

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, FEBRUARY 20, 2020**

ATTENDANCE: Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Anna Hofstetter, and Councilmember Dave Rudd. Council member not present – Councilmember Nancy Crocker. Also in attendance – Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Town Attorney Jim Roberts, Municipal Operations Consultant Dax Norton, Clerk-Treasurer Brenda Young and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:37 pm.

B. PLEDGE OF ALLEGIANCE

President Gore asked all in attendance to rise and recite the Pledge of Allegiance.

C. ROLL CALL by Clerk-Treasurer Young

D. APPROVAL OF AGENDA

Vice-President Gredy made a motion to approve the agenda as presented. Councilmember Rudd seconded the motion. All were unanimously in favor.

2) PRESENTATIONS/REQUESTS

A. BETA FUNDING REQUEST – ANNE HAWK

Anne Hawk, a representative of BETA, reported that the Town has financially supported BETA in the past. She gave them a copy of their current budget and advised that they have hired their first paid program director. Ms. Hawk noted they are now collaborating with the YMCA and holding BETA events and meetings there. They are also working with the 4-H for programming.

Ms. Hawk reported that they plan on having field trips this summer to give kids an opportunity to see things they wouldn't normally get to visit. They have submitted a grant request to the Brown County Community Foundation to fund the summer programming. She advised that BETA is a completely secular organization and all students between the ages of 12-19 who reside in Brown County are invited to attend. Ms. Hawk asked for the Town Council's financial support of the BETA program in the amount of \$2,000. Councilmember Hofstetter asked what is the future vision of BETA. Ms. Hawk reported that they would like to have programing five days a week. Discussion.

President Gore explained that the Town Council will take the funding request under advisement and look to see what funds may be available.

B. OLD STATE ROAD 46 DITCH WORK – MARK THREEHAWKS

President Gore announced that she left a phone message for Mark Threehawks that she believes they have solved the issue and he did not need to attend tonight's meeting. Mr. Threehawks was not in attendance for the meeting.

3) APPROVAL OF THE CONSENT AGENDA

A. APPROVAL OF THE MEETING MINUTES – 1-16-2020 MEETING MINUTES, 1-29-2020 MEETING MINUTES, 1-30-2020 EXECUTIVE SESSION MEETING MINUTES, 1-30-2020 MEETING MINUTES, 2-14-2020 MEETING MINUTES

- B. APPROVAL OF ACCOUNTS PAYABLE VOUCHERS**
- C. APPROVAL OF AFR SBOA REPORT**
- D. APPROVAL OF DLGF DEBT MANAGEMENT REPORT AND OPEB REPORT**
- E. RESOLUTION 2020-03 TEMPORARY TRANSFER OF FUNDS**
- F. 2020 ARBOR DAY PROCLAMATION**
- G. 2020 BROWN COUNTY LEAGUE OF WOMEN VOTERS PROCLAMATION**
- H. NAEC REQUEST TO USE FUNDS FOR BANNER BRACKETS**
- I. SERVICE AGREEMENTS FIRST ROUND BID RECOMMENDATIONS**

Vice-President Gredy read aloud the categories of the Consent Agenda. Councilmember Rudd made a motion to approve the consent agenda as presented. Vice-President Gredy seconded the motion. All were unanimously in favor.

4) CLERK TREASURER REPORT
A. FUND BALANCE REPORT

Clerk-Treasurer Young advised that the Council has copies of the Fund Balance Report for their review.

B. REPORT OF OLD OUTSTANDING CHECKS

Clerk-Treasurer Young presented outstanding checks over two years old to be voided. The checks total \$44.03.

C. EAGLE MANUFACTURING

Clerk-Treasurer Young reported that Councilmember Hofstetter has been working on the Opioid Grant they received from AIM in the amount of \$1,783. Councilmember Hofstetter would like to spend some of these funds to create signs, posters, decals and brochures. She has a quote for \$947 from Eagle Manufacturing at the Brown County High School to do the work. Councilmember Hofstetter explained how they will use the informational items.

Vice-President Gredy made a motion to approve paying Eagle Manufacturing to create the items. Councilmember Rudd seconded the motion. All were unanimously in favor.

D. RBDG LOAN

Clerk-Treasurer Young advised that the Town's Revolving Loan Review Committee met earlier this week and approved a \$20,000 loan request. She explained that this revolving loan program is through Rural Development to give loans to local small businesses. The Town's grant administrator, ARa, has requested the funds from Rural Development and the Town should receive the money in the next couple days. Clerk-Treasurer Young asked the Town Council for their permission to write the loan checks at closing. She noted that the Town will be paying \$2,000 out of their funds as part of the match agreement with Rural Development.

Councilmember Rudd made a motion to allow the loan checks to be written contingent upon the receipt of funds. Vice-President Gredy seconded the motion. All were unanimously in favor.

5) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES), ADMINISTRATION, CONSULTANT, TOWN ATTORNEY

President Gore advised that all the monthly department reports were available for review prior to the meeting through the agenda links. She asked if there were any questions or comments.

