

**NASHVILLE TOWN COUNCIL MEETING  
THURSDAY, NOVEMBER 19, 2020**

Council members present by remote access: President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter and Councilmember Dave Rudd. Also in attendance by remote access: Clerk-Treasurer Brenda Young, Municipal Operations Consultant Dax Norton, Town Attorney Jim Roberts, Administration Manager Phyllis Carr, Water/Sewer Operator Robin Willey, Police Chief Ben Seastrom, and Records Clerk Sandie Jones.

**COUNCIL BUSINESS – 6:30 pm**

**1) OPENING THE MEETING**

**A. CALL TO ORDER** by President Gore at 6:33 pm.

**B. ROLL CALL** by Clerk-Treasurer Young

**C. APPROVAL OF AGENDA**

President Gore advised that Town Attorney Roberts has an amendment to the ordinance on the renewal of Executive Powers. Also, under Town Administration there is a letter from Bruce Gould that they will be discussing.

Vice-President Gredy made a motion to approve the agenda as amended. Councilmember Rudd seconded the motion. All were unanimously in favor.

**2) RENEWAL OF EXECUTIVE POWERS**

Town Attorney Roberts explained when the crisis of the pandemic first hit, they passed Ordinance 2020-04 to give certain executive powers to the Town Council President. He advised that now the Governor's edict allows for local government to make additional emergency actions. Town Attorney Roberts presented Ordinance 2020-13 to allow for the Town Council President to have more general powers. He read aloud section D of Ordinance 2020-13 that amends Ordinance 2020-04 and explained that this is strictly for emergency situations.

Councilmember Hofstetter made a motion to have the first reading of Ordinance 2020-13 by title only. Vice-President Gredy seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2020-13 by title only.

Councilmember Hofstetter made a motion to have the second reading of Ordinance 2020-13 by title only. Councilmember Crocker seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2020-13 by title only.

Councilmember Hofstetter made a motion to adopt Ordinance 2020-13. Councilmember Crocker seconded the motion. All were unanimously in favor.

Town Attorney Roberts noted this ordinance will evaporate if the Town Council does not renew the Executive Orders at every meeting.

Councilmember Crocker made a motion to renew the Executive Powers of the Town Council President. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

**3) PUBLIC HEARING**

**A. CDBG COVID-19 RESPONSE PROGRAM – PHASE 2 GRANT APPLICATION**

ARa Manager of Municipal Programs Tara Hagan opened the public hearing at 6:44 pm regarding the CDBG COVID-19 Response Program phase 2 grant application. She explained that the Town was awarded \$250,000 in grant funds from OCRA that were distributed to local businesses impacted by the COVID-19 pandemic. The Town expended \$6,250 in non CDBG funds on the project from the Town's Professional Fees account. ARa Manager Hagen advised the Town distributed all \$250,000 in grant funds to 29 businesses.

ARa Manager Hagen reported that the Town did not receive written comments on the project. However, the Town received several thank you notes from the grant beneficiaries to be included in the public hearing minutes. She asked for any additional comments. Councilmember Crocker and President Gore commented that they did a great job and many local businesses benefited from this program.

Councilmember Crocker made a motion to close the public hearing and Councilmember Rudd seconded the motion. Ms. Hagan closed the public hearing at 6:47pm.

**4) APPROVAL OF THE CONSENT AGENDA**

**A. CONSIDER APPROVAL OF THE MEETING MINUTES – 9-15-2020 MEETING  
DRAFT UNAPPROVED MINUTES**

**B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)**

**C. BAKER'S LAWN SERVICE LANDSCAPING BID FOR 2021**

Vice-President Gredy made a motion to approve the consent agenda. Councilmember Rudd seconded the motion. All were unanimously in favor of approving the consent agenda.

Clerk-Treasurer Young asked for a motion to sign the meeting documents on behalf of the Town Council since this is a virtual meeting. Councilmember Crocker made a motion to allow Clerk-Treasurer Young to sign. Councilmember Rudd seconded the motion. All were unanimously in favor.

**5) CLERK-TREASURER REPORT**

**A. FUND BALANCE REPORT**

Clerk-Treasurer Young advised that the Council has received the fund balance report and asked if there were any questions or comments. There were none. Vice-President Gredy noted that she reviewed the claims that were before the Town Council this evening.

Clerk-Treasurer Young presented a separate claim from Eagle Manufacturing at the High School. The claim is for 25 dove ornaments that the Main Street Christmas Committee asked to be made. The claim is for \$100 out of the Main Street Funds.

Councilmember Rudd made a motion to approve the claim. Vice-President Gredy seconded the motion. All were unanimously in favor.

