

**TOWN COUNCIL REGULAR MEETING
THURSDAY, JULY 20, 2023, AT 6:30PM

IN PERSON AT NASHVILLE TOWN HALL
200 COMMERCIAL STREET
AND VIDEO CONFERENCE VIA ZOOM**

ATTENDANCE – Council members present in person - President Jane Gore, Vice-President Tyra Miller, Councilmember Anna Hofstetter, Councilmember David Rudd and Councilmember Andi Wilson. Also, in attendance - Chief Administrative Officer Phyllis Carr, Deputy Clerk-Treasurer Debbie Ferry, Police Chief Heather Burris, Town Manager Sandie Jones, and Clerk-Treasurer Brenda Young.

- 1. OPENING THE MEETING** – The meeting was called to order by President Gore at 6:30pm.
 - A. Pledge of Allegiance**
 - B. Roll Call** – by C/T Young
 - C. Approval of the Agenda** – Councilmember Hofstetter motioned to approve the agenda with striking agenda item number #2 unless she shows up. Councilmember Rudd seconded. All were unanimously in favor of the motion.
- 2. PRESENTATION** – The item was tabled.
 - A. Recognize Retired Restroom Attendant Cheryl Bartley-Unger**
- 3. APPROVAL OF THE CONSENT AGENDA** – Councilmember Rudd motioned to approve the Consent Agenda. Councilmember Wilson seconded. President Gore, Vice-President Miller, Councilmember Wilson, and Councilmember Rudd were in favor of the motion. Councilmember Hofstetter abstained. She noted that she was concerned that it might be inconsistent with our current mission statement as she was worried that our current customers may be struggling also. Utility Service Board Member Nancy Crocker spoke about creating a partnership with Habitat and the potential for Habitat to build more houses for families. Chief Operating Officer Robin Willey will check with the company and ask if they will donate the lift station.
 - A. Consider Approval of Claims (Accounts Payable Vouchers and Payroll Allowance Docket)**
 - B. Consider Approval of DNR Water Project Claims**
 - C. Consider Approval of Meeting Minutes: 8-10-2021, 8-25-2021, 9-07-2021, 7-7-2022 & 6-15-2023**
 - D. Consider Renewal of Indiana Landmarks Contract**
 - E. Consider Election Vendor Quote**
 - F. Consider Election Board & Officials Compensation Recommendation**
 - G. NMU USB - Recommendation Certification Letter (Habitat Fee Waiver Request)**
 - H. Consider NAEC Funding Requests for Heritage Mall Mural Dedication and Christkindl Market**
- 4. CLERK-TREASURER REPORT**
 - A. Fund Balance Report** – Clerk-Treasurer Young asked if anyone had any questions regarding the monthly financials.
 - B. Consider Ordinance 2023-10 An Ordinance Creating and Designating Separate Funds for Tax Increment Financing Allocation Areas in the Town of Nashville** – C/T Young announced that we have received our very first TIF funds and we need to adopt this ordinance which creates the funds for the monies. She advised that we received \$27,642.53 in the Nashville Central EDA and \$2,365.92 in the Hard Truth Hills EDA. The Wood Lane Residential has not received any funds to

date as it was the newest one. Councilmember Hofstetter motioned to have the first reading of Ordinance 2023-10 by title only. Councilmember Wilson seconded. All were unanimously in favor of the motion. Councilmember Hofstetter read aloud Ordinance 2023-10 by title only. Councilmember Hofstetter motioned to suspend the rules and have a second reading of Ordinance 2023-10 by title only. Councilmember Rudd seconded. All were unanimously in favor of the motion. Councilmember Hofstetter read aloud Ordinance 2023-10 by title only. Councilmember Hofstetter motioned to adopt Ordinance 2023-10. Councilmember Rudd seconded. All were unanimously in favor of the motion.

- C. **Budget Meeting Schedule** – C/T Young asked the Council for some dates and times that they are available to have our first budget work session. Town Manager Jones and Clerk-Treasurer Young will be attending a zoom meeting with the Department of Local Government Finance on August 1, 2023, where they will receive some of the estimated revenues and the maximum levy. It was decided to have the first work session on August 7, 2023, at 5:00pm. The second work session was scheduled for September 12th at 5:30pm.

