

**TOWN COUNCIL REGULAR MEETING
THURSDAY, JUNE 15, 2023, AT 6:30PM**

**IN PERSON AT NASHVILLE TOWN HALL, 200 COMMERCIAL STREET
AND VIDEO CONFERENCE VIA ZOOM**

ATTENDANCE - Council members present in person – President Jane Gore, Vice-President Tyra Miller, Councilmember Anna Hofstetter, Councilmember David Rudd, and Councilmember Andi Wilson. Also, in attendance – Chief Administrative Officer Phyllis Carr, Clerk-Treasurer Brenda Young, Deputy Clerk-Treasurer Debbie Ferry, Police Chief Heather Burris, Town Attorney Wanda Jones, and Town Manager Sandie Jones.

1. OPENING THE MEETING – The meeting was called to order by President Gore at 6:30pm.

- A. Pledge of Allegiance**
- B. Roll Call – by C/T Young**
- C. Approval of the Agenda –** Councilmember Rudd motioned to approve the agenda. Councilmember Wilson seconded. All were unanimously in favor of the motion.

2. APPROVAL OF THE CONSENT AGENDA – Councilmember Rudd motioned to approve the Consent Agenda. Vice-President Miller seconded. All were unanimously in favor of the motion.

- A. Consider Approval of Claims (Accounts Payable Vouchers and Payroll Allowance Docket)**
- B. Consider Claim - Elan Financial Services - Credit Card Statement - \$2,332.93**
- C. Consider Claim - Ramblin Dog Design Claim - \$4,050.00**
- D. Consider Approval of DNR Water Project Claims**
- E. Consider Approval of Meeting Minutes: 1-06-2022, 1-14-2022, 1-20-2022, 2-17-2022, 3-03-2022, 3-17-2022, 4-07-2022, 4-21-2022, 5-05-2022, 5-19-2022, 6-16-2022, 12-29-2022, 5-18-2023 and 5-26-2023**
- F. Consider Resolution 2023-06 A Resolution Amending Resolutions 2017-07, 2018-02 and 2021-02 Establishing the Town of Nashville Riverfront Development District**
- G. Consider Approval of 2023 Pollinator Week Proclamation**

3. PUBLIC HEARING – The Public Hearing was called to order by President Gore at 6:31pm.

A. CDBG COVID-19 Response Program - CBDG Phase 3 Supplemental Grant

Tara Hagan of ARA read aloud a statement regarding the grant and asked if the Town Manager or the Clerk-Treasurer had received any comments or questions regarding this project. There were none received. President Gore asked the audience and those in attendance by Zoom if they had any questions or comments. There were none. Tara recommended closing the Public Hearing. President Gore closed the Public Hearing at 6:33pm.

4. CLERK-TREASURER REPORT

- A. Fund Balance Report –** C/T Young asked if anyone had any questions regarding the monthly financials. There were none. She advised that we are getting ready to start the budget process. She must fill out a preliminary budget report for the DLGF by June 30, 2023. C/T Young will send out some dates and times for the Council to decide when they would like to have the budget work sessions.

5. MONTHLY DEPARTMENT REPORTS

A. Police Department – Chief Heather Burris went over her monthly report. May 2023 Police Information Updates:

- Nashville Police Department hosted Instructor Development and had 21 Officers from all over the state of Indiana and Instructors from The Indiana Law Enforcement Academy. LT. Mike Horn, The Season's Lodge, Sugar Creek BBQ, and The Nashville Chop House provided meals during the week stay of the guests. Nashville Police Department sent out thank you cards for all the local places that helped make this successful. Judy Hamilton extended the use of the Purdue extension building at the 4-H fairgrounds for the use of this training, free of charge.
- Hosting this event, the Nashville Police Department was able to collect a small amount of money to go towards future training for the department.
- The Nashville Police Department received AEDs from The CPR institute of Indiana and was refreshed on AED. We now have 5 AEDs for the Police vehicles and 3 more were ordered out of the CCD money provided to the Police Department for equipment. When we get those AEDs every Police vehicle will be equipped with an AED.
- Heath Young is progressing well at The Indiana Law Enforcement Academy.
- Chief Heather Burris will be attending the National Command Conference session 5, July 10th, 2023-July 15th, 2023, with an itinerary attached.
- National Night Out committee member Andi Wilson created a flyer for the event, August 1st, 2023, from 5:30 p.m. to 8:00 p.m. at the Village Green. There is a link on the Nashville Police Department website where anyone can register to have a booth, donate, or volunteer.
- **MOU NPd-CSWD and 1099 Payments** – She asked for approval of the Memorial Day Weekend MOU with Cordry-Sweetwater Conservancy District and to pay the hours as 1099 payments. Councilmember Rudd motioned to approve the Memorial Day Weekend MOU with CSWD and to pay the hours as 1099 payments. Councilmember Hofstetter seconded. All were unanimously in favor of the motion. She then asked for approval of the June and July MOU. Councilmember Rudd motioned to approve the MOU with CSWD for June and July. Councilmember Wilson seconded. All were unanimously in favor of the motion.

B. Fire Department – Chief Sean Fosnight advised that they have had 260 runs so far this year. They will be showing Model T at the Car Show this weekend. The Training with the National Guard is on hold due to a needed inspection from IDEM. The training might happen in September or possibly not at all.

He announced that by the end of the month they should have 6 new members after they pass the training.

The ladder truck is still out of service as they are waiting for the company to come and check it out. Some of them are going to Michigan to have the first inspection of their new truck. They are still waiting on some parts to finish the truck.

The Radio Grant will help the Association along with the Sheriff's Department to work together to get the entire county switched over to operating on 800.

