

**TOWN COUNCIL REGULAR MEETING
THURSDAY, AUGUST 17, 2023, AT 6:30PM**

**IN PERSON AT NASHVILLE TOWN HALL
200 COMMERCIAL STREET
AND VIDEO CONFERENCE VIA ZOOM**

ATTENDANCE – Council members present in person - President Jane Gore, Councilmember Anna Hofstetter, Councilmember David Rudd and Councilmember Andi Wilson. Absent - Vice-President Tyra Miller. Also, in attendance - Chief Administrative Officer Phyllis Carr, Deputy Clerk-Treasurer Debbie Ferry, Police Chief Heather Burris, Town Manager Sandie Jones, and Clerk-Treasurer Brenda Young.

1. OPENING THE MEETING – The meeting was called to order by President Gore at 6:32pm.

A. Pledge of Allegiance

B. Roll Call – by C/T Young

C. Approval of the Agenda – Councilmember Rudd motioned to approve the agenda. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.

2. PRESENTATION –

A. Recognize Retired Restroom Attendant Cheryl Bartley-Unger – President Gore read aloud Resolution 2023-07 proclaiming August 17, 2023, as Cheryl Bartley-Unger day in Nashville. Councilmember Hofstetter motioned to adopt Resolution 2023-07. Councilmember Rudd seconded. All were unanimously in favor of the motion. Cheryl was presented with the Key to the Village. She was congratulated with applause for her many years of dedicated service to the Town of Nashville.

3. APPROVAL OF THE CONSENT AGENDA – Councilmember Rudd motioned to approve the Consent Agenda. Councilmember Wilson seconded. All were unanimously in favor of the motion.

A. Consider Approval of Claims (Accounts Payable Vouchers and Payroll Allowance Docket)

B. Consider Claim – Elan Financial Services – Credit Card Statement - \$483.41

C. Consider Approval of Meeting Minutes – 07-20-2023

D. Consider Approval Brown County Humane Society Special Exception for the Chocolate Walk

4. UTILITY SERVICE BOARD RECOMMENDATION ON RATE IMPACT STUDY – USB President Pam Gould spoke about their discussion to have an analysis of eliminating the minimum user charge. The Rate Impact Study was completed by Jarrod Hall of Krohn and Associates and has been sent out to the Town Council for review. USB President Gould spoke about the result of the study. The study identified that the calculated amount of revenue lost by eliminating the Minimum Charge would be \$ 127,799. The study recommended that the Town increase the Base Charge to recover the lost revenues of eliminating the minimum user charge. An increase of 91% in the Base Charge would generate sufficient revenues to cover the loss of eliminating the minimum charge. The Base Charge would increase to \$15.75, or a monthly increase of \$7.50 per customer. It was discussed that if the Minimum User Charge is eliminated customers that use less than the 2,000-gallon minimum would pay based on their actual water usage. In 2022, 16,144 bills were produced with 7,267 customers that were at or under the minimum consumption. Discussion. USB President Gould advised that we need to do a full-blown Cost of Service Study within the next couple of years. USB Member Nancy Crocker spoke regarding her first impression was to support this recommendation, but since some other numbers have been presented to them, she has now changed her mind. She discussed the idea that more single, or one person homes

would benefit from this recommendation. She asked the Council to consider if they want to encourage more single people to reside here then this is the recommendation to consider. She said if they want families to reside here then they should consider not approving this recommendation. Lance Miller asked questions regarding the USB recommendation and the impact it might make. Councilmember Wilson motioned to table this recommendation. Councilmember Rudd seconded. All were unanimously in favor of the motion. Town Manager Jones clarified the current number of water accounts and their meter sizes. She also advised that the Financial Advisor had created charts for them to review regarding the recommendation.

5. CLERK-TREASURER REPORT

- A. Fund Balance Report** – Clerk-Treasurer Young asked if anyone had any questions regarding the monthly financials.
- B. Create Budget Meeting Schedule** – C/T Young advised that she and Town Manager Jones have discussed the proposed meeting schedule. C/T Young had created excel worksheets that have the 2022 budgets and end of year expenses along with the current budget and expenses up to 06-30-2023. She then advised that our total tax levy will be up to \$18,540 more in the General Fund and \$11.00 more in the MVH fund. She then discussed the revenue increase due to the increase in the interest on our bank accounts which will be considered during the budget work sessions. The Council agreed to have a work session on September 6th and September 7th at 5pm. They also scheduled another budget work session on September 11th at 4:00pm if needed.

6. MONTHLY DEPARTMENT REPORTS

- A. Police Department** – Chief Burris presented her monthly report as follows:

July 2023 Nashville Police Department Update:

National Command Course-FBI (July 10th-14th, 2023:

What Matters to You in Law Enforcement?

- Emotionally Intelligent Leadership
- Physical Fitness for Law Enforcement
- Image Management
- Weaponizing Video Evidence Against Police
- Sleep Solutions
- Leadership Strategies
- Stress and Suicide in Law Enforcement
- Private Life=Public Perception

Nashville Police Department brought Miss Kathy Brown on as a Volunteer to help the Police Department organize the station room by room. Kathy has many years' experiences in public safety and currently works as a flight medic for the Federal Government. She has been a huge help thus far and we are grateful for her assistance.

Thank You to everyone for the donations, support, and time participated in this National event to make this event successful in our community!

