

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, DECEMBER 19, 2019**

ATTENDANCE: Council members present – President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter, and Councilmember Dave Rudd. Also in attendance – Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Police Chief Ben Seastrom, Town Attorney Jim Roberts, Municipal Operations Consultant Dax Norton, Clerk-Treasurer Brenda Young and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30pm

1) CALL TO ORDER by President Gore at 6:30pm.

2) PLEDGE OF ALLEGIANCE

President Gore asked all in attendance to rise and recite the Pledge of Allegiance.

3) APPROVAL OF AGENDA

President Gore noted they would not be approving the minutes of 9-20-19 and 9-24-19 as listed on the agenda. Councilmember Rudd made a motion to approve the amended agenda. Councilmember Crocker seconded the motion. All were unanimously in favor.

4) REVIEW OF MEETING PROCEDURES

President Gore advised that the meeting agenda is very long for tonight and asked that people keep their comments short this evening.

5) APPROVAL OF THE MINUTES – 11-21-19 AND 12-12-19 MEETINGS

Councilmember Rudd made a motion to approve the minutes of the 11-21-19 and 12-12-19 meetings as presented. Councilmember Crocker seconded the motion. All were unanimously in favor.

6) ACCOUNTS PAYABLE VOUCHERS

Councilmember Rudd advised that he reviewed the accounts payable vouchers today and made a motion to approve the December 2019 accounts payable voucher register. Vice-President Gredy seconded the motion. All were unanimously in favor.

7) COMMUNICATIONS

A. WRITTEN

• FRANKLIN STREET SUPPER CLUB – JEFF MILLER

Jeff Miller introduced himself to the Council and explained that he lives on Franklin Street and his neighbors have talked about having a supper club the first Sunday of every month beginning in April. This would be a community pitch-in for the neighbors where the street would be shut down for the event. Mr. Miller is requesting that Franklin Street be closed from Jefferson to Johnson streets for the monthly event. Everyone in the community is welcome to the monthly pitch-ins. Discussion.

Administration Manager Carr advised a right-of-way permit will need to be completed if the Council approves of the street closure. Mr. Miller advised he could complete the paperwork. The Council agreed to the road closure for the monthly pitch-ins.

BOARDS AND COMMISSIONS REPORTS

1) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT

A. 2020 FIRE DEPARTMENT CONTRACT

BCVFD Chief Nick Kelp reported that the department has had 557 runs for the year so far.

2) REDEVELOPMENT COMMISSION

A. RIVERFRONT LICENSE RECOMMENDATIONS

- **BROWN BIKE – RENEWAL APPLICATION**
- **NASHVILLE HOUSE – INITIAL APPLICATION**

President Gore reported that the Redevelopment Commission reviewed the Brown Bike and Nashville House Riverfront License applications. The Commission is giving a favorable recommendation for each application.

Councilmember Rudd made a motion to approve the renewal application for the Brown Bike and the initial application for the Nashville House. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

3) PARKING AND PUBLIC FACILITIES COMMISSION

A. 2020 RESTROOM ATTENDANT CONTRACT

Administration Manager Carr reported the Commission met this month and they are recommending a three percent increase in the 2020 Restroom Attendant contract. Discussion.

Councilmember Rudd made a motion to approve the 2020 Restroom Attendant contract with the three percent increase. Vice-President Gredy seconded the motion. All were unanimously in favor.

4) TOWN PARK COMMISSION REPORT

Councilmember Hofstetter advised that Paul Bowman attended the Park Commission meeting today. He is working on an Eagle Scout project and would like to build three picnic tables for Lincoln Pinch park. Mr. Bowman asked that the Town pay for the materials and he will build the tables and it would cost approximately \$300 for three tables. Discussion. The Council agreed to provide funds for the picnic table project.

Vice-President Gredy noted that Mr. Bowman's mother works for Carpenter Realty and they will be sponsoring a bench for the park. Also, Peaceful Valley Heritage brought in funds to Town Hall today to sponsor a bench. They have two benches left for sponsorship at \$350 a bench. Councilmember Hofstetter noted the Commission talked about the Town sponsoring a bench in honor of those residents that passed away this year. Discussion.

