

**TOWN COUNCIL REGULAR MEETING
THURSDAY, JUNE 16, 2022 AT 6:30PM

IN PERSON AT NASHVILLE TOWN HALL
200 COMMERCIAL STREET
AND VIDEO CONFERENCE VIA ZOOM**

ATTENDANCE – Council members present in person - President Nancy Crocker, Vice-President Anna Hofstetter, Councilmember Jane Gore, Councilmember Tyra Miller, and Councilmember David Rudd. Also, in attendance – Chief Administrator Phyllis Carr, Deputy Clerk-Treasurer Debbie Ferry, Clerk-Treasurer Brenda Young, Town Attorney Wanda Jones and Town Manager Sandie Jones.

- 1. OPENING THE MEETING** – by President Crocker at 6:32pm.
 - A. Pledge of Allegiance**
 - B. Roll Call** – by Clerk-Treasurer Young
 - C. Approval of the Agenda** – President Crocker advised that she would like to table 5.A. and 7.A. The Police Contract. She would like to add Bob Willsey as the new agenda item 7.A. to give a recommendation from the USB. Vice-President Hofstetter motioned to approve the amended agenda. Councilmember Rudd seconded the motion. All were unanimously in favor of the motion.
- 2. PUBLIC HEARING – Ordinance 2022-06 Wastewater Rates and Charges** – President Crocker opened the Public Hearing as of 6:35pm. She asked if anyone had a question or comment during this public hearing. There being none, President Crocker then closed the Public Hearing at 6:37pm.
- 3. APPROVAL OF THE CONSENT AGENDA** – Councilmember Rudd motioned to approve the Consent Agenda. Councilmember Miller seconded. All were unanimously in favor of the motion.
 - A. Consider Approval of Claims (Accounts Payable Vouchers)**
 - B. Consider Renewal Agreement with Indiana Landmarks**
- 4. CLERK-TREASURER REPORT** – Clerk-Treasurer Young advised that she has already worked on the preliminary budget report for the Department of Local Government Finance (DLGF). She asked the Council to consider dates they would like to have work sessions beginning after June 30, 2022.
 - A. Fund Balance Report** – The Council had received the monthly financial reports and did not have any questions.
- 5. MONTHLY DEPARTMENT REPORTS**
 - A. Police Department** – Police Chief Burris explained that they have submitted applications for a few grants this week. They are working on the maintenance of their vehicles. They have a Reserve Officer going through the 40-hour pre-basic training.

Ice Cream with a Cop – Chief Burris noted that they are partnering with the Brown County Sheriff's Department and Chocolate Moose for this event to be held on July 6th from 3:00-6:00pm. The Chocolate Moose is offering a free scoop of ice cream to those in attendance.

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National Night Out – Chief Burris and President Crocker have been working on this event to be held on August 2nd from 5:30pm to 8:00pm. President Crocker is working on organizing and collecting donations for the event. She noted this is a free event and welcomes the community to attend. There will be games and some goodies for the children. She asked for sponsors and workers to help with the event. Sugar Creek Barbeque is donating food as well as others will be donating snacks and drinks.

- **Consider Police Chief Contract Approval** – This item was tabled.

B. Town Administration

- **Community Crossings Paving Update** – Chief Administrator Carr advised that due to a miscommunication issue she asked the Town Council to approve an additional payment to Milestone up to \$15,000 for additional paving at Pine Tree Hills Drive. President Crocker motioned to approve an additional payment up to \$15,000 to Milestone for additional paving at Pine Tree Hills Drive. Councilmember Rudd seconded. All were unanimously in favor of the motion.
- **Consumer Confidence Report – Water Quality** – Chief Administrator Carr advised this report for the year 2022 is posted on the Town's website if anyone wants to review it.
- **Security Cameras Proposal** – She advised that this past weekend we had some graffiti or vandalism in our pavilion. Fortunately, it was in chalk, but it contained rude comments. She was asked to see about getting cameras to deter vandalism. She will look into a camera system.

- C. **Town Attorney Report** – Town Attorney Jones advised that they are working on the new contract with ms consultants, Inc., and the new contract with Chief Burris. These contracts will be ready to present at the next meeting.
- D. **Town Manager Report** – Town Manager Jones advised that she has been working with Town Administration, the Clerk's Office, learning more about budgets, cyber security, and is currently setting up her new office. She has attended several meetings and thanked the Council for their faith in her to make this work. Town Manager Jones invited the Council to come and see her once her office is all set up.

6. UNFINISHED BUSINESS

- A. **Taft Memorandum of Understanding** – Councilmember Rudd motioned for President Crocker to sign the MOU. Vice-President Hofstetter seconded. All were unanimously in favor of the motion.

7. NEW BUSINESS

(Consider Renewal Agreement with MS Consultants – Tabled)

Utility Service Board (USB) – USB President Bob Willsey addressed the Council regarding the loss of employees very quickly and the need to make a market adjustment on the salaries. He read a statement from the USB requesting the Town Council approve an increase in the salary ordinance for the utility department in an amount not to exceed 10%. He noted these changes are well within the 2022 water and sewer budgets. The USB will be holding a work session to finalize the specific salary

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changes needed. Discussion. The USB will be considering raising to existing employees as well. Clerk-Treasurer Young advised that she would need a letter on file per employee identifying what rate each employee should be compensated along with the salary ordinance being updated.

Councilmember Rudd motioned to accept the recommendation by the USB to increase the salary ordinance for the utility department in an amount not to exceed 10%. Councilmember Gore seconded. President Crocker asked the Councilmember's if they wanted to ask any questions or make comments. Vice-President Hofstetter asked some questions to clarify the amounts of the amendments. The USB will have the final details to the Council by the next meeting. After the discussion, all were unanimously in favor of the motion.

8. **POTENTIAL COUNCIL ACTION ITEMS** – Councilmember Miller motioned to have Councilmember Gore finish out this year as Vice-President. President Crocker seconded. President Crocker asked each Councilmember if they would like to comment. Vice-President Hofstetter commented that she did not believe that they could do this since it is an annual appointment. Discussion. After the discussion and comment from Town Attorney Jones regarding the process, President Crocker asked Clerk-Treasurer Young to call a voice vote. President Crocker, Councilmember Gore, Councilmember Miller, and Councilmember Rudd were in favor of the motion. Vice-President Hofstetter was opposed.

A question was asked about the Human Rights Ordinance not being discussed this evening. President Crocker advised that they were tabling it because they have seen that there is some wording that may need to be changed. They want to make sure the ordinance is right and is good for the town. President Crocker apologized for tabling the ordinance this evening.


9. **ADJOURN** – The meeting was adjourned by President Crocker at 7:09pm.


Clerk-Treasurer Brenda K. Young


Councilmember Jane Gore


Councilmember Anna Hofstetter


Councilmember Tyra Miller


Councilmember David Rudd