5. MONTHLY DEPARTMENT REPORTS

- A. **Police Department** – Chief Burris presented her monthly report. She advised that Officer Heath Young, who is at the Law Enforcement Academy, is doing well and qualified as an Expert. Lieutenant Mike Horn trained all the officers on the new Taser 7's. They hired Reserve Officer Doug Johnson who has qualified and has been Taser trained. Chief Burris announced that she graduated from the National Command Conference this month. She then thanked the Council as she very much appreciated the training. Training Commander Mick Reddick brought in a motorcycle expert to speak to the Department about the Indiana State law and the noise and exhaust and how to differentiate the different motorcycles. This information was given by a citizen of Nashville. Chief Burris was asked about extending the MOU with Cordry Sweetwater Conservancy until 12-31-2023. It was noted that Attorney Jones had reviewed the information. Councilmember Hofstetter motioned to extend the MOU until 12-31-2023. Councilmember Rudd seconded. All were unanimously in favor of the motion.
- **Recommendation of Officer Promotions** – Chief Burris advised that the Merit Board recommended that Officer Dylan Smock be promoted to Public Information Officer and Officer Scott Bowling be promoted to Sergeant. She advised this would give Officer Smock a \$1,500 increase and Sergeant Bowling a \$2,500 increase and would move Operations Lieutenant Mike Horn up to a \$2,500 increase as well. She spoke about the part time budget for 2023 is set at \$13,000 and she would like to use \$7,000 of the part time budget to pay for the increases. She would also like to hire a part time Officer. Councilmember Rudd would like to wait until the Council goes through the upcoming budget cycle to make these decisions.
 - **National Night Out** – Chief Burris spoke about the upcoming National Night Out which will be held on August 1, 2023, from 5:30pm to 8:00pm. Nancy Crocker spoke about the donations, sponsor, food and beverages, games, toys, and recognition of all the First Responders. She invited all to attend and enjoy. Chief Burris gave her monthly random facts.

Councilmember Wilson noted there have been some concerns raised so she asked Chief Burris a few questions to answer the concerns. She asked where the Officers generally position

themselves to show their presence. Chief Burris advised that some of the locations the officer's position themselves is at the Department, and a parking lot across the street from BP as well as other locations. Do the Officers walk through town? Chief Burris noted that at their monthly department meetings they all walk through the town during warm weather. The Officers check building doors of businesses in the evening and in the cold. Councilmember Wilson asked about what process the department follows when a building is found unlocked. Chief Burris advised that they contact the business owners. Chief Burris was asked about the monthly department report that is presented to the Town Council. She advised that the report is for the Nashville Police Department while some of the calls could be in the county. Chief Burris was asked about the procedure to make sure the town is covered when enhanced law enforcement is requested at Cordry-Sweetwater. Police Chief Burris noted that she doesn't have the ability to cover the town and Cordry-Sweetwater all the time, but she will prioritize the town first. There was only one shift that was worked at Cordry-Sweetwater in July. She advised that there will never be an Officer on duty in Cordry-Sweetwater if there is an open shift in Nashville.

B. Fire Department – They were not present.

C. Town Administration

- **Right of Way Permits** - Chief Administrative Officer Carr presented the permits to be approved by the Council.
 - **National Night Out August 1, 2023, from 5:30pm to 8pm** – Councilmember Rudd motioned to approve the request. Councilmember Wilson seconded. All were unanimously in favor.
 - **Salvation Army Carnival September 16, 2023, from 10am to 4pm** Councilmember Hofstetter motioned to approve the request. Councilmember Rudd seconded. All were unanimously in favor of the motion.
 - **Christkindl Market December 2, 2023** – Councilmember Rudd motioned to approve the request. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.
 - **Holiday Light Parade December 2, 2023** – Councilmember Rudd made a motion to approve the request. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.
- **50/50 Sidewalk Repair Requests** – Chief Administrative Officer Carr presented the sidewalk requests.
 - **Wayne O'Hara for Sidewalk in front of Lawrence Glass Blowers** – Councilmember Rudd motioned to approve the request. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.
 - **Nashville Christian Church Sidewalk on Van Buren Street** – Councilmember Rudd motioned to approve the request. Councilmember Wilson seconded. All were unanimously in favor of the motion.
- Chief Administrative Officer Carr read aloud a letter dated 07-19-2023 on behalf of the DRC as follows: During the July 18, 2023, Development Review Commission meeting they addressed the Commission's jurisdiction over the 4-H Fairgrounds. The Commission voted unanimously to recommend the following amendment to the DRC Guidelines and asked for the Town Council's approval. The DRC yields jurisdiction over the 4-H Fairgrounds to the Brown County Fair Board or whatever entity the county designates to oversee the fairgrounds property, land usage, and activities except the DRC retains jurisdiction to review

through its normal processes any construction of permanent structures or exterior alteration of existing permanent structures per DRC Guidelines. The 4-H Fairgrounds are zoned B-2 and is located at 802 Memorial Drive, Nashville IN 47448 consisting of 11.25 acres, and is county parcel #001-19250-00. Councilmember Rudd motioned to approve their recommendation. Councilmember Wilson seconded. All were unanimously in favor of the motion.