**B. ORDINANCE 2020-12 AN ORDINANCE TO PROVIDE FOR REIMBURSEMENT  
OF PUBLIC HEALTH AND PUBLIC SAFETY PAYROLL COSTS WITH CARES  
ACT FUNDING**

Clerk-Treasurer Young presented Ordinance 2020-12 and explained this is for the reimbursement of public health and public safety payroll cost with Cares Act funding. She explained each community could apply for the Cares Act funding through the Indiana Finance Authority. Clerk-Treasurer Young advised that the Town is eligible to receive \$36,012 through this program. She has completed all the

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paperwork to request the funds. The Council will have to allow the Town Council President to sign the Coronavirus Relief Fund Acceptance Certification.

Councilmember Crocker made a motion to have the first reading of Ordinance 2020-12 by title only. Vice-President Gredy seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2020-12 by title only.

Councilmember Crocker made a motion to suspend the rules and have the second reading of Ordinance 2020-12 by title only. Vice-President Gredy seconded the motion. All were unanimously in favor. Councilmember Crocker read aloud Ordinance 2020-12 by title only.

Councilmember Rudd made a motion to adopt Ordinance 2020-12 by title only. Vice-President Gredy seconded the motion. All were unanimously in favor.

### **C. MAIN STREET PROGRAM UPDATE**

President Gore advised that there was a Main Street program meeting today. Vice-President Gredy thanked Clerk-Treasurer Young on all her work with the Main Street Program.

Clerk-Treasurer Young explained that today's Town Council/Main Street meeting was a presentation by OCRA. She reported that the Indiana Main Street Program has been revised and the presentation went over those changes in the program. Clerk-Treasurer Young announced that they are excited to re-energize our committee and include all the current hard working Christmas Committee volunteers.

Clerk-Treasurer Young suggested that the Town Council create a Main Street Task Force to start working on budget numbers, see what programs the community and Council wants to see happen for Nashville. President Gore asked for people to be a part of the task force and has received interest from the CVB and Community Foundation. She asked for other interested members to contact her to be a part of this group. Councilmember Crocker asked to be on this committee. Clerk-Treasurer Young would also like a representative from the Chamber to be on this task force.

President Gore reported the following people have asked to be on the task force: Jane Ellis with the CVB, Maddison Miller with the Community Foundation, Councilmember Crocker and Clerk-Treasurer Young. She also wants to include the volunteers that are on the Christmas Committee.

Clerk-Treasurer Young noted that the Christmas Committee will be decorating the Town tomorrow if anyone wanted to help. She noted many other groups such as the Nashville Police Department, Habitat for Humanity, Historical Society, and Peaceful Valley Heritage to name a few.

### **6) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES, MRO), ADMINISTRATION (LEAD AND COPPER REPORT), CONSULTANT AND TOWN ATTORNEY**

President Gore advised the department reports have been submitted to the Council for their review.

Police Chief Seastrom advised he did not submit his report this month as he had been out of the office awaiting his COVID testing. His testing did come back negative. Police Chief Seastrom reported that his officers are following social distancing guidelines and no one is sick. He announced that Officer Poynter has graduated from the academy and he is hoping they will reopen the academy soon so that his other officers can attend.

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Water/Sewer Operator Willey reported that the Town can buy water meters in bulk direct from the factory rather than going through their current supplier. This will save the Town approximately \$50 per meter with a commitment of purchasing 144 meters a year. Water/Sewer Operator Willey explained the monthly payment for the meters would be \$2,700 saving them \$500 a month. He advised this would be a one-year contract and they would not have to renew the contract if they did not like the program. Discussion.

Councilmember Rudd made a motion to approve the meter contract. Councilmember Crocker seconded the motion. All were unanimously in favor. The Council thanked Water/Sewer Operator Willey for finding this cost saving measure.

Administration Manager Carr presented a right-of-way request from Primetech Communications. They are installing fiber optic lines for REMC to Hard Truth Hills. She explained the work will start by McLary Road and along Main Street to Old State Road 46 to Hard Truth Hills. They will also be connecting Big Woods facilities in town. Primetech will be responsible for traffic control when they must close one lane of traffic.

Councilmember Crocker made a motion to approve the right-of-way request for Primetech Communications. Councilmember Rudd seconded the motion. All were unanimously in favor.

Administration Manager Carr reported that the Town's Lead & Copper sampling that tested high was incorrect. The false results were due to lab issues. Therefore, the Town is not required to do additional testing next year. Administration Manager Carr reported that she contacted all those that received incorrect lab results, sent the newspaper a press release and posted this information on the Town's website. Water/Sewer Operator Willey noted that the next required testing will be in 2023 and IDEM will decide what customers will be tested.

Administration Manager Carr advised that Bruce Gould would like to discuss a storm drain issue. Mr. Gould explained there was a storm drain failure on October 23, 2020 that affected his business. He reported that two storm drains have failed due to heavy rains and being plugged up with leaves. This caused flooding at his Cornerstone Inn property and caused property damage. These mains failed on two different occasions over the last five years. He was told by prior Town Administrative staff members that they would address the problem or install a larger drain, but nothing has been done. He would like to know what the plans are to fix these drains. Discussion.

