Rudd voted in favor; Councilmember Hofstetter abstained. The motion passed 4-1.

**3) APPROVAL OF THE CONSENT AGENDA**

**A. CONSIDER APPROVAL OF THE MEETING MINUTES – 7-16-2020 MEETING DRAFT UNAPPROVED MINUTES, 7-23-2020 PUBLIC HEARING DRAFT UNAPPROVED MINUTES, 7-23-2020 MEETING DRAFT UNAPPROVED MINUTES, 8-13-2020 BUDGET WORK SESSION DRAFT UNAPPROVED MINUTES**

**B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)**

Vice-President Gredy made a motion to approve the consent agenda. Councilmember Rudd seconded the motion. All were unanimously in favor.

**4) PUBLIC HEARINGS**

**A. CDBG COVID-19 RESPONSE PROGRAM -PHASE 2 GRANT APPLICATION**

ARa Manager of Municipal Programs Tara Hagan opened the public hearing regarding the CDBG COVID-19 Response Program phase 2 grant application. There were no public comments on the grant application. Ms. Hagan closed the public hearing.

**B. SANITARY SEWER MASTER PLAN**

MOC Norton advised that MS Consultant Project Manager Nathan DeLisle will be presenting a power point of the Sanitary Sewer Master Plan. However, the Council will not be adopting the plan tonight.

Project Manager DeLisle gave an overview of the proposed master plan. A short break was taken from 6:54 pm to 6:57 pm as Councilmember Hofstetter lost connection to the Zoom meeting.

Project Manager DeLisle gave a summary of the system deficiencies and recommended improvements throughout the sewer system. He also reviewed the summary of the recommended improvements of the sanitary sewer extensions.

President Gore opened up the meeting to the public for their questions and input. Andrew Tilton asked if the Washington Street lift station could be moved as it is impeding ingress and egress to the field immediately to the west of Washington Street. Mr. DeLisle advised from an engineering standpoint it could be moved to the south and west, but they would need a feasibility study to address these kinds of details.

Mr. Tilton also asked about the Annandale estates extension and beyond. Mr. DeLisle advised from an engineering standpoint they could hook-on properties in this area and beyond.

Paul Navarro asked with the list of deficiencies why would they want to add additional sewer customers until the deficiencies are corrected. Councilmember Crocker advised they would address the deficiencies first. President Gore explained that they do not want to be stagnant and want to be able to expand in the future and the plan provides options for expansion.

Chris Ross asked if annexation would be required to be hooked on to the Town's sewer. MOC Norton advised annexation would not be required. Discussion.

Mr. Navarro noted that the Brown County State park is the Town's largest sewer customer and asked how much they pay for this service. Clerk-Treasurer Young advised they have an agreement with the State Park to pay the sewer fees.

**5) CLERK-TREASURER REPORT**

**A. FUND BALANCE REPORT**

Clerk-Treasurer Young advised that the Council has received the fund balance report and asked if there were any questions. There were none.

**B. BUDGET SCHEDULE**

Clerk-Treasurer Young reported that she and MOC Norton have been meeting individually with each of the Town Council members reviewing the proposed 2021 budget numbers. To have the public hearing for the budget on September 17, 2020 and the adoption of the budget on October 15, 2020 they will need to advertise the budget by September 7, 2020. She asked that they have another budget work session with the Town Council.

Vice-President Gredy asked if the Town Park Commission could meet with the Town Council to discuss renting out the park facilities. The Council scheduled the joint meeting with the Town Park Commission for August 27, 2020 at 3:30pm with a budget work session to follow afterwards.

**C. UTILITY DISCONNECTIONS AND PAYMENT PLANS**

Clerk-Treasurer Young advised that the State moratorium on disconnections has expired. They have been working with those utility customers that have past due accounts. She explained that they have a payment plan option that has been in place for years that is typically set for six months or less. Clerk-Treasurer Young asked the Council if she could extend that payment plan out 12 months if it would be beneficial for the customer.

Councilmember Rudd made a motion to extend the payment plan to 12 months. Discussion. Vice-President Gredy seconded the motion. All were unanimously in favor.

**6) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES), ADMINISTRATION (CONSIDER APPROVAL OF LAYTON CLAIM), CONSULTANT AND TOWN ATTORNEY (NOISE ORDINANCE PROGRESS)**

President Gore advised the department reports have been submitted to the Council for their review.

Administration Manager Carr reported that she forwarded an email from Cathy and David Martin on behalf of Peaceful Valley Heritage asking to install the historical marker "The Artists Colony of the Midwest". The proposed site is on the southeast corner of the northeast section of the Village Green. That location is adjacent to today's Candy Emporium which is situated on the previous location of Brown County's first artists' gallery. Discussion. Councilmember Crocker commented that the sign should be in a different location on this corner and is willing to work with the Martins and Peaceful Valley Heritage on a more suitable location.

President Gore suggested the Council agree or disagree to have the sign installed but have Councilmember Crocker work with the group to find the best location. Councilmember Crocker made a motion to support the sign but not in the proposed location, and to work with Peaceful Valley Heritage to find another location for the sign. Vice-President Gredy seconded the motion. All were unanimously in favor.

Administration Manager Carr advised that the Town received a letter from their insurance company denying the claim submitted by Mr. Layton regarding a tree limb falling on his vehicle.

Administration Manager Carr presented a street closure request from the Rock and Mineral Show at the Brown County Historical Society. They are requesting E. Gould Street to be closed from Buck Stogsdill Way to Locust Lane on September 26 and 27, 2020.