Bruce Gould, Vice-President of the Brown County Music Center Management Corporation, addressed

the Town Attorney report regarding the Music Center connection fees. Mr. Gould asked if the Management Corporation and a couple Town Council members along with the Town Attorney could meet to discuss the bill. Discussion. The meeting was scheduled for February 27, 2020 at 10am at Town Hall.

**6) PUBLIC REQUEST TO SPEAK – (TOPICS NOT RELATED TO AN AGENDA ITEM)
PLEASE LIMIT COMMENTS TO 3-5 MINUTES TO ALLOW OTHERS TIME TO
ADDRESS THE TOWN COUNCIL. REQUEST TO SPEAK FORM**

Nashville Arts and Entertainment Commission President Michele Wedel submitted a letter to the Council asking the Council's permission to pursue two IAC Grants: 2020 Cultural District Grant and the IAC Region 8 Project Support Grant. She advised they are not asking for any additional funding. Discussion.

Councilmember Rudd made a motion to approve the grant requests. Vice-President Gredy seconded the motion. All were unanimously in favor.

7) UNFINISHED BUSINESS

**A. ORDINANCE 2020-01 ADOPTING A SUPPLEMENT TO THE CODE OF
ORDINANCES**

Clerk-Treasurer Young asked Town Attorney Roberts if he had heard back from American Legal regarding his request to amend the most recent update to the Code of Ordinances. Town Attorney Roberts has heard from American Legal and he does not believe the error in the updates will cause any problems for the time being. American Legal will make the requested change in the next update.

Councilmember Hofstetter made a motion to have the first reading of Ordinance 2020-01 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2020-01 by title only.

Councilmember Rudd made a motion to suspend the rules and have the second reading of Ordinance 2020-01 by title only. Vice-President Gredy seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2020-01 by title only.

Councilmember Rudd made a motion to adopt Ordinance 2020-01 by title only. Vice-President Gredy seconded the motion. All were unanimously in favor.

**B. CONSIDER AN ORDINANCE TO REPEAL AND REPLACE SECTION 92.01 OF THE
TOWN OF NASHVILLE, INDIANA CODE OF ORDINANCES ESTABLISHING
STANDARDS FOR THE CARE OF PRIVATE PROPERTY (ORDINANCE 2020-03)**

President Gore advised that they would put this ordinance on hold as the Town Council needs more time to review the draft. She noted they have received feedback from residents on the proposed ordinance. Discussion.

Administration Manager Carr explained that she would like to update the Town's current ordinances to add the height of the grass and a hefty fine. Discussion.

Brandy Ireland, Jefferson Street resident, addressed the Council and advised that she bought a house that is a work in progress. She doesn't believe fining a person for not mowing their yards would be helpful. She would like to have a natural landscape rather than a "lawn".

Vice-President Gredy noted that the ordinance is a work in progress. What they are working toward is to have people's yards clean and looking good.

Alexis Caudell, town resident, advised that she had emailed the Town Council but also wanted to say that this ordinance unfairly discriminates against those that are poor or on fixed incomes. She thinks the town should embrace diversity rather than penalize diversity. Ms. Caudell doesn't believe that the Town can afford an enforcement officer for this ordinance and she believes it would be better to start from the beginning on this ordinance.

Discussion. President Gore thanked everyone for their comments. They will take another look at the ordinance and bring it before the Town Council next month.

**C. DISCUSS WASTEWATER MASTER PLAN PROGRESS - MS CONSULTANTS –
NATHAN DELISLE**

Municipal Operations Consultant Norton advised that Mr. Delisle is working on the Wastewater Master Plan and will have a presentation for the Town Council next month. The plan will look at increasing the capacity of the wastewater treatment plant and I&I. There will be cost estimates of treating wastewater from other areas outside of Nashville.

D. DISCUSS VEHICLE DRIVING POLICY AND EMPLOYEE HANDBOOK

President Gore advised they will have a meeting with Department Heads to go through the proposed updates to the Vehicle Driving policy and Employee Handbook.

8) NEW BUSINESS

A. DISCUSS THE ESTABLISHMENT OF A UTILITY SERVICE BOARD

Municipal Operations Consultant Norton reported that Vice-President Gredy and others talked about creating a Utility Service Board to oversee the operations of the utilities. This board could make recommendations to the Town Council regarding staffing of the utilities and what should be happening with the rates. Municipal Operations Consultant Norton presented a rough draft of the language creating a Utility Service Board for the Council's review and input.

Municipal Operations Consultant Norton explained that the Town Council will select the Board members and all board members would have to be rate payers to the Nashville Municipal Utilities. This would be a five-member board and he suggested that a Town Council member not be a part of this board. He asked the Council to review the language and make changes to the document before it goes into ordinance form. Municipal Operations Consultant Norton would like to put this ordinance before the Council at their March meeting.

**B. DRC GUIDELINES RECOMMENDED UPDATES – PART 1 PART 2 COA
APPLICATION - TEMP STRUCTURES**

President Gore commented that these updates will take some major reading. Councilmember Rudd advised that he has started reviewing the updates but will need more time. The other Councilmembers agreed to table the updates at this time.