Vice-President Gredy advised that the Council is going to consider a stormwater master plan proposal later this evening and that may help address the issue. Further discussion.

MOC Norton advised that the BRIC application is due tomorrow, and he believes they have the application completed. He thanked Clerk-Treasurer Young for her help on the application and explained they are applying for federal grant funds through this program. President Gore asked if they needed to do anything further to submit the BRIC application. MOC Norton advised everything that needs to be done is done for the application. He commented that they have had some favorable conversations about this application.

MOC Norton reported he is still working on the USDA project regarding I&I on the sewer side. He advised that the rate study will be sent to the Council soon for their review.

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MOC Norton noted that the Bicycle-Pedestrian ad hoc committee will hold a meeting in December. He talked with the Park Commission today about creating a five-year master plan. He is also working with Redevelopment Commission Consultant Ed Curtin to develop an Economic Development Plan for the TIF areas. Specifically, identifying specific economic development projects that the TIF could pay for.

### **7) UNFINISHED BUSINESS**

#### **A. CONSIDER ADOPTION OF ADA SELF-EVALUATION AND TRANSITION PLAN**

MOC Norton advised that Sara of DLZ needs to come back and do a review of the new Police Department building before the adoption of the plan. He and Administration Manager Carr will contact Sara and set up a time for her to review the building. Administration Manager Carr will e-mail the approved meeting minutes adopting the grievance policy to be included in the plan. MOC Norton commented that some of the public restrooms also needed to be reviewed.

#### **B. CONSIDER STORMWATER MASTER PLAN PROPOSAL**

MOC Norton reported that he sent to the Council a stormwater master plan proposal for them to consider. They briefly discussed the proposal at the October Council meeting and asked the Council if they had any questions.

Huck Lewis of DB Engineering introduced Matt Snyder, VP & Operations Manager, and Matt Larrabee, engineer. Mr. Lewis reported that if the Council were to agree to the stormwater master plan proposal, they will begin their work immediately as it seems there is a need for this work.

Mr. Snyder explained how they will go about getting information on the towns current stormwater data and provide for a master plan for them to use. They will also provide data as to areas that need immediate attention and those areas that still have life left. Mr. Snyder noted they will give the Town recommendations as to drill down on designs for real fixes.

Councilmember Crocker asked what the next step will be. President Gore advised that they need to come up with \$128,000 for the project and they do have some funds reserved but not all the funds. MOC Norton reported the Town has some money in the asset management fund and some money in the CCD fund as well. Clerk-Treasurer Young agreed they can use some of the CCD funds. Discussion. Vice-President Gredy commented that this is a huge issue for the Town, and they need to figure out where to get the funds.

Councilmember Rudd made a motion that they sign the contract. Vice-President Gredy seconded the motion. All were unanimously in favor. Mr. Snyder advised there is some computer modeling they would like to get started on immediately. He asked if the Council's approved motion could be considered as a notice to proceed with the project, if so, they will start first thing in the morning. Mr. Lewis advised they do not have a contract prepared for the Town at this time but if they want to sign the proposal that will allow them to begin the project.

Vice-President Gredy made a motion to authorize President Gore to sign the proposal. Councilmember Crocker seconded the motion. All were unanimously in favor. Mr. Snyder explained the billing process and advised they will provide monthly progress reports.

#### **C. DISCUSS HUMAN RELATIONS COMMISSION**

Councilmember Crocker advised they have had one meeting so far. She reported that the school and the League of Women Voters have both started Diversity, Equity and Inclusion committees. Representatives from both committees have joined the Town's Commission.

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Councilmember Crocker advised that MOC Norton has provided them with a good document to work from in creating a Human Relations Commission. She would like to make some changes to the document and others have made that request as well. Councilmember Crocker has asked Michele Wedel to help by facilitating the groups discussions. They would like to have one good document for their community. The Commission will meet again in a couple of weeks and she will give the Council an update at next month's meeting.

President Gore commented that she has read over the proposed ordinance and believes these items are already covered under different groups in the community and she cannot envision who would be in charge of this. She noted this document requires a lot from a town that has only 1,100 people and suggested they look at creating a resolution instead. Discussion.

President Gore asked Councilmember Crocker's group to cut down the document and perhaps prepare a resolution instead. Town Attorney Roberts gave a short history of inclusion in Brown County and suggested they state by resolution what our community stands for as far as acceptance and inclusion.

Councilmember Crocker advised that she will take these comments to the Commission and will keep the document simple. The Council thanked Councilmember Crocker for the work on this Commission.

