

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, APRIL 16, 2020**

ATTENDANCE BY REMOTE ACCESS: Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter, and Councilmember Dave Rudd. Also in attendance: Administration Manager Phyllis Carr, Water/Sewer Operator Robin Willey, Town Attorney Jim Roberts, Police Chief Ben Seastrom, Municipal Operations Consultant Dax Norton and Clerk-Treasurer Brenda Young.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:33 pm.

B. ROLL CALL by Clerk-Treasurer Young

C. APPROVAL OF AGENDA

Councilmember Hofstetter made a motion to approve the agenda. Councilmember Crocker seconded the motion. A roll call vote was taken, and all were unanimously in favor with the exception of Councilmember Hofstetter who left the meeting momentarily. The motion passed.

2) APPROVAL OF THE CONSENT AGENDA

A. APPROVAL OF THE MEETING MINUTES – 2-19-2020, 3-05-2020, 3-19-2020, 3-31-2020 MEETING MINUTES, AND 3-31-2020 EXECUTIVE SESSION MEETING MINUTES

B. APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS) AND ALL CLERK-TREASURER REPORTS

Councilmember Crocker made a motion to approve the consent agenda. Vice-President Gredy seconded the motion. All were unanimously in favor by roll call vote.

Clerk-Treasurer Young presented an additional claim for the Council's approval:

- Indiana Seamless Guttering for the new gutters at Town Hall in the amount of \$1,689.00

Councilmember Rudd made a motion to approve the claim. Councilmember Crocker seconded the motion. All were unanimously in favor by roll call vote.

3) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES), ADMINISTRATION, CONSULTANT AND TOWN ATTORNEY

Administration Manager Carr advised the monthly department reports have been submitted to the Council for their review. She noted the Council also received reports from the Town's Restroom Attendant and the Town Hall/Police Department janitor as to the work they have been doing.

Administration Manager Carr reported that the utility department will be repairing a leak at the entrance of Redbud Lane on Monday. She will contact all those in the area that will be affected. She advised there was a boil order issued earlier this week for customers in the area of State Road 46 West due to a water main break.

Administration Manager Carr advised the Shriner's Parade is scheduled for the second Saturday in June. She is not sure if the parade will still be held but in order to file for a State right-of-way permit she will

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need to do this soon.

Vice-President Gredy made a motion to approve the Shriner's parade. Councilmember Rudd seconded the motion. All were unanimously in favor by roll call vote.

Administration Manager Carr spoke about how Town Administration is working during the COVID-19 pandemic. She is in constant contact with the staff and even though they are short staffed the guys are doing a great job. Councilmember Rudd commented that the guys are doing a wonderful job and not had any time off, every weekend they have had to fix leaks and he would like to do something for them. Administration Manager Carr suggested extra time off days in a proclamation. Discussion.

Councilmember Rudd advised they need to hire people to help the guys. Administration Manager Carr reported they know one person that can start part-time. Councilmember Rudd would like to hire two people. Water/Sewer Operator Robin Willey advised the hiring of two people would be a huge help. Discussion.

Councilmember Rudd made a motion to hire two more utility workers. Councilmember Crocker seconded the motion. Discussion. All were unanimously in favor by roll call vote. Administration Manager Carr advised she will put an employment ad in the Brown County Democrat, the Columbus newspaper and will contact the temp agency. Discussion.

Municipal Operations Consultant Norton advised he has been attending a lot of zoom meetings with Councilmembers regarding recovery on how they can support the local business community. There is an OCRA grant opportunity they applied for in the amount of \$250,000 per community or applicant. These funds can be used for many things, but they have decided if they receive the funds, they will use them as a revolving loan fund for local businesses to help with operating costs. Clerk-Treasurer Young noted the loans could be forgivable or if the loans are paid back it would be at 0% interest, no payments required until the seventh month and loan term can last three years. Discussion.

President Gore signed the grant application today and it was submitted to OCRA. Clerk-Treasurer Young noted they must spend the funds within three months if they are awarded. Municipal Operations Consultant Norton commented that Sara Steinrock of ARa was very helpful in getting this application submitted. Discussion. President Gore advised the County will also be applying for this grant.

Municipal Operations Consultant Norton spoke about customers inability to pay their water/sewer bills will put a strain on the continuity of the utility. He asked the Council to look at this issue both in a short and long-term perspective. He also advised there may be a property tax issue and the State may have to loan the Town funds to make up for late property taxes. Also, the State uses tax funds to budget programs and they are passed down to the county, cities and towns. This could have a dramatic impact on our community.