C. SERVICE AGREEMENTS – 2ND ROUND BID OPENINGS

Administration Manager Carr opened the following service agreement bids and Utility Manager Cassidy read aloud the proposals:

Tree Maintenance

- Stinson Tree Service – show up and first hour work \$300, service call charge \$300, each additional hour \$250, various equipment types and prices.
- Treedom Tree Service – show up and first hour work \$550, service call charge \$450, each additional hour \$300, various equipment types and prices.

Electric

- Wheeler Electric – labor charge \$52.50 per hour, after hour charge \$78.75.

Street and Curb Painting

- AAA Striping – cost per linear foot for curb \$0.75, cost per linear foot for six-inch-wide line \$0.40, service call charge \$150 per trip, \$375 minimum charge per mobilization.

Vehicle Maintenance

- Brown County Tire – labor charge per hour \$65, service call \$45, towing \$65, after hours charge \$65, various equipment types and prices.

Sidewalk Repair and Construction

- Dynamic Concrete – equipment charge \$85 per hour, jobs individually bid by scope of work.
- Waltman Construction – equipment charge \$175 per hour, service call \$100, labor charge \$50 per man, after hour charge \$125 per man hour, various equipment types and prices.
- Kings Trucking and Excavating – service call charge \$540, labor charge \$47 per hour, after hour charge \$125 per hour, various equipment types and prices.
- Precision Concrete – cut and grinding minimum charge \$500 per project.
- Vires Excavation and Concrete – equipment charge \$380 per hour, service call \$600, labor charge \$150 per hour, after hour charge \$300 per hour, various equipment types and prices.

Material Hauling/Trucking

- Kings Trucking and Excavating – equipment charge \$94 per hour, service call charge \$395, additional operator \$47 per hour, after hour charge is \$75 per hour, various equipment types and prices.
- Wagler Brothers Excavating – \$97.50 per hour with a two hour minimum, additional operator \$42.50 per hour, after hours charge is \$10 per hour, various equipment types and prices
- Jerry Fleetwood Excavation – equipment charge \$80 per triaxle per hour, labor charge \$35 per hour, \$35 per hour for additional operator, various equipment types and prices.

Pest Control

- Burt's Pest Control – quarterly payments: Town Hall \$75, Police Department \$50, three sets of public restrooms \$30 for a total of \$155 per quarter.
- Scott's Termite and Pest Control – equipment charge is \$175 per hour, monthly service agreement \$175 per month for Town Hall, Police Department and the three public restrooms.

Building Repair

- Austin Construction – service call charge \$90, labor charge per hour \$50 per man, after hour charge \$85 per man, various equipment types and prices.
- Waltman Construction – equipment charge \$175 per hour, service call \$100, labor charge \$50 per man, after hour charge \$125 per man hour, various equipment types and prices.

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- Nations Roof of Indiana – service call charge \$95, labor charge per hour \$80, various equipment types and prices.
- General Interiors – service call charge \$75, labor charge per hour \$74, after hour charge \$94, various equipment types and prices.

Storm Drain Evacuation and Repair

- Kings Trucking and Excavating – equipment charge \$90 per hour, service call charge \$540, labor charge \$47 per hour, after hour charge is \$75 per hour, various equipment types and prices.
- Wagler Brothers Excavation – equipment charge \$97.50 per hour with a two-hour minimum, , labor charge per hour in addition to operator \$42.50, various equipment types and prices.
- Christman Enterprises LLC, DBA Roto-Rooter – equipment charge \$305 per job, service call \$65, labor charge per hour with additional operator \$95, various equipment types and prices.

Administration Manager Carr asked that they take the bids under advisement and the Council agreed.

D. DISCUSS NOISE ORDINANCE

President Gore advised that the Town Council has directed the Police Department to enforce the current noise ordinance. Councilmember Hofstetter asked that the noise ordinance discussion be on tonight's agenda because she wants to be proactive rather than reactive. President Gore noted that some of the noise makers have insulated and reinforced barriers to filter some of the noise that was being made.

Municipal Operations Consultant Norton asked if the current ordinance defines a time when outside amplified music is to stop. President Gore advised the ordinance does not have a stop time; however, the unwritten rule is 10 pm. Discussion. Town Attorney Roberts asked that they all look at the current noise ordinance and discuss it further at the March meeting.

9) ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL


No further business.

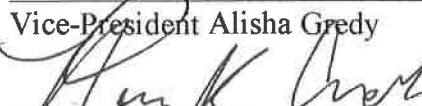
10) ADJOURN

Councilmember Rudd moved to adjourn the meeting. Vice-President Gredy seconded the motion. President Gore adjourned the meeting at 7:48pm.

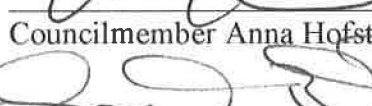
The audio recording made at the Town Council meeting on 2-20-2020 is retained in the office of the Town Clerk-Treasurer.



President Jane Gore


Vice-President Alisha Gredy


Councilmember Nancy Crocker


Councilmember Anna Hofstetter


Councilmember Dave Rudd


Clerk-Treasurer Brenda K. Young