Vice-President Gredy made a motion to approve the road closure. Councilmember Crocker seconded the motion. All were unanimously in favor.

Councilmember Crocker commented they have been talking about speed bumps in several areas throughout Town and asked if they have a process or policy regarding people asking for speed bumps. Administration Manager Carr does not believe there is a process in place, and she has been asked by another resident to have speed bumps installed in their area. Councilmember Crocker advised they should have some time of procedure for those requesting speed bumps. Discussion. The Council asked Administration Manager Carr to send survey letters to residents of those areas that have requested speed bumps.

Town Attorney Roberts advised he has been working with the Town Police regarding speeding tickets and has noticed there are some areas that the Town Police have jurisdiction but do not have speed limits

## TOWN COUNCIL MEETING AUGUST 20, 2020

ordained for them. He asked for the Council's consent to revise the speed limit ordinances in such a way that will include all the roads within town limits. He suggested adopting a blanket ordinance establishing a general speed limit such as 30 mph. Discussion. The Council agreed to have Town Attorney Roberts work on this ordinance.

President Gore asked about the noise ordinance progress. Town Attorney Roberts advised he is still waiting to hear what is wrong with the current noise ordinance. Vice-President Gredy commented that people with noise ordinance complaints should not be calling Police Chief Seastrom directly, rather they should call the non-emergency dispatch. Calls made to dispatch will be logged and, if available, an officer can be sent out to check on the complaint. Police Chief Seastrom reported that he receives 2-3 voice mail complaints each weekend typically from residents nearby Hard Truth Hills. Town Attorney Roberts noted the noise ordinance is meant to protect Town residents. Discussion.

MOC Norton advised he has been working on the budget with Clerk-Treasurer Young, met with Councilmember Hofstetter concerning bicycle-pedestrian master planning, ADA compliance plans, transportation planning, and utility items. He noted at the last Town Council meeting they briefly discussed the utility techs and the job they have done during the pandemic. MOC Norton spoke with Water/Sewer Operator Willey and they would like to give the three utility techs a promotion which involves a pay increase as well. MOC Norton advised this would be a market increase for the utility tech staff. Discussion.

MOC Norton suggested with the promotions they continue working toward their certifications. Water/Sewer Operator Willey advised these utility techs are ready to take their class one certification tests and waiting for Ivy Tech to reopen so they can do the testing.

Vice-President Gredy made a motion to approve the three promotions. Councilmember Rudd seconded the motion. Clerk-Treasurer Young did a roll call vote with President Gore, Vice-President Gredy, Councilmember Crocker and Councilmember Rudd voting in favor of the motion. Councilmember Hofstetter abstained. The motion passed 4-1.

### **7) UNFINISHED BUSINESS**

#### **A. CONSIDER ORDINANCE 2020-05 ESTABLISHMENT OF A UTILITY SERVICE BOARD**

MOC Norton advised this ordinance has been before the Council for several months. He noted that Vice-President Gredy suggested that they have a utility service board. Town Attorney Roberts asked how the salary ordinance would be affected by this ordinance. MOC Norton explained that the Town Council will have the final say in the salaries of employees through the adoption of the budget and the salary ordinance.

Vice-President Gredy advised that Councilmember Rudd has voiced a concern about handing over control to the Utility Service Board. Vice-President Gredy noted that this board, like the other town appointed boards and commissions would have to bring their recommendations to the Council for final approval. MOC Norton advised there is some language in this ordinance that gives the Utility Service Board some authority over the staff and over the supervision of the staff. He explained the primary purpose of this board is to have a layer between the rate payers and the Town Council. The Board can make recommendations to the Town Council on operations and rates.

Councilmember Crocker made a motion to have the first reading of Ordinance 2020-05 by title only. Discussion. Vice-President Gredy seconded the motion. All in favor but Councilmember Hofstetter

TOWN COUNCIL MEETING AUGUST 20, 2020

who abstained. Councilmember Crocker read aloud Ordinance 2020-05 by title only. President Gore advised they will have the second reading of this ordinance next month.

**B. DISCUSS HUMAN RELATIONS COMMISSION**

Councilmember Crocker advised that she and Councilmember Hofstetter were to work on this ordinance but have not yet done so. President Gore announced that this item will be tabled until next month.

**8) NEW BUSINESS**

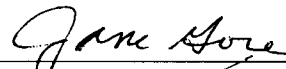
**A. DISCUSS A SUPER VOLUNTARY ANNEXATION REQUEST**

MOC Norton advised a letter has been submitted requesting annexation but an official petition has not been submitted. Town Attorney Roberts agreed and explained there are forms available on-line for the petitioner to submit. MOC Norton will send a petition to Administration Manager Carr to pass onto the petitioner. A public hearing will also be required for the annexation.

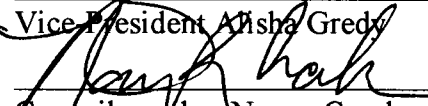
**9) ADJOURN**

Councilmember Rudd moved to adjourn the meeting. All were unanimously in favor. President Gore adjourned the meeting at 8:57 pm.

*The audio recording made at the Town Council meeting on 8-20-2020 is retained in the office of the Town Clerk-Treasurer.*


  
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President Jane Gore

  
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Vice-President Aisha Gredy

  
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Councilmember Nancy Crocker

  
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Councilmember Anna Hofstetter

  
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Councilmember Dave Rudd

  
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Clerk-Treasurer Brenda K. Young