

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, JULY 15, 2021**

Council members present at Town Hall: President Jane Gore, Vice-President Nancy Crocker, Councilmember Anna Hofstetter, Councilmember Tyra Miller. and Councilmember Dave Rudd. Also in attendance at Town Hall: Clerk-Treasurer Brenda Young, Deputy Clerk-Treasurer Debbie Ferry, Municipal Operations Consultant Dax Norton, Town Attorney Jim Roberts, Police Chief Ben Seastrom. Administration Manager Phyllis Carr, and Records Clerk Sandie Jones.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:31 pm.

B. PLEDGE OF ALLEGIANCE

President Gore asked all in attendance to stand and recite the Pledge of Allegiance.

C. ROLL CALL by Clerk-Treasurer Young.

D. INTRODUCTION OF NEW COUNCILMEMBER

President Gore introduced new Town Councilmember Tyra Miller. She was appointed to replace Councilmember Alisha Gredy who has moved out of the Town limits. Clerk-Treasurer Young swore in Councilmember Miller.

E. ELECTION OF VICE-PRESIDENT

President Gore nominated Councilmember Rudd as Vice-President. The motion died for lack of a second. Discussion.

Councilmember Hofstetter nominated Councilmember Crocker as Vice-President. Councilmember Miller seconded the motion. All but President Gore voted in favor by roll call vote. The motion passed 4-1.

F. APPROVAL OF AGENDA

President Gore advised that they will move their appointment to the BZA to the August meeting. Also, they will add the Taft presentation to the agenda.

Councilmember Hofstetter made a motion to accept the amended agenda. Vice-President Crocker seconded the motion. All were unanimously in favor.

2) APPROVAL OF THE CONSENT AGENDA

A. CONSIDER APPROVAL OF THE DRAFT UNAPPROVED MEETING MINUTES – 5-27-2021, 6-17-2021, 6-25-2021 AND 6-30-2021 MEETINGS

B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)

C. COVID-19 RESPONSE GRANTS FOR SMALL BUSINESSES - CBDG PHASE 3 GRANT DRAW REQUEST

D. RESOLUTION 2021- 14 A RESOLUTION AUTHORIZING TEMPORARY TRANSFERS TO DEPLETED FUNDS

Vice-President Crocker made a motion to approve the consent agenda. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

3) NASHVILLE ARTS AND ENTERTAINMENT REQUEST – MELANIE VOLAND

Nashville Arts and Entertainment Commission President Melanie Voland addressed the Town Council via Zoom. She advised that the NAEC would like to install public art on the three INDOT boxes that are located in Town and noted there was additional detailed information on the project in their Town Council packets. NAEC President Voland explained that INDOT would give final approval to any public art installed on their property. She asked the Town Council for their permission to move forward with this project. NAEC President Voland noted they will not be seeking funding from the Town for this project, rather they will be using their Hoffman Funds that is managed by the Brown County Community Foundation.

NAEC Member Patrick Bennett was present in person and explained the process they have gone through thus far. He advised they will be looking for local artists to provide the art work on the boxes.

Vice-President Crocker made a motion to approve the NAEC to proceed with this project. Councilmember Hofstetter seconded the motion. All were unanimously in favor. The Council thanked the NAEC for their hard work and commitment.

4) STORM WATER MASTER PLAN PRESENTATION – DB ENGINEERING

Huck Lewis and Whitney Neukam of DB Engineering presented their work on the Storm Water Master Plan. Mr. Neukam advised the Town could add a storm water utility rate to the Town's customers and this would allow for a steady income to the Town to do improvements to the storm water system.

Mr. Neukam reported that work on area one would be the easiest and would require roadside improvements. This would cover lots of ground and less invasive as it is above ground work. Discussion.

President Gore asked what the grand total would be if they did all the storm water improvements. Mr. Neukam advised if the Town wanted to move forward with fixing storm water issues in the Town it would cost roughly \$11,124,000. The Town could look at grant funding or bonds to get this project started. The Council thanked Mr. Lewis and Mr. Neukam for their presentation and will take this information under advisement.

5) TAFT PRESENTATION

MOC Norton advised that he approached Taft earlier this year because of the Food and Beverage Legislation through the Statehouse. He explained that the Town has had Food and Beverage tax that has been in place longer than any other community. This tax sunsets and will end for the Town in 2022. He suggested they talk to their legislators about extending the length of time they can collect the Food and Beverage tax and the uses of those funds.