A. ORDINANCE 2019-09 AN ORDINANCE LIMITING MOTOR VEHICLE TRAFFIC ON PITTMAN HOUSE LANE

Councilmember Hofstetter advised they have before them an ordinance restricting motor vehicle traffic on Pittman House Lane.

Councilmember Crocker made a motion to have the first reading of Ordinance 2019-09 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2019-09 by title only.

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Councilmember Hofstetter made a motion to suspend the rules and have the second reading of Ordinance 2019-09 by title only. Councilmember Crocker seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2019-09 by title only.

Vice-President Gredy made a motion to adopt Ordinance 2019-09 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor. Utility Manager Cassiday will do research on the type of pole to put in place to restrict traffic but also be removable if need be.

5) DEVELOPMENT REVIEW COMMISSION REPORT

Administration Manager Carr reported that the Commission met on Tuesday and they are almost done reviewing the DRC guidelines and she approved one sign application in-house this month.

6) TOWN COUNCIL COMMISSION APPOINTMENTS

The Town Council made the following appointments:

- Alcoholic Beverage Commission – Councilmember Rudd made the motion to appoint Jim Hays, Vice-President Gredy seconded the motion. All were unanimously in favor.
- Animal Control Commission of Brown County – Councilmember Crocker made the motion to appoint Bethany Heldman, Councilmember Rudd seconded the motion. All were unanimously in favor.
- Brown County Area Plan Commission – Councilmember Rudd made the motion to appoint Jane Gore, Vice-President Gredy seconded the motion. All were unanimously in favor.
- Brown County Community Corrections Advisory Board – Councilmember Rudd made the motion to appoint Anna Hofstetter, Vice-President Gredy seconded the motion. All were unanimously in favor.
- Brown County Emergency Management Board – Vice-President Gredy made the motion to appoint Dave Rudd, Councilmember Crocker seconded the motion. All were unanimously in favor.
- Brown County Solid Waste Board – Councilmember Rudd made the motion to appoint Alisha Gredy and Nancy Crocker, Councilmember Hofstetter seconded the motion. All were unanimously in favor.
- Nashville Arts and Entertainment Commission – Councilmember Crocker made the motion to appoint Michele Wedel and Jonathan Bolte (term 2020-2021), Anabel Hopkins, Cathy Martin, Mike Hater and Andra Walters (term 2020-2022), and Melanie Volland will continue her term through 2021. All were unanimously in favor.
- Nashville Development Review Commission – President Gore appointed David Martin, Vice-President Gredy appointed Welton Harris III, Councilmember Crocker appointed Alex Miller, Councilmember Hofstetter appointed Andi Wilson, Councilmember Rudd appointed Penny Scroggins and Clerk-Treasurer Young appointed Phil Stephens.

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- Nashville Parking and Public Facilities Commission – Councilmember Rudd made the motion to appoint Gloria Dobbs, Matt Gray, Penny Scroggins, David Chilcote and Geoffrey Thompson. Vice-President Gredy seconded the motion. All were unanimously in favor.
- Nashville Redevelopment Commission – Councilmember Crocker made a motion to reappoint Roger Kelso, Raymond Modglin and Tyra Miller and to also appoint Victor Bongard and Robert Willsey. Vice-President Gredy seconded the motion. All were unanimously in favor.
- Nashville Tree Board – Councilmember Crocker made the motion to appoint Allision Shoaf, Cathy Paradise, Rick Patrick, Mark Shields and Amy Spaulding. Councilmember Hofstetter seconded the motion. All were unanimously in favor.
- Nashville Metropolitan Police Commission – Councilmember Rudd made the motion to reappoint Kenneth Wendling (term 1-21-2020 through 1-21-2024). Councilmember Hofstetter seconded the motion. All were unanimously in favor.

7) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

Nothing presented.

NEW BUSINESS

1) CREATING A BICYCLE/PEDESTRIAN SAFETY AD HOC COMMITTEE

Councilmember Hofstetter advised that Municipal Operations Consultant Norton had drafted a resolution creating a bicycle/pedestrian ad hoc committee. Municipal Operations Consultant Norton noted that there are a few suggested changes to the draft including applicants to come from the whole county, not just from the town. Discussion. Town Attorney Roberts advised that resolution is legally sufficient.

