

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, JUNE 18, 2020**

ATTENDANCE BY REMOTE ACCESS: Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter, and Councilmember Dave Rudd. Also in attendance: Administration Manager Phyllis Carr, Water/Sewer Operator Robin Willey, Town Attorney Jim Roberts, Police Chief Ben Seastrom, Municipal Operations Consultant Dax Norton and Clerk-Treasurer Brenda Young.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:30 pm.

B. ROLL CALL by Clerk-Treasurer Young

C. APPROVAL OF AGENDA

Councilmember Crocker asked to add a discussion about the Human Rights Commission to the agenda. Councilmember Hofstetter made a motion to amend the agenda. Vice-President Gredy seconded the motion. All were unanimously in favor.

2) APPROVAL OF THE CONSENT AGENDA

A. CONSIDER APPROVAL OF THE MEETING MINUTES – 5-21-2020 MEETING DRAFT UNAPPROVED MINUTES, 5-28-2020 MEETING DRAFT UNAPPROVED MINUTES

B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)

C. CONSIDER APPROVAL OF YORK & SON ENTERPRISES, LLC CLAIM

D. CONSIDER APPROVAL OF AUSTIN CONSTRUCTION CLAIM

E. CONSIDER APPROVAL OF CLOSING COSTS ON TRACKHOE LOAN

F. CONSIDER EXPENDITURE NOT TO EXCEED \$10,000 FOR POLICE DEPARTMENT MOVING COSTS

G. CONSIDER RECOMMENDATION OF BIRDS NEST CAFÉ (36 W. FRANKLIN STREET) TO STATE ALCOHOL & TOBACCO COMMISSION FOR RIVERFRONT DISTRICT LICENSE RENEWAL

H. CONSIDER COUNCILMEMBER HOFSTETTER REPLACING VICE-PRESIDENT GREY AS COUNCIL APPOINTMENT TO SOLID WASTE BOARD

I. CONSIDER REAPPLICATION OF CDBG COVID-19 GRANT

J. CONSIDER RENEWAL OF MS CONSULTANTS MUNICIPAL SERVICES CONTRACT

Councilmember Crocker made a motion to approve the consent agenda. Councilmember Rudd seconded the motion. All were unanimously in favor.

3) CLERK-TREASURER REPORT

A. FUND BALANCE REPORT

Clerk-Treasurer Young asked the Council if they had any questions about the Fund Balance Report and there were none.

B. MAIN STREET COMMITTEE

Clerk-Treasurer Young advised they have been busy working on applying for the Women's Legacy Grant. She noted that Councilmember Crocker will be the project director if they are awarded a grant. Councilmember Crocker reported that they asked for a \$15,000 grant and they have matching funds through the Nashville Arts and Entertainment Commission, Brown County Community Foundation and maybe some Food and Beverage funds. They also received many letters of support for this grant project. Councilmember Crocker asked if anyone had a woman that they would like to nominate to be a part of this sculpture project they should email the name to her at ncrocker@townofnashville.org.

Councilmember Crocker reported that the Nashville Arts and Entertainment Commission has submitted a letter of intent for a \$250,000 Ready Communities Regional Opportunities Initiatives Grant.

Councilmember Crocker advised that the builder of the new sanitation stations works for DNR and won't start working on this project until the middle of July. She is hoping to have the new stations installed in August. Councilmember Crocker asked BCCF CEO Madison Miller to pay for the current sanitation stations through August using their COVID-19 funds. BCCF CEO Miller will bring this request to the BCCF Board.

C. 2021 BUDGET CALENDAR

Clerk-Treasurer Young advised that the Council had the State's Budget calendar in their packets. She asked them to look at their calendars and start thinking about possible dates they can start working on the 2021 budget.

D. CONSIDER APPROVAL TO SIGN MINUTES ON BEHALF OF THE COUNCIL BY REMOTE ACCESS VOTE

Clerk-Treasurer Young asked for a motion allowing her to sign the approved minutes on behalf of the Town Councilmembers by remote access vote. Councilmember Crocker made this motion. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

4) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES), ADMINISTRATION, CONSULTANT AND TOWN ATTORNEY

Town Attorney Roberts reported that he and Nashville Metropolitan Police Department Crisis Advocate Nancy Hill will be meeting with the Brown County Court personnel tomorrow to formalize the procedure for filing the Town traffic tickets. So far, the Police Department has generated about ten of these tickets.