David Ratowitz of the Fire Department presented a budget worksheet to explain their deficit of

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funds due to the expense exceeding the revenue by \$28,088.10. He discussed what happens when there are not enough funds to maintain equipment, and the possibility of the Town allocating more funds to the Department. Mr. Ratowitz volunteered to explain the budget numbers he presented and to attend the Council budget meetings if desired. Michele Wedel also volunteered to help find solutions to solve the current budget issues as well as long term.

C. Town Administration

- **Surplus Item List for Sealed Bids** - Chief Administrative Officer Carr advised the ad for the sealed bids would be going to the newspaper tomorrow.

She advised that the Town Park Commission had a meeting today and recommended that the Pollinator Garden be placed at Lincoln Pinch Park in the existing flower beds.

Councilmember Hofstetter noted that there is a Pollinator Event on July 22, 2023, at the Brown County 4H Fair Grounds. Councilmember Hofstetter motioned that we designate the two raised flower beds at Lincoln Pinch Park for Pollinator Gardens. Councilmember Wilson seconded. All were unanimously in favor of the motion.

- D. **Town Attorney** – Wanda Jones advised that we are closing in on getting the Personnel Handbook completed. She has been working on some resolutions and projects for the Council to review.

E. Town Manager

- **RDBG Revolving Loan Fund Award** – Town Manager Jones announced that we have had another \$75,000 grant awarded to keep our Revolving Loan Fund where businesses in town can apply for this at a good interest rate. Councilmember Rudd motioned to allow President Gore to sign all the necessary paperwork for this grant. Vice-President Miller seconded. All were unanimously in favor of the motion.
- **CCD Funds Allocation** – She asked the Council to start thinking about how they would like to appropriate these funds.

Town Manager Jones asked for approval to pay JD Cleaning on a weekly basis. Vice-President Miller motioned to pay JD Cleaning on a weekly basis. Councilmember Wilson seconded. Councilmember Hofstetter asked to see the numbers from the other contractors that had been contacted to get quotes for these services. Town Manager Jones noted that this company was the best deal in town and invited her to come to the office to see the information. All were unanimously in favor of the motion.

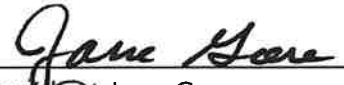

Town Manager Jones then advised that the grant application for 10 charging stations was submitted on our behalf by Town Consultant Norton. The grant would be for \$705,000 and the Town's match would be \$141,000 as already approved in the resolution to be taken from the Food & Beverage tax funds.


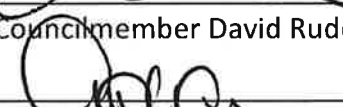
6. NEW BUSINESS

- A. **Consider INDOT-Brown County-Nashville Mural Agreement** – Town Manager Jones explained that Kurt Eagleman received a grant to paint a mural on the Salt Creek Trail. Councilmember Rudd motioned to approve signing the agreement contingent upon Town Attorney Jones approval of said agreement. Councilmember Wilson seconded. All were unanimously in favor of the motion.

- B. Consider Ordinance 2023-08 An Ordinance to Amend the Procedures for Adjustment of Utility Bills** – Town Manager Jones advised that the USB met and wanted to add the two words that were left out of the ordinance to mirror the state statute. Councilmember Hofstetter motioned to have a first reading of Ordinance 2023-08 by title only. Councilmember Rudd seconded. All were unanimously in favor of the motion. Councilmember Hofstetter read aloud Ordinance 2023-08 by title only. Councilmember Hofstetter motioned to suspend the rules and have a second reading of Ordinance 2023-08 by title only. Councilmember Wilson seconded. All were unanimously in favor of the motion. Councilmember Hofstetter read aloud Ordinance 2023-08 by title only. Councilmember Hofstetter motioned to adopt Ordinance 2023-08. Councilmember Wilson seconded. All were unanimously in favor of the motion.
- C. Consider Ordinance 2023-09 An Ordinance to Adopt Cost Principles for Spending Federal Funds for the Town of Nashville, Indiana** – Clerk-Treasurer Young spoke about the need to adopt this ordinance as required for a Federal Audit by the State Board of Accounts. Town Attorney Jones had vetted this ordinance and thought it was prudent to have this in place for federal funds received. Vice-President Miller motioned to have the first reading of Ordinance 2023-09 by title only. Councilmember Rudd seconded. President Gore, Vice-President Miller, Councilmember Rudd, and Councilmember Wilson were in favor of the motion. Councilmember Hofstetter abstained. Vice-President Miller read aloud Ordinance 2023-09 by title only. Vice-President Miller motioned to suspend the rules and have a second reading by title only. President Gore, Vice-President Miller, Councilmember Rudd, and Councilmember Wilson were in favor of the motion. Councilmember Hofstetter abstained. Vice-President Miller read aloud Ordinance 2023-09 by title only. Vice-President Miller motioned to adopt Ordinance 2023-09. Councilmember Rudd seconded. President Gore, Vice-President Miller, Councilmember Rudd, and Councilmember Wilson were in favor of the motion. Councilmember Hofstetter abstained.
- 7. PUBLIC COMMENTS** – Nancy Crocker suggested that Cheryl Fox receive the Key to the Village. The Council agreed.
- 8. COUNCIL COMMENTS AND ACTION ITEMS** – Councilmember Rudd commented that hopefully we will start paving alleys soon.
- 9. ADJOURN** – Councilmember Rudd motioned to adjourn the meeting. Councilmember Wilson seconded. All were unanimously in favor of the motion. The meeting was adjourned by President Gore at 7:17pm.


Clerk-Treasurer Brenda K. Young


President Jane Gore

Vice-President Tyra Miller

Councilmember Anna Hofstetter

Councilmember David Rudd

Councilmember Andi Wilson