

**NASHVILLE DEVELOPMENT REVIEW COMMISSION MEETING
TUESDAY, FEBRUARY 15, 2022**

Commission Members present in person: President Greg Fox, Vice-President Andi Wilson, Member Bruce Gould, Member Jocelyn Hawkins, Member David Martin, Member Phil Stephens. Members in attendance via Zoom: Member Alyn Brown. Commission Members not present: Member Kamady Lewis and Member Jacob Taylor. Also in attendance in person: Administration Manager Phyllis Carr and Records Clerk Sandie Jones.

COMMISSION BUSINESS

1. CALL TO ORDER

Meeting called to order at 6:01 pm by President Fox.

2. ROLL CALL

The roll was called by Administration Manager Carr.

3. APPROVAL OF THE MINUTES – 12-14-2021 AND 1-18-2022 MEETINGS

Vice-President Wilson moved to approve the minutes of the 12-14-2021 meeting. Member Stephens seconded the motion. All were in favor by roll call vote.

Vice-President Wilson moved to approve the minutes of the 1-18-2022 meeting. Member Hawkins seconded the motion. All were in favor by roll call vote.

4. SIGN APPLICATIONS

A. THE LOFT BY MOONDANCE – ERIC SPREEN - DOCKET #22-04

Chris Schuster was present via Zoom and advised that the sign will be a digital print on poly metal. The sign will have a dark blue background with ivory lettering. Same size as existing sign. There will be no lighting on the sign, only light present is on the front of the building for the balcony.

Member Stephens moved to approve the sign application for The Loft By Moondance – Docket #22-04, under guidelines: SI2, SI7, SI8, SI 11 and SI13. Member Hawkins seconded the motion. All were in favor by roll call vote. Member Wilson recused herself from the vote as she works for this business.

B. RAFTER'S FOOD & SPIRITS – KEVIN AULT -DOCKET #22-05

Kevin Ault was present and explained that the sign will be made with poly metal and will be gold sand blasted with dimensional lettering. Multiple colors for the background. Light will be on the sign during open hours.

Member Hawkins made a motion to approve the sign application for Rafter's Food & Spirits – Docket #22-05, under guidelines: SI2, SI11 and SI13. Member Stephens seconded the motion. All were in favor by roll call vote. Member Wilson recused herself from the vote as she works for this business.

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5. RECOMMENDATIONS FOR TEMPORARY STRUCTURES, PATIO GUIDELINES AND FEATHER BANNERS

Vice-President Wilson advised that any temporary structure should not block the public right of way, should they have the structure for more than 60 days.

Member Gould commented that he would like to address all temporary structures, not just igloos. Member Gould stated if a structure is on the property of a permanent storefront, he would consider 120 days for the structure to be up.

President Fox reported that Bear Hardware use to put up a tent to house their flowers during the spring for a short period of time, but the owners had to get approval every year. He suggested a 5 year permit for cases like this.

Member Hawkins suggested 3 years rather than 5 years. Member Wilson commented if a tent needs to be replaced, it could be approved in-house providing it was the same size and color as before.

Suggestion to adjust guideline TS1. Member Gould will type up his ideas and email to the Commission members. Once the members agree with the changes, they will go before the Town Council for approval.

Member Hawkins made a motion to extend the igloo date to April 1, 2022 for Country Heritage Winery. Vice-President Wilson seconded the motion. All were in favor by roll call vote.

Discussion of Feather Banners. The Commission has been discussing the removal of all feather banners within their jurisdiction. Right now, feather banners are prohibited in the Village District only. President Fox asked if there needs to be a change to guideline SI22. Administration Manager Carr will contact Planning & Zoning Director Christine Ritzmann with to get her input. Member Brown asked if there were any other alternatives to feather banners. Member Hawkins will rewrite this portion of the guidelines and present it to the Commission at the March meeting.

Patio guidelines – Member Gould would like to add to the guidelines that a patio cannot exceed 50% of building. Depending on the height of patio from the ground, must include a railing or fencing. Guidelines PO1 – PO10 may need to be amended. Member Gould will draft these amendments.

Member Martin stated that work that had been approved in the past but feels they are not doing what was approved. He feels the character of the Village is changing. He would like the applications reviewed for the Nashville House, Brown Bike and the Olde Bartley House. Administration Manager Carr will send the information to the Commission.

Members Hawkins and Martin feel there should be a fine for those who do not follow what was approved or for those who do work without prior approval. Administration Manager Carr stated she would contact Planning & Zoning about a possible fine, since they are the enforcing agent for the Town.

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President Fox advised we need to get the approval process out to the public. He feels people don't know there is a process for exterior work or new construction.

6. REPORT FROM TOWN ADMINISTRATION

Administration Manager Carr advised that two businesses will be moving into a 700 sq. ft. shop. They are proposing 2 different signs and asked that the bottom of the sign be 7 ft. above the sidewalk. They would put planters under the signs to prevent anyone from walking into them. One bracket exists. Each business will have one double sided sign, 2 ft. in diameter. The DRC agreed to allow for this to be approved in-house.

Administration Manager Carr she had nothing additional to report.

7. INDIANA LANDMARKS REPORT

A representative was not present.

8. ANY OTHER BUSINESS

President Fox asked that the Members review the guidelines for other changes that may need to be done. This will be discussed at the March 15, 2022 meeting.

ADJOURNMENT

Member Martin moved to adjourn the meeting. Vice-President Wilson seconded the motion. President Fox adjourned the meeting at 6:53 pm.

The audio recording made at the Development Review Commission meeting on 2-15-2022 is retained in the Office of the Town Clerk-Treasurer.



DRC President Greg Fox

Date

DRC Vice-President Andi Wilson