MOC Norton advised that he emailed the Council a draft of the Human Relations Commission ordinance for their review. He is also working with the Utilities Department on several big projects and looking into mitigation of the flooding at Creekside Retreat. MOC Norton noted that he is also starting to do some work with the Nashville Redevelopment Commission, looking at a map of potential TIF expansion areas.

Councilmember Hofstetter asked for an update on the proposed Utility Service Board. MOC Norton advised this will be addressed later in the agenda.

Councilmember Crocker asked Police Chief Seastrom about the Solidarity Rally for Racial Justice that is happening this weekend. Police Chief Seastrom advised this his department will be providing security for the event that will take place on Saturday, June 20, 2020 from 3-6pm at the Village Green. He will have officers in the area directing traffic as well as traffic restrictions. EMS and Fire Department EMTs

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will be standing by in case of heat related issues. He noted that he also has a lot of mutual aid available for this event. Discussion.

President Gore advised that the Council will hold an Emergency Executive Session tomorrow with Police Chief Seastrom to discuss more detailed plans regarding the security of the rally. Councilmember Hofstetter commended the Nashville Metropolitan Police Department for being so proactive and progressive and being one of the most diverse rural police departments in Indiana.

5) UPDATE ON THE SANITARY SEWER MASTER PLAN – MS CONSULTANTS

MOC Norton advised that they would like to present this plan to the Council in person at their July Town Council meeting as there are several maps they need to review together. He plans to give all the Council this document well ahead of the meeting.

6) UPDATE ON 2020 CENSUS – COUNCILMEMBER HOFSTETTER

President Gore reported that she asked Councilmember Hofstetter to be on the 2020 Census team and she has agreed. President Gore noted that Councilmember Hofstetter submitted a letter to the Brown County Democrat Editor about the census and she thought this was an excellent letter.

Councilmember Hofstetter thanked President Gore for asking her to be on the 2020 Census. She noted that Brown County has some of the lowest numbers of response to the census. Councilmember Hofstetter advised that the Census Bureau is still hiring workers for Brown County and the surrounding areas.

Councilmember Hofstetter plans to have guest speakers come to the YMCA and talk to the children about the importance of the census. She will send flyers home with the children to encourage their parents to complete the census.

7) UNFINISHED BUSINESS

A. DISCUSS EXECUTIVE ORDER- EMERGENCY POWERS – TO BE ADDRESSED AT EACH TOWN COUNCIL MEETING

President Gore asked for a motion that allow her to continue her executive powers until the next Town Council meeting. Councilmember Rudd made this motion. Councilmember Hofstetter asked if this is still necessary at this point. President Gore explained if they get an uptick in COVID-19 cases she may have to reclose the public restrooms and other safety plans. Vice-President Gredy seconded the motion.

Councilmember Crocker commented that she is not sure they still need this and wanted to know about a local church being able to set up a service at the Washington Street parking lot. Administration Manager Carr advised there was a request to use the Washington Street parking lot last month and she overlooked presenting it to the Council at the May Town Council meeting. She then asked President Gore and Vice-President Gredy if they would allow the church to use the parking lot for two weekends. Discussion.

Town Attorney Roberts reminded the Council that when the emergency surfaced, they passed an ordinance declaring an emergency and granting certain powers to the Town Council President to make executive decisions. There have been two decisions made: the stay at home order for the Town employees, limiting public access to Town Hall and the closing of the public restrooms. Town Attorney Roberts noted the closing of the public restrooms has been rescinded, however, if there is another outbreak it would make sense to close the restrooms again without having to call a special meeting to do so. Discussion.

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President Gore asked for a roll call vote on the motion: President Gore, Vice-President Gredy, Councilmember Crocker and Councilmember Rudd voted in favor; Councilmember Hofstetter abstained. The motion passed.

B. UPDATE ON SALE AND PURCHASE OF REAL ESTATE

President Gore advised the closing date for both properties will be June 30, 2020 at noon. They will get possession of the new building on the day of closing or a couple days later.

C. CONSIDER BETA FUNDING

BETA Board Members Anne Hawk and MK Watkins were present to discuss their funding request from February. President Gore noted they will not be making any decisions regarding the funding request tonight as they will be working on the budget in the next few months.

Ms. Hawk advised that lots of things have changed since February and the BETA program will be following the school's guidelines for when they will be open. BETA has continued to hold on-line Zoom music lessons that will last through the end of June. Ms. Hawk advised they would like hold a horseback riding event at the Brown County State Park for the BETA students in July along with a picnic.

In the fall, they hope to have BETA open two days a week to accommodate the new student school schedule. Ms. Hawk advised their program director is doing an excellent job of mapping things out and getting ready for fall.

