

NASHVILLE TOWN COUNCIL MEETING

THURSDAY, DECEMBER 15, 2022

IN PERSON AT NASHVILLE TOWN HALL & VIDEO CONFERENCE VIA ZOOM

ATTENDANCE – Council members present in person – President Nancy Crocker, Vice-President Jane Gore, Councilmember Tyra Miller, and Councilmember David Rudd. Absent – Councilmember Anna Hofstetter. Also, in attendance – Town Attorney Wanda Jones, Town Manager Sandie Jones, Police Chief Heather Burris, Chief Administrative Officer Phyllis Carr, Deputy Clerk-Treasurer Debbie Ferry, and Clerk-Treasurer Brenda Young.

1. OPENING THE MEETING – Meeting called to order by President Crocker at 6:30pm.

A. Pledge of Allegiance

B. Roll Call – By Clerk-Treasurer Young

C. Approval of the Agenda – President Crocker advised that we have one change to the agenda this evening. We will need to move Chief Burris up to #2.5. Vice-President Gore motioned to approve the agenda as amended. Councilmember Rudd seconded. All were unanimously in favor.

2. APPROVAL OF THE CONSENT AGENDA – Councilmember Rudd motioned to approve the consent agenda. Vice-President Gore seconded. All were unanimously in favor.

A. Consider Approval of the Draft Unapproved Meeting Minutes – 9-20-2022,

10-20-2022, and 11-17-2022 Town Council Meetings and 10-06-2022 Budget Public Hearing

B. Consider Approval of Claims (Accounts Payable Vouchers)

C. Consider Recommendation of Three D and J, LLC dba Brown Bike (110 N. Van Buren Street) to State Alcohol & Tobacco Commission for Riverfront District License Renewal

D. Consider Recommendation of ARogers LLC dba The Nashville House (15 S. Van Buren Street) to State Alcohol & Tobacco Commission for Riverfront District License Renewal

2.5 POLICE DEPARTMENT – Chief Burris went over her monthly report with the Council. She announced they will be delivering gifts to the 6 winners of the coloring contest. All the gifts were donated. This is the first year of the contest and they received 13 entries.

The Police radios were delivered last week and will be installed soon. She advised that we will now be on the same VHF as Brown County.

Chief Burris thanked everyone's assistance this year as it was a transition and learning experience this year. She presented plaques of appreciation from her department. Police Chief Burris left the meeting after her report.

3. CLERK-TREASURER REPORT

A. Fund Balance Report – Clerk-Treasurer Young advised the Council and Department Heads had received the monthly financials and asked if they had any questions to please let her know.

B. Consider Approval of Claims (DNR Water Project) – Councilmember Rudd motioned for Clerk-Treasurer Young to sign and submit the claim for Striegel Design and Construction Service, Inc. in

the amount of \$326,533.00 to the State SRF for approval. Vice-President Gore seconded. All were unanimously in favor.

She noted that we need to pay Fast Signs out of the general fund instead of EDIT that was approved.

C. Consider Ordinance 2022-16 An Ordinance Establishing Opioid Funds – Restricted

Clerk-Treasurer Young explained the estimated opioid funds to be received are from the settlement funds received from the State of Indiana by the Town of Nashville as a participating political subdivision from a national settlement with Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson.

President Crocker motioned to have a first reading of Ordinance 2022-16 by title only. Councilmember Rudd seconded. All were unanimously in favor. President Crocker read aloud Ordinance 2022-16 by title only. President Crocker motioned to suspend the rules and have a second reading of Ordinance 2022-16 by title only. Councilmember Rudd seconded. All were unanimously in favor. President Crocker read aloud Ordinance 2022-16 by title only. President Crocker motioned to approve Ordinance 2022-16. Vice-President Gore seconded. All were unanimously in favor.

D. Consider Ordinance 2022-17 An Ordinance Establishing Opioid Funds – Unrestricted

President Crocker motioned to have a first reading of Ordinance 2022-17 by title only. Councilmember Rudd seconded. All were unanimously in favor. President Crocker read aloud Ordinance 2022-17 by title only. President Crocker motioned to suspend the rules and have a second reading of Ordinance 2022-17 by title only. Councilmember Rudd seconded. All were unanimously in favor. President Crocker read aloud Ordinance 2022-17 by title only. President Crocker motioned to approve Ordinance 2022-17. Vice-President Gore seconded. All were unanimously in favor.

E. Schedule Close Out Meeting – The meeting was scheduled for Thursday, December 29, 2022 at 3pm.

4. MONTHLY DEPARTMENT REPORTS

A. Police Department-report was given at agenda item #2.5

B. Town Administration – Chief Administrative Officer Carr presented the 2023 Fire Department Contract. She advised the contract is the same as last year except the dollar amount is blank for the Council to decide the amount. Discussion about the uses of the CCD fund and the percentages that will go to the Fire Department since the Council adopted a new CCD ordinance without percentages.