### **D. DISCUSS BLUE LINE FLAG ISSUE**

President Gore advised she will have the audience speak first and when those comments are done she will have each councilmember give their comments. Comments will be limited to 3-5 minutes per person. Councilmember Crocker noted there is a reaction button at the bottom of the Zoom screen if they would like to comment that way.

President Gore explained that after the audience and Town Councilmembers have made their comments, they will take the issue to a vote. She then opened the meeting to audience comments. For the next forty-five minutes the Town Council heard comments from the public for and against the use of the blue line flag on the Town's police vehicles.

After the audience comments President Gore asked for comments from each member of the Town Council regarding the use of the flag on the Town's police vehicles. After the comments from each of the Councilmembers, President Gore asked for a motion regarding the blue line flag.

Councilmember Rudd made a motion to keep the flags on the cars. Vice-President Gredy seconded the motion. President Gore asked for a roll call vote. Clerk-Treasurer Young did the roll call vote on the motion and the Council voted: Councilmember Crocker no, Vice-President Gredy yes, Councilmember Hofstetter no, Councilmember Rudd yes, and President Gore yes. The motion passed 3-2.

Councilmember Crocker asked the community to accept this decision, move on and no more anger. President Gore commented they had a fair and open discussion this evening, there is a lot of emotion on this issue, but they need to move on from here. She asked people to accept what the Council voted on. Councilmember Hofstetter reported that she is content with the Council's decision and it was a healthy debate and facilitated very well by President Gore.

### **E. DISCUSS FIRE DEPARTMENT**

MOC Norton reported that they have had some very productive meetings on how to partially fund a paid fire department. He noted to partially fund this department would cost about \$500,000 annually, this is

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just operating costs. MOC Norton advised they are looking at 2022 for a start date.

### **F. DISCUSS FEE SCHEDULE FOR PARADES IN TOWN**

Councilmember Hofstetter asked how much it costs the Town for the annual parades. Administration Manager Carr advised for the three non-profit parades that are held each year it costs approximately \$4,351.56. She noted that Police Chief Seastrom, Victims Advocate Hill, reserve officers and herself are not paid to help out during the parades. Councilmember Hofstetter reported that they talked about charging parade fees to help make the Town more solvent. Discussion.

Councilmember Crocker advised they should just keep on doing what they have been doing. Councilmember Hofstetter suggested they table this discussion and do some more research.

### **8) NEW BUSINESS**

#### **A. WATER AND WASTEWATER BUDGETS**

MOC Norton advised the 2021 Water and Wastewater budgets were before the Council and advised that not much has changed from last year. He made a few changes to the contractual budget lines along with potential raises for employees. MOC Norton reported that he also put some funding in the budget for equipment such as vehicles for the utilities.

Councilmember Rudd made a motion to approve the presented Water and Wastewater budgets. Councilmember Crocker seconded the motion. All were unanimously in favor.

Councilmember Rudd asked if they could now get some new vehicles for the utility department. MOC Norton advised they are waiting on quotes for the trucks and they can have the resolution of intent to purchase at the next meeting. He explained that Indiana Bond Bank has a very good program for special purchase leasing.

Councilmember Rudd wants to get the vehicles as soon as possible. MOC Norton will work with Town Attorney Roberts to put together the resolution.

MOC Norton talked about the special committee with the Town and Brown County Water. He asked if President Gore and Councilmember Rudd would be the Town's appointment to this committee and they agreed to serve. President Gore noted there were no other applicants for this committee.

#### **B. CALL OUT FOR BOARD AND COMMISSION MEMBERS 2021**

President Gore reported that she has started calling people to see if they want to continue to serve. She encouraged people to apply and they may not make the appointments until January. President Gore asked each Councilmember to look at their appointments and encouraged them to contact them and see if they want to continue serve to and if not, find a replacement.

Councilmember Crocker asked Brown County Democrat Editor Clifford to put a notice in the newspaper asking for applicants to the Town's boards and commission. President Gore would like to have as many applications as possible by next month and they may have a special meeting in early January to make the appointments.

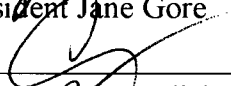
### **9) ADJOURN**

Councilmember Crocker moved to adjourn the meeting. Councilmember Hofstetter seconded the motion. All were unanimously in favor. President Gore adjourned the meeting at 9:34 pm.

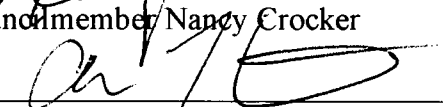
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***The audio recording made at the Town Council meeting on 11-19-2020 is retained in the office of the Town Clerk-Treasurer.***

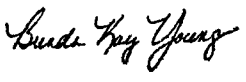
  
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President Jane Gore

  
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Vice-President Alisha Grady

  
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Councilmember Nancy Crocker

  
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Councilmember Anna Hofstetter

  
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Councilmember Dave Rudd

  
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Clerk-Treasurer Brenda K. Young