Councilmember Hofstetter reported there are several people that are interested in being a part of this committee. She would like to see the applicant due date by January 9, 2020 at 4pm so the Council can appoint members to the advisory board and have their first meeting in February. Municipal Operations Consultant Norton advised that the resolution has the Town Council President make three appointments and the Council as a whole making two appointments.

Councilmember Crocker suggested they reach out to the County Commissioners to see if they would like to be a part of this committee as well. Discussion. Council decided to address the resolution at the Town Council meeting on December 30, 2019 and make the appointments to the advisory board at the January 16, 2020 Town Council meeting.

2) ANY OTHER NEW BUSINESS TO COME BEFORE THE COUNCIL

Nothing presented.

OLD BUSINESS

1) ANY OTHER OLD BUSINESS TO COME BEFORE THE COUNCIL

Nothing was presented.

RECESS A recess was called from 7:40pm – 7:46pm

REPORTS

1) MUNICIPAL OPERATIONS CONSULTANT – DAX NORTON

Municipal Operations Consultant Norton reported he has been working with Police Chief Seastrom and Utility Manager Cassiday on the status of town vehicles. They have talked about branding and reliable fleet of vehicles. Municipal Operations Consultant Norton presented a spreadsheet of police vehicles and replacement/leasing options. Discussion.

Police Chief Seastrom advised he uses DG Graphics in Martinsville for the graphics on the vehicles. Councilmember Hofstetter asked that they look into Eagle Manufacturing at the High School to see if they could do the graphics on the vehicles. Discussion.

Municipal Operations Consultant Norton has drafted a resolution to lease police vehicles in order to have newer vehicles at a lower cost to the Town. The Council would like to move forward with the lease plan and Municipal Operations Consultant Norton will send the resolution to Town Attorney Roberts for his review. The Council will address the resolution at their December 30, 2019 meeting.

Police Chief Seastrom asked the Council's approval to put a hold on one of the Durango's at the dealership to be purchased at the beginning of the year. The Council agreed to his request.

2) CLERK-TREASURER – BRENDA YOUNG

A. ADDITIONAL APPROPRIATIONS HEARING

Clerk-Treasurer Young presented Resolution 2019-04 for Additional Appropriations. She explained that this resolution is basically for their grant funds when they did street resurfacing this year. There were no questions from the audience.

Vice-President Gredy made a motion to adopt Resolution 2019-04 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor.

B. SALARY ORDINANCE

Clerk-Treasurer Young presented Salary Ordinance 2019-10 to correct the number of employees in the Police Department and Utility Department in 2019.

Councilmember Hofstetter made a motion to have the first reading of Ordinance 2019-10 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2019-10 by title only.

Councilmember Crocker made a motion to suspend the rules and have the second reading of Ordinance 2019-10 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2019-10 by title only.

Councilmember Hofstetter made a motion to adopt Ordinance 2019-10 by title only. Councilmember Crocker seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young presented Ordinance 2019-11 which concerns the salaries for the year 2020. Councilmember Crocker made a motion to have the first reading of Ordinance 2019-11 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2019-11 by title only.

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Councilmember Hofstetter made a motion to suspend the rules and have the second reading of Ordinance 2019-11 by title only. Councilmember Crocker seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2019-11 by title only.

Vice-President Gredy made a motion to adopt Ordinance 2019-11 by title only. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

C. SET CLOSE OUT MEETING

Clerk-Treasurer Young asked the Council to hold the end of the year close out meeting on Monday, December 30, 2019. The Council agreed to meet at 1pm on December 30th. Clerk-Treasurer Young advised that she can swear in the newly elected officials at this meeting if they are interested. President Gore and Vice-President Gredy approved of the swearing in on the 30th.

D. 2020 MEETING CALENDARS

Clerk-Treasurer Young asked the Council about their preferred meeting dates in 2020. The Town Council would like to continue to meet on the third Thursday of each month and keep the first Thursday of the month open for any additional Town Council meetings.

3) UTILITY MANAGER – SEAN CASSIDAY

A. COUNCIL INQUIRIES

Utility Manager Cassiday reported he has passed out his monthly report to the Town Council. He advised the company working on the I & I will be coming down to do some preliminary work and will get started on the project early next year.