Councilmember Rudd motioned to do the same amount (\$20,000) as last years contract. Discussion about possibly after January and a review of the CCD fund there might be more funds that could be allocated to the Fire Department. Vice-President Gore seconded. All were unanimously in favor. Fire Chief Nick Kelp advised that he will be stepping down as Chief and a new appointment is in the process.

Chief Administrative Officer Carr presented the Restroom Attendant Contract as recommended by the Food & Beverage Commission with a 4% wage increase. Councilmember Rudd motioned to approve the contract. Vice-President Gore seconded. All were unanimously in favor.

The Custodian Contract was then presented with the same dollar amounts as 2022.

Councilmember Rudd motioned to approve the contract. Councilmember Miller seconded. All were unanimously in favor.

She then advised the Food & Beverage Commission approved to have the Village Green and Old School Way restrooms closed while they work on stamping the concrete floors. This will not begin until after the first of the year and will allow for more traction.

The Food & Beverage Commission approved the installation of a water bottle fountain at the Village Green to replace the water fountains that are currently closed.

The USB approved additional improvements to the work order system with Ziptility.

President Crocker discussed the broken sidewalk pavers on East Main Street. Councilmember Rudd noted that he thought we could pay ½ and ½ of the repair. He will stop by and look at this sidewalk.

C. Town Manager Report

- **Consider Opioid Grant Funds Request – Glory Girl Productions/The Addicts Wake –** Town Manager Jones discussed the letter from Lisa Hall regarding the opioid grant funds request. The Addict's Wake team is working on an editing process and asked for the remaining Aim Opioid Grant Funds in the amount of \$837.20. Councilmember Rudd motioned to approve the funds request. Councilmember Miller seconded. All were unanimously in favor.
- **Consider Stop Sign Installations at the Intersection of W. Main Street and Helmsburg Road –** Town Manager Jones had LTAP come down and look at West Main and the Helmsburg road area. The LTAP representative completed a traffic study for free and gave a written report and drew a visual for a clearer understanding. Councilmember Rudd motioned to approve the recommendation from LTAP. Discussion. It was noted that the Town Council could remove the stop signs if it doesn't work. President Crocker advised that residents that live in this area had contacted her for the Council to do something regarding this intersection. President Crocker seconded. All were unanimously in favor.
- Town Manager Jones reported the LED streetlights will lower our monthly bills and should be installed mid to late March.

The security cameras have been installed at the Old School Way Restrooms, Village Green Restrooms, and the Pavilion. In the next couple of weeks, they will be installed at the Washington Street parking lot. Discussion about the monitoring avenues.

The new cloud-based phone system will be installed by Smithville on January 4, 2023 at Town Hall and the Police Department.

D. Consultant Report

- **USB Update –** Town Consultant Norton gave his update while on Zoom. He advised that the Water Utility is doing better this year. The Water and Sewer Master Plans have been completed. The ARPA funds use was discussed. The Council decided to study the ARPA fund uses before making any decisions on spending those funds.

- **Grant Update** – Consultant Norton sent Town Manager Jones documents of possible grant opportunities and he urged the Council to think about capital improvement projects.
- **Consider Ordinance 2022-11 Amending the Water and Sewer Adjustment Policy** – USB member Pam Gould spoke about the recommendation from the USB to approve this ordinance. She explained the possible revenue savings and staff time with the approval of this ordinance.

President Crocker motioned to have a first reading of Ordinance 2022-11 by title only. Vice-President Gore seconded. All were unanimously in favor. President Crocker read aloud Ordinance 2022-11 by title only. President Crocker motioned to suspend the rules and have a second reading of Ordinance 2022-11 by title only. Councilmember Rudd seconded. All were unanimously in favor. President Crocker read aloud Ordinance 2022-11 by title only. President Crocker motioned to adopt Ordinance 2022-11. Councilmember Rudd seconded. All were unanimously in favor.

Consultant Norton noted that he and Nathan Delisle will be upgrading our design and construction standards for the utilities. They are also finishing up the SOP's.

5. **PUBLIC COMMENTS** – There were none.

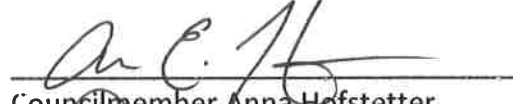
6. **COUNCIL COMMENTS AND ACTION ITEMS** – There were none.

7. **ADJOURN** – Councilmember Rudd motioned to adjourn. Vice-President Gore seconded. The meeting adjourned at 7:52pm.

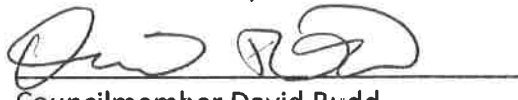

Clerk-Treasurer Brenda K. Young


President Nancy Crocker


Vice President Jane Gore


Councilmember Anna Hofstetter


Councilmember Tyra Miller


Councilmember David Rudd