

**NASHVILLE DEVELOPMENT REVIEW COMMISSION MEETING
TUESDAY, MARCH 21, 2023**

Commission Members present: Member Jocelyn Hawkins, Member Alyn Brown, Member Bruce Gould, Member Michele Wedel, Member Phil Stephens, Member Tona Martin, Member Melissa Parker and Member Lance Miller. Commission Member absent: Shelly Benson. Also in attendance: Administration Manager Phyllis Carr, Town Manager Sandie Jones, and Indiana Landmarks Representatives Alex Brooks.

COMMISSION BUSINESS

1. CALL TO ORDER

Meeting called to order at 6:00 pm by Member Hawkins.

2. ROLL CALL

The roll was called by Administration Manager Carr.

3. INTRODUCTION OF MEMBERS

All Members introduced themselves.

4. ELECTION OF OFFICERS

Member Gould nominated Member Jocelyn Hawkins as President. Member Stephens seconded the nomination. All were unanimously in favor.

Member Martin nominated Member Phil Stephens as Vice-President. President Hawkins seconded the motion. Motion carried.

5. APPROVAL OF THE MINUTES – 11-15-2023 MEETING

Member Brown made a motion to approve the 11-15-2023 meeting minutes as presented. Vice-President Stephens seconded the motion. All were unanimously in favor.

6. APPROVAL OF 2023 MEETING CALENDAR

Vice-President Stephens made a motion to continue to meet on the third Tuesday of each month. President Hawkins seconded the motion. All were unanimously in favor.

7. PUBLIC HEARING

**A. NEW CORONER'S BUILDING – COMMISSIONER JERRY PITTMAN –
55 STATE ROAD 46 E – DOCKET #23-05**

Public meeting opened at 6:08 p.m. Jerry Pittman, Brown County Commissioner was present. He explained the new Coroner's office would be similar to the Law Enforcement maintenance building. Same roof line and colors and all metal for the structure.

Administration Manager Carr advised Mr. Pittman is to contact Chief Water Operating Officer, Robin Willey to discuss the water and wastewater hookups.

With no questions from the Commission or the Public, the Public Hearing was closed at 6:12 p.m.

DEVELOPMENT REVIEW COMMISSION MEETING MARCH 21, 2023

8. CERTIFICATE OF APPROPRIATENESS APPLICATIONS

A. NEW CORONER'S BUILDING – COMMISSIONER JERRY PITTMAN – 55 STATE ROAD 46 E – DOCKET #23-05

Member Brown made a motion to approve the Certificate of Appropriateness for the New Coroner's Building – Docket #23-05 under guidelines NC4, NC5 and NC6. Member Martin seconded the motion. All were unanimously in favor.

B. CEDAR CREEK BREWING COMPANY – BRYCE ELSNER – 124 LOCUST LANE – DOCKET #23-08

Business owner Bryce Elsner was present and presented his plans for a food truck. The truck would be at the business location during regular business hours and will attend different events throughout the year. The food truck is wrapped now with the business logo on it. President Hawkins advised to skirt the food truck to hide the tires. Bryce stated the food truck will not be at any other location on the property. Bryce advised that he plans to have the food truck there 1 to 1 ½ years until their kitchen is completed.

Regarding the siding on the back of the building, they will use recycled phone poles for the siding. He made modifications to the storage building in order for the walk-in cooler to be installed. The soffit and gutters will be the same color as the Barn Burner building and the deck path will be of recycled wood.

Vice-President Stephens made a motion to approve the Certificate of Appropriateness for Cedar Creek Brewing Company – Docket #23-08 under guidelines S1, S2, S7, TS1, TS4 and TS11. President Hawkins seconded the motion. All were unanimously in favor.

C. OLDE BARTLEY HOUSE – PHIL WOLTER – 96 VAN BUREN STREET – DOCKETS #23-09, #23-10, #23-11

Phil Wolters presented his plans for landscaping lighting around the steps and porch area for safety purposes. The lights will be 3 watts/120 lumens and down facing. Phil also proposed adding 7 watt/900 lumens lighting to the front of the building. Members stated that no up lighting is allowed on the buildings, but could be used as landscaping lighting, so it could be placed in the shrubs. Administration Manager Carr also advised the applicant that the DRC only approves the lighting fixtures, and he would have to get approval from the Town Council for the lumens/wattage.

Vice-President Stephens made a motion to approve the Certificate of Appropriateness for the Olde Bartley House – Docket #23-09 under guidelines LI2 and LI9. Member Brown seconded the motion. All were unanimously in favor.

The addition of an additional ADA compliant restroom for the coffee shop. It would be the same dimensions as the existing restroom and does not extend past the building. The addition will have the same cedar siding and paint as the rest of the building.

Member Wedel made a motion to approve the Certificate of Appropriateness for the Olde Bartley House – Docket #23-10, under guidelines AD1, AD5 and AD8. Member Martin seconded the motion. All were unanimously in favor.

DEVELOPMENT REVIEW COMMISSION MEETING MARCH 21, 2023

Phil is proposing to install a walk-in cooler. It would not extend the building and would mimic the look of the ADA restroom. They will use an existing door from inside the building for the entrance of the cooler and the cooler is white in color with 4 interlocking pieces. The cooler is made of foam fiberglass. Phil stated he could put fencing or bushes around the cooler or could paint the same color as the building and the top of cooler will be white.

Member Brown made a motion to approve the Certificate of Appropriateness for the Old Bartley House – Docket #23-11, under guidelines AD2, AD5 and AD12. Vice-President Stephens seconded the motion. All were unanimously in favor.

9. REPORT FROM TOWN ADMINISTRATION

Administration Manager Carr advised she approved the following sign applications in-house: Docket #23-07 – Rivers & Roads and Docket # 23-12 – The Nashville House. Also approved was Certificate of Appropriateness for Docket #23-06 – Nashville BP for the garage door.

Town Manager Jones provided a spreadsheet of the 2022 projects and signs approved by the DRC for the Commission to review.

10. INDIANA LANDMARKS REPORT

Indiana Landmarks Representative Alex Brooks brought another copy of the new additional color palette. Nothing else to report.

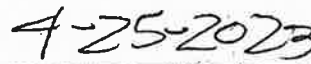
11. ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Member Brown asked that Indiana Landmarks Representative Brooks send all DRC members the Indiana Landmarks guidelines to review.

President Hawkins moved to adjourn the meeting. Vice-President Stephens seconded the motion. All unanimously in favor. President Hawkins adjourned the meeting at 7:22 pm.

The audio recording made at the Development Review Commission meeting on 3-21-2023 is retained in the Office of the Town Clerk-Treasurer.


DRC President Hawkins


Date