President Gore asked when the stop light will be replaced at the corner of E. Main and Van Buren that was hit in an accident earlier this month. Utility Manager Cassiday advised this is an INDOT project and believes they will replace it next year.

Councilmember Crocker commented that the Christmas wreaths that were put up around town this season look really good. Utility Manager Cassiday advised his department put up the wreaths but it was the Christmas committee that made them all look so nice.

4) ADMINISTRATION MANAGER – PHYLLIS CARR

A. COUNCIL INQUIRIES

Administration Manager Carr advised that she will be on vacation beginning December 20, 2019 and will return to the office on January 2, 2020.

Councilmember Crocker thanked Administration Manager Carr for the nice Town Christmas party. Administration Manager Carr advised this was a team effort to put on the party.

5) TOWN ATTORNEY – JIM ROBERTS

A. THREEHAWKS DISCUSSION

Town Attorney Roberts reported the Town's liability insurance company is asking the Town's input in a small claim of \$12,000 for water damage and the Town's deductible is \$5,000. He has researched water damage claims and the claim is for obstruction of a ditch. The County was given notice that the ditch needed to be cleaned out, but this was not done before the Town annexed the property and the area flooded. Town Attorney Roberts explained that the adjuster believes the County should contribute to the settlement. Town Attorney Roberts recommended that the Town Council give Tokio Marine authority to settle on the condition that the County contribute to the settlement. Discussion. The Town Council

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agreed with the Town Attorney's recommendation.

B. TRAFFIC VIOLATIONS ORDINANCE

Town Attorney Roberts advised that the State Board of Accounts has given written notice that they do not have concerns with the Traffic Violations ordinance as submitted to them. Town Attorney Roberts presented the ordinance for the Council's approval.

Clerk-Treasurer Young asked if the fees would be paid at the County Clerk's office and Town Attorney Roberts advised that is correct. The County Clerk will then submit a check to the Town for the fees collected. Discussion of the fee schedule. Town Attorney Roberts noted he will have to become the prosecutor on the tickets that are contested. Further discussion.

Councilmember Crocker made a motion to have the first reading of Ordinance 2019-12 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2019-12 by title only.

Councilmember Crocker made a motion to suspend the rules and have the second reading of Ordinance 2019-12 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2019-12 by title only.

Councilmember Crocker made a motion to adopt Ordinance 2019-12 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor.

C. COUNCIL INQUIRIES

Clerk-Treasurer Young asked Town Attorney Roberts if he would send her written approval of the Code of Ordinances updates that were sent to him in an email. Town Attorney Roberts advised he had not seen the email. Clerk-Treasurer Young will have the email resent to him.

6) POLICE CHIEF – BEN SEASTROM

A. COUNCIL INQUIRIES

Police Chief Seastrom reported it has been a good year and they have really stepped up on things. They will start to see the slow down soon as it is too cold for people to be out and others will be on vacation.

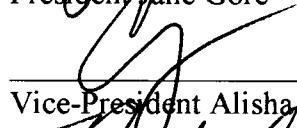
7) ADJOURNMENT

Councilmember Rudd made a motion to adjourn the meeting. Vice-President Gredy seconded the motion. President Gore adjourned the meeting at 8:47pm.

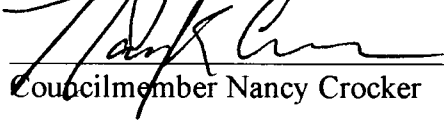
The audio recording made at the Town Council meeting on 12-19-19 is retained in the office of the Town Clerk-Treasurer.



President Jane Gore

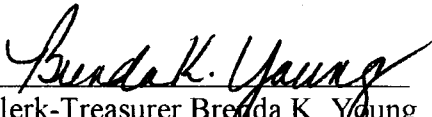


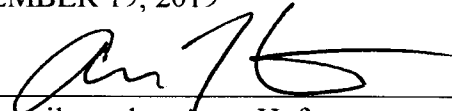
Vice-President Alisha Gredy




Councilmember Nancy Crocker

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Clerk-Treasurer Brenda K. Young


Councilmember Anna Hofstetter


Councilmember Dave Rudd