MOC Norton presented a contract to the Council for lobbying services from Taft Law Offices. He explained that this would help the Town in getting these funds in the future.

Taft Law Offices Director of Municipal & Legislative Relations Ann Cottongim addressed the Council and advised that the Town of Nashville has had a local Food and Beverage tax since 1987. There are only 17 entities in the state that have this tax. She explained that their services will include talking with legislators and working with them to get the Food and Beverage funding reinstated for years to come. Ms. Cottongim advised their \$45,000 contract will hire Taft Law Offices to lobby on behalf of the Town. Discussion.

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Councilmember Rudd made a motion to sign the contract with Taft to lobby on behalf of the Town at a cost of \$45,000 out of EDIT funds. Vice-President Crocker seconded the motion. All were unanimously in favor. The Council thanked Ms. Cottongim for her help this year.

6) CLERK-TREASURER REPORT

A. FUND BALANCE REPORT

Clerk-Treasurer Young advised that the fund balance report was previously sent out to the Town Council for their review.

B. AMERICAN RESCUE PLAN REQUEST FOR DRAW

Clerk-Treasurer Young reported that AIM sent out a large packet of information on the American Rescue Plan Act. The Federal government has allotted funds for cities and towns. She advised they will be receiving a total \$247,898.24 in grant funds and of that amount they will be applying for \$123,949.12 for this year's allocation. Clerk-Treasurer Young explained they have to submit their draw request by August 30, 2021.

Vice-President Crocker made a motion to approve that Clerk-Treasurer Young and President Gore sign the paperwork. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young advised they will have another meeting to decide how they will use the funds. She reported there is a possibility that they can use the funds for the sewer rehab project and possibly double the funds with an IFA grant.

C. DATA STORAGE SOLUTIONS

Clerk-Treasurer Young advised that she and Records Clerk Jones have been talking with their IT company about storage solutions and the Town's aging computers. They have developed a plan to replace computers as needed and will replace four this year which is within their budget. Clerk-Treasurer Young advised they can use the CCI fund for the purchase of the new computers.

Clerk-Treasurer Young reported they need to have a back up plan with cloud retention. She has a quote for the cloud back-up of their server at \$120 per month. The quote for cloud back up of the 7-8 computers at Town Hall is \$105 per month. Clerk-Treasurer Young advised they can take this out of their budget to protect their files.

D. PERSONNEL POLICY UPDATE

Clerk-Treasurer Young reported that New Focus HR, the company working on the personnel policy book, will need to create job descriptions. The descriptions will help them to determine who is an exempt employee and non-exempt. She advised that the Town already has a contract with New Focus HR, but the job descriptions and organizational chart work will cost an additional \$2,500 to \$3,000.

RECESS

A recess was called from 8:21 pm to 8:28 pm

7) MONTHLY DEPARTMENT REPORTS

A. POLICE DEPARTMENT

President Gore advised that Police Chief Seastrom is out of Town this evening, but Administration Manager Carr can text him if the Council has questions. There were no questions or comments.

B. TOWN ADMINISTRATION

• RIGHT OF WAY PERMIT – NUMC FALL FARE

Administration Manager Carr presented a right of way request for the Nashville United Methodist Church Fall Fare. They are requesting the following area be blocked on October 1-2, 2021 : from Molly's Lane to Old Hickory Lane and Honeysuckle Lane to Bittersweet Lane. These are the same streets that are blocked each year.

Vice-President Crocker made a motion to approve the right of way request for the Nashville United Methodist Church Fall Fare. Councilmember Rudd seconded the motion. All were unanimously in favor.

• TREE REMOVAL REQUEST

Administration Manager Carr presented a quote from Treedom to remove 2 dead trees and cut out the dead parts of another tree in Town. The quote is \$5,450 to do the work on the three trees. She advised that the Tree Board would like to spend funds on removing dead trees this year rather than planting new trees.

Councilmember Rudd made a motion to approve the quote to have the tree work done. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

• PARKING SPACES ON S. JEFFERSON STREET

Administration Manager Carr advised that there is currently diagonal parking spaces on the south end of Jefferson Street. Councilmember Rudd commented that that type of parking makes driving through that area very tight and he would like it changed to parallel parking. Vice-President Crocker agreed. Administration Manager Carr explained that they will need an ordinance in place for the change. Discussion.