Clerk-Treasurer Young advised that her office has received requests from customers asking if they can get help with their bills or not pay their bills during this pandemic. She noted if they get the OCRA grant funds, some of the businesses could use these funds to pay their utility bills.

Clerk-Treasurer Young reported that the Governor has mandated that the utility company could not disconnect service for two months and Town Council agreed and have waived the late fees for March. She proposed that the Council also waive the April late fees.

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Councilmember Rudd made a motion to waive the April late fees. Vice-President Gredy seconded the motion. All were unanimously in favor by roll call vote.

Clerk-Treasurer Young asked the Council to think about what they are going to do with past due accounts in May. She advised they have used promissory notes for customers that have had an unusually high bill due to a water leak. Town Attorney Roberts created the promissory note, and this allows for a customer to make monthly payments without interest or penalty. Discussion of the Town's budget and how the federal and state government may provide some relief. Clerk-Treasurer Young advised at the end of the month she will update the Council on the utility billing and payment status.

Clerk-Treasurer Young advised the approved holiday schedule needs to be updated to reflect the change in the Primary Election Day from May 5th to June 2, 2020. She noted the County has also made this change.

Councilmember Crocker made a motion to amend the Town's Holiday schedule. Vice-President Gredy seconded the motion. All but Councilmember Rudd voted in favor by roll call vote.

Town Attorney Roberts advised that Ordinance 2020-04 gives emergency powers to President Gore and she has made two executive orders. According to the terms of the ordinance the orders stand until the next Town Council meeting unless there is a decision made by the Council to continue the orders.

Councilmember Rudd made a motion to continue the executive orders. Councilmember Crocker seconded the motion.

RECESS Due to a computer glitch a recess was called from 7:31pm to 7:35pm.

Town Attorney Roberts asked the Council to approve the executive orders. Clerk-Treasurer Young advised they have a motion to do so by Councilmember Rudd and a second on the motion by Councilmember Crocker. Discussion. All were unanimously in favor by roll call vote.

4) UNFINISHED BUSINESS

A. TO CONSIDER PURCHASE OR LEASE OF PROPERTY

President Gore advised the Town has submitted an offer on the property located at 25 Artist Drive and she has issued counteroffer number two. The seller has until tomorrow at 5pm to accept or counter. Meanwhile, the County Council and County Commissioners have voted unanimously to purchase the Town's current Police Department building at 200 Hawthorne Drive.

Councilmember Crocker asked if this deal was a break even for the Town. President Gore said they are about \$20,000 apart at this time. Brown County Democrat Editor Sara Clifford asked about the monthly payments if they get the new building. President Gore reported that the monthly payments will be very similar or even less as the interest rates are very low and they have a lot of equity in the current building. Discussion. President Gore noted the final offer will be contingent upon the Town Council's approval.

B. RESIGNATION

President Gore announced they have received a resignation letter from Utility Manager Cassidy. Councilmember Rudd made a motion to accept Utility Manager Cassidy's letter of resignation. Councilmember Crocker seconded the motion. All were unanimously in favor by roll call vote.

5) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COUNCIL

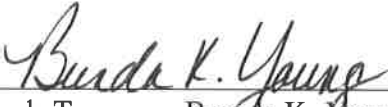
Councilmember Hofstetter asked about the status of the Mark Threehawks claim. Town Attorney Roberts advised that he has emailed the adjuster on the case but has not heard back from her. He will try to contact her again.

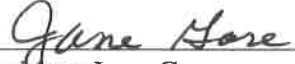
Councilmember Hofstetter wants to know about the noise ordinance and how it will be handled in the future. Police Chief Seastrom advised that he will meet with the Town Attorney to see if there is anything that needs to be tweaked in the ordinance for the year. Discussion. Town Attorney Roberts asked that any Councilmember with ideas about the noise ordinance to email him those ideas.

6) ADJOURN

Councilmember Rudd moved to adjourn the meeting. Councilmember Crocker seconded the motion. All were unanimously in favor by roll call vote. President Gore adjourned the meeting at 7:58 pm.

The audio recording made at the Town Council meeting on 4-16-2020 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Jane Gore
BY REMOTE ACCESS VOTE
Vice-President Alisha Gredy
BY REMOTE ACCESS VOTE
Councilmember Nancy Crocker
BY REMOTE ACCESS VOTE
Councilmember Anna Hofstetter
BY REMOTE ACCESS VOTE
Councilmember Dave Rudd