Officer Heath Young graduates August 18th, 2023, from the Indiana Law Enforcement Academy. Officer Heath Young has completed the final exam with a 98% and successfully completed the exit

physical agility.

Chief Heather Burris is working with Chaplain Bundick from Bartholomew County on putting together an internship program for the Police Department. The goal to have this up and going is the summer of 2024.

**811(call before you dig) has assisted in the digging spot of the pole for the Narcan box that will be placed at the Police Department with the partnership of Overdose Lifeline. Resident Carl Wilson donated the post for the hole and Dave Rudd has offered to assist with this process in getting this established. The projected goal to have this installed by September 3rd, 2023.

July Police Department Training- Nashville Police Department was trained in forensic interviewing for children and this training was put on for free by Susie's Place in Bloomington, IN.

Officer Dylan Smock is leaving The Nashville Police Department and taking a job opportunity that will better fit his family and home life. Officer Smock was recently promoted to PIO (public information officer), and we are going to miss Officer Smock, but we are happy that we were able to have Officer Smock for two years and benefit from his skills. The Officer behind Facebook. Officer Smock was present and was thanked for his service to the Town of Nashville.

The Nashville Police Department will be starting a hiring process this week and running this hiring process through the beginning of September.

Chief Burris then presented her random facts: Gummy Bears were originally called Dancing Bears. People weigh less if they stand at the Equator than if they stand at the North or South Poles.

B. Fire Department – Chief Sean Fosnight was present.

- He advised that they have already had around 400 runs so far this year.
- They will be having the Red Line Run on September 9th and will be coming into town around 4pm.
- They will be assisting the Mason's with parking for a Fire Department Fundraiser this year.
- The Department now has 13 volunteers on their roster.
- There was a request to trim some trees on their land for better sight vision for vehicles. Fire Chief Fosnight advised they will take care of this request.
- The Department had decided to sell the ladder truck as multiple repairs have cost them thousands of dollars. The truck is currently not in service. It was estimated that a replacement truck could cost \$1.7 million. There was a discussion about looking for grant funding opportunities.

C. Town Administration

- **Right of Way Permit** - Chief Administrative Officer Carr presented the permit to be approved by the Council to close Old Hickory Lane from Van Buren Street to Old School Way for the Heritage Mall Mural dedication. Councilmember Rudd motioned to approve the request. Councilmember Hofstetter seconded. All were unanimously in favor.

- **Halloween Parade October 31, 2023** – Councilmember Wilson motioned to approve the request. Councilmember Hofstetter seconded. All were unanimously in favor. Chief Burris noted that it ran very well last year.

D. **Town Attorney** – Attorney Jones noted that she had been working with various people behind the scenes but did not have anything further to add.

E. **Town Manager** –

- **Consider Bicycle Signage Request** – Town Manager Jones spoke about the request. The signs that they proposed are not legal as verified with Town Attorney Jones. She noted that they have looked at the signs that are legal and they will pay for the sign and post, and we will just install it. They will be responsible for the replacement of the sign if it is destroyed. Councilmember Wilson motioned to approve the request. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.
- **Update on Snyder Road and Old State Road 46 Intersection** – Town Manager Jones contacted LTAP and recently had a meeting with them. Street Superintendent Sighting also attended the meeting with LTAP. Town Manager Jones had Street Superintendent Sighting stand up to be recognized in front of the Town Council. She presented the letter of recommendations from LTAP regarding this intersection. They recommended cutting back vegetation as much as possible to improve sight distance and to maintain as needed. They would like to have stop bars added to both the north and south legs, a minimum of 4' back from the edge of Old 46 traveled way to show drivers the place to stop to see around any obstructions and especially important for the Hard Truth driveway, raising of the stop sign for the Hard Truth driveway to the minimum height of 5' above roadway surface as required, add a Cross Traffic Does Not Stop plaque underneath that Stop sign, add intersection warning signs on both approaches of Old 46 to the intersection and request speed limit enforcement from local law enforcement. She has talked with Hard Truth, and they will take care of their part. LTAP did bring 2 radar signs for us to use and will be installed to get some statistics. Town Manager Jones advised that we have a proposal for the stop bars which should be completed in 2 to 3 weeks.
- **Update on 2nd Round Paving Project** – Town Manager Jones updated and acknowledged Councilmember Rudd for his work on this project. They have been completed.
- **Discussion of Sidewalk Upgrades** – She asked for permission to go ahead and get proposals which they were unanimously in favor.
- **Discussion of Stormwater Projects** – She spoke about their adopted Stormwater Master Plan and asked if they want them to start looking on what they can move forward with. The Council was in favor.
- Town Manager Jones noted that she gave a welcome speech to OCRA last week at the Brown County State Park.

7. **PUBLIC COMMENTS** – There were none.

8. **COUNCIL COMMENTS AND ACTION ITEMS** – There were none.

9. **ADJOURN** – Councilmember Rudd motioned to adjourn the meeting. Councilmember Wilson

seconded. All were unanimously in favor of the motion. The meeting adjourned at 7:59pm.



Brenda K. Young
Clerk-Treasurer Brenda K. Young

Jane Gore
President Jane Gore

Tyra Miller
Vice-President Tyra Miller

Anna Hofstetter
Councilmember Anna Hofstetter

David Rudd
Councilmember David Rudd

Andi Wilson
Councilmember Andi Wilson