Councilmember Rudd made a motion to have the Town Attorney work on this ordinance. Councilmember Miller seconded the motion. All were unanimously in favor.

C. PUBLIC WORKS (STREETS, UTILITIES, MRO)

Administration Manager Carr reported that they will be going for another round of Community Crossings grant funding to pave the Town streets. They are looking into the possibility of adding the crosswalk striping to the application.

Clerk-Treasurer Young and MOC Norton advised that Water-Sewer Operator Robin Willey will be reporting to the Utility Service Board each month rather than at the Town Council meetings.

D. UTILITY SERVICE BOARD REPORT

MOC Norton reported that Nashville has made the SRF priority list. He has completed a SWIF grant application for the Town to replace the water main lines in the village business district. This would be a 3.8 million-dollar project.

MOC Norton advised that the Utility Service Board will meet next week to start on the water and sewer budgets. The USB will review the Sanitary Sewer Master Plan and give their recommendations to the Council. MS Consultants are now working on the asset management plans.

MOC Norton reported that the hydrovac loan documents should be ready next week. He asked Council for a motion to allow President Gore to sign all the required documents. Vice-President Crocker made a motion to allow President Gore to sign the documents. Councilmember Rudd seconded the motion. All

were unanimously in favor.

E. CONSULTANT

MOC Norton reported that he would like to start up the Strategic Planning meetings again and will send out possible dates to the Council.

F. TOWN ATTORNEY

Town Attorney Roberts reported that he went to trial on one traffic citation and the violator was found guilty. He will talk with the County Clerk, County Auditor and Police Department Representative Nancy Hill to get the accounting of traffic violation fees straightened out.

8) NEW BUSINESS

A. ORDINANCE 2021-08 ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES

Town Attorney Roberts reported that he has approved the updated codifications.

Councilmember Hofstetter made a motion to have the first reading of Ordinance 2021-08 by title only. Vice-President Crocker seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2021-08 by title only.

Councilmember Hofstetter made a motion to suspend the rules and have the second reading of Ordinance 2021-08 by title only. Councilmember Miller seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2021-08 by title only.

Councilmember Miller made a motion to adopt Ordinance 2021-08. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

B. APPOINTMENT TO THE BZA

President Gore advised they will not be making an appointment to the BZA tonight. They have had discussions on how they will make the appointment. She explained they have some letters of interest, and they will make an appointment next month. They will not do the rating system that they used to make the Town Council appointment. Town Attorney Roberts advised the nomination process will weed out candidates. Discussion.

9) UNFINISHED BUSINESS

A. ORDINANCE 2021-07 AN ORDINANCE REGULATING SOUND

Town Attorney Roberts advised that he has presented this draft ordinance to the Town Council with some blank areas for the Council to fill in. He appreciates trying to make this ordinance simple. He asked the Council to put in distance and sound volume values. Discussion.

Councilmembers Rudd and Miller want more time to look this over. Vice-President Crocker commented that Anderson has a good ordinance. They need to come up with something that is workable for everyone. Discussion. Councilmember Hofstetter commented that they should work with the Police Department on enforcement of the current noise ordinance.

10) ADJOURN

Vice-President Crocker thanked NAEC President Melanie Volland and Clerk-Treasurer Young in helping her to rehang all the pictures in Town Hall.

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Vice-President Crocker moved to adjourn the meeting. Councilmember Miller seconded the motion. All were unanimously in favor. President Gore adjourned the meeting at 9:19 pm.

The audio recording made at the Town Council meeting on 7-15-2021 is retained in the office of the Town Clerk-Treasurer.



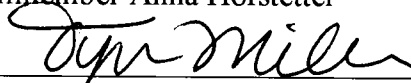
President Jane Gore

BY REMOTE ACCESS VOTE

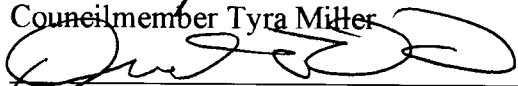
Vice-President Nancy Crocker

BY REMOTE ACCESS VOTE

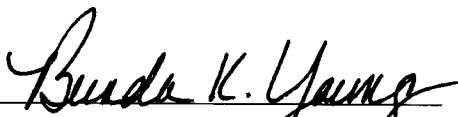
Councilmember Anna Hofstetter



Councilmember Tyra Miller



Councilmember Dave Rudd



Clerk-Treasurer Brenda K. Young