Ms. Hawk reported in February they asked the Town Council for \$2,000 and they are still asking for this financial support. President Gore thanked Ms. Hawk and Ms. Watkins for their presentation and will take their request under advisement and get back with them after their budget discussions.

D. DISCUSS HUMAN RELATIONS COMMISSION

President Gore advised that MOC Norton had emailed the Town Council a draft ordinance creating the Human Relations Commission. She asked the Council to read over the ordinance and hopes they can do something with this at the next Town Council meeting. Councilmember Crocker reported that there are community members that would like to be involved in creating this commission. Discussion.

8) NEW BUSINESS

A. DISCUSS NOISE ORDINANCE - COUNCILMEMBER HOFSTETTER

Town Attorney Roberts reported that he spent time looking at the Town's noise ordinance that goes back to 2012. He worked on this ordinance with a committee of citizens and explained the ordinance is based on intentional acts. A person would have to be told by a law enforcement officer that they are making noise and then continue to make noise to be in violation of the ordinance. Town Attorney Roberts noted this noise ordinance is complaint driven and explained how the ordinance handles noise issues.

Councilmember Hofstetter questioned if the noise ordinance could be enforced. Discussion. Town Attorney Roberts suggested that Councilmember Hofstetter put her concerns in writing and send to him for his review. He also asked that all the Town Council members to take another look at the noise ordinance.

Brown County Democrat Editor Sara Clifford asked where should the public send their comments. President Gore advised they could send them to her. Vice-President Gredy asked that all Councilmembers send their comments about the noise ordinance to President Gore and she can compile

them and send to the Town Attorney.

B. CONSIDER REVOLVING LOAN FORGIVENESS

Clerk-Treasurer Young advised the Town has two loans through the Rural Business Development Grant from USDA-Rural Development. ARA is the grant administrator for the Town on this program and had sent them a letter a couple months ago asking if the Town would be willing to forgive the loan payments due to the COVID-19 pandemic. The Town Council agreed to forgive the payments for the last two months. Discussion. Councilmember Rudd made a motion that those payments be forgiven for another month. Councilmember Hofstetter seconded the motion. President Gore, Councilmember Crocker Councilmember Hofstetter and Councilmember Rudd voted in favor; Vice-President Gredy, abstained. The motion passed.

C. SCHEDULE AN EMERGENCY EXECUTIVE SESSION

President Gore advised that Police Chief Seastrom would like to schedule an Emergency Executive Session with the Town Council. The Council agreed to meet on June 19, 2020 at 11am at Town Hall.

D. CONSIDER WAIVING UTILITY LATE FEES AND DISCONNECTS

Clerk-Treasurer Young advised that the Council had previously voted not to charge late fees for water and sewer bills that were due in March, April and May. She noted they have not disconnected anyone's water in the months of March, April and May due to the Governor's orders and now he has extended this to the month of June. Clerk-Treasurer Young asked the Council if they want to charge the 10% late fees to the current bills that are due in June. Discussion.

Councilmember Rudd made a motion to waive the utility late fees for June 2020. Councilmember Hofstetter seconded the motion. President Gore asked for a roll call vote on the motion: Vice-President Gredy, Councilmember Crocker, Councilmember Hofstetter and Councilmember Rudd voted in favor; President Gore voted against the motion. The motion passed.

E. CONSIDER AGENDA ITEMS

Councilmember Hofstetter commented that three things were on the agenda that were not addressed: funding Access Brown County, CENTRA Zoning variance and Ridgeway Drive speed limit. It was determined that this was agenda from April 18, 2019.

F. DISCUSS THE ESTABLISHMENT OF A UTILITY SERVICE BOARD

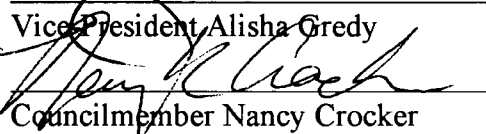
MOC Norton advised this will be moved to the July 16, 2020 Town Council meeting.

9) ADJOURN

Councilmember Rudd moved to adjourn the meeting. Vice-President Gredy seconded the motion. All were unanimously in favor. President Gore adjourned the meeting at 8:01 pm.

The audio recording made at the Town Council meeting on 6-18-2020 is retained in the office of the Town Clerk-Treasurer.


President Jane Gore


Vice-President Alisha Gredy


Councilmember Nancy Crocker


Councilmember Anna Hofstetter


Councilmember Dave Rudd


Clerk-Treasurer Brenda K. Young