D. Town Attorney – Attorney Jones was not present.

E. Town Manager – Town Manager Jones noted that people have voiced concern that the intersection of Old State Road 46 and Snyder Road area is difficult to navigate safely. Currently, as you drive north on Snyder Road towards Old State Road 46, there is a stop sign. Across from this intersection is the entrance and exit for Hard Truth Hills which also has a stop sign. The cross traffic on Old State Road 46 does not stop.

She asked for the Council's permission to contact LTAP or other traffic engineers to make a recommendation on this intersection. Councilmember Rudd motioned for Town Manager Jones to contact LTAP or other traffic engineers. Councilmember Wilson seconded. All were unanimously in favor of the motion.

Town Manager Jones advised that we did not receive any bids for the items at the Wastewater Treatment Plant that were advertised to sell. They will start the process of junking the items and will be turned into scrap metal.

Good News Section: Town Manager Jones went over the below good news.

1. We received two bids for the 2nd Round of Alley Paving and the Town Attorney has found them to be legally compliant. The bid award will be on July 21, 2023, 10am. Weather permitting the following alleys will be repaved by August 11, 2023: Bittersweet from Washington to Mound, Honeysuckle from Washington to Franklin and Honeysuckle from Gould to Mound.
2. We have made the fundable list for SRF Funding for our Sanitary Sewer Rehab Project! This was a three-year work in progress with ms consultants leading the charge. How much did we get and what does this mean? Our financial advisor with Krohn and Assoc. is looking at how much forgivable funding we can ask for without needing another steep increase in sewer rates. Once that number is established our attorney's Bose McKinney will go to SRF and ask for the funds. Fortunately, we have already been awarded two million in SWIF funds to go toward this 13+ million project.
3. She met with State Representative Dave Hall this week. He is very humbled to represent the citizens of Brown County. He will be a great resource for us especially as we look at water infrastructure needs.
4. Artist Kurt Eagleman has completed the Heritage Mall Mural along Old Hickory Lane. The NAEC committed \$15,000 of their Public Art Funds housed at the Brown County Community Foundation to have the mural painted. The mural tells the art history of Brown County and is a must see for residents and visitors alike.
5. The 2023 G.T. 350 Tour will be based at the French Lick Springs Hotel in French Lick, IN. The Tour will begin on Sunday afternoon, October 22, and it will conclude on Saturday morning, October 28. The G.T. 350 Tour will visit Nashville on Monday, October 23rd and there will be 50

vintage G.T. 350s in the tour. There will be two people in each Shelby, so that means that there will be at least 100 people coming into town that day. They will use the Washington Street Parking Lot while they are in town shopping.

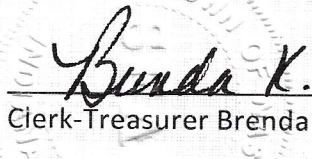
6. NEW BUSINESS

A. Discuss Signage at the Intersection of Snyder Road and Old State Road 46 – This item was discussed under the Town Manager's section.

7. PUBLIC COMMENTS – Nancy Crocker recommended the Town Council put up the stop sign that was already voted on and approved at Helmsburg Rd and Jackson Branch Rd. Councilmember Rudd will speak with the Brown County Highway Engineer about this.

8. COUNCIL COMMENTS AND ACTION ITEMS – There were none.

9. ADJOURN – Councilmember Rudd motioned to adjourn the meeting. Vice-President Miller seconded. All were unanimously in favor of the motion. The meeting adjourned at 7:16pm.



Brenda K. Young
Clerk-Treasurer Brenda K. Young

Jane Gore
President Jane Gore

Vice-President Tyra Miller

Anna E. Hofstetter
Councilmember Anna Hofstetter

David Rudd
Councilmember David Rudd

Andi Wilson
Councilmember Andi Wilson