

**NASHVILLE TOWN COUNCIL**  
**REGULAR MEETING**  
**THURSDAY, NOVEMBER 17, 2022**  
**IN PERSON AT TOWN HALL & VIDEO CONFERENCE VIA ZOOM**

**ATTENDANCE** – Council members present in person - President Nancy Crocker, Vice-President Jane Gore, Councilmember Tyra Miller, and Councilmember David Rudd. Council member present via Zoom (audio only) - Councilmember Anna Hofstetter (arrived at 6:39pm). Also, in attendance - Town Attorney Wanda Jones (on Zoom then in-person at 7:10pm), Town Manager Sandie Jones, Police Chief Heather Burris, Chief Administrator Phyllis Carr, and Deputy Clerk-Treasurer Debbie Ferry.

**1. OPENING THE MEETING** – called to order by President Crocker at 6:31 pm.

**A.** Pledge of Allegiance

**B.** Roll Call by Deputy Clerk-Treasurer Ferry.

**C.** Approval of the Agenda – President Crocker advised they need to add a DNR Claim and Police Department Sick and Vacation updates. They also will delete the Consultant Report as he is not in attendance due to illness.

Councilmember Rudd motioned to approve the amended agenda. Vice-President Gore seconded the motion. All were unanimously in favor.

**2. APPROVAL OF THE CONSENT AGENDA**

**A.** Consider Approval of Claims (Accounts Payable Vouchers)

Vice-President Gore made a motion to approve the consent agenda. Councilmember Rudd seconded the motion. All were unanimously in favor.

**3. CLERK-TREASURER REPORT**

**A. Fund Balance Report** - The Council and Department Heads have received the monthly financials.

**B. Claim for DNR Water Project** – The claim presented was for Striegel Design and Construction Service, Inc. in the amount of \$261,532.35. Councilmember Rudd motioned to approve the Clerk-Treasurer's signature on the claim and approval to send to the State Revolving Loan Fund (SRF) for payment of the invoice. Member Miller seconded. All were unanimously in favor of the motion.

**4. MONTHLY DEPARTMENT REPORTS**

**A. Police Department-Chief Heather Burris**

- **Monthly Report** –

- **Chief Burris advised that they have added two Reserve Officers** - Officer Carl Drennon and Heath Young. She went over her monthly report with the Council. Officer Bolin is back from the Academy. They had a backyard barbecue that was sponsored by the Nashville Police Commission. Kroger donated 40 pumpkins for the kids to decorate as well as an employee of Family Dollar donated stickers for decorating the pumpkins.
- **The Department participated in Trick or Treating on Artist Drive on Halloween with a great turnout.**
- **Building Update** – They have completed the windows and backdoor security upgrades
- **The Department is sponsoring a coloring contest.** There are 3 different pictures with 6 age group categories. She is working on getting prizes for the 6 participant winners selected.
- **Coffee & Hot Chocolate with the Police Department is scheduled for Wednesday, November 30<sup>th</sup> at the Chocolate Moose restaurant in Nashville. It is a community event, and all are invited to attend.**
- **Consider Police Department Sick/ Vacation/Comp Time Update**  
Chief Burris explained the recommended changes to this policy. Councilmember Rudd motioned to approve the amended Police Department Sick/Vacation/Comp Time policy. Member Miller seconded the motion. All physically present were unanimously in favor. (Councilmember Hofstetter joined the meeting by zoom with audio only so she will not be voting at this meeting)
- **Consider Police Contract Amendment Regarding Vacation**  
Chief Burris spoke about her current contract and asked for this amendment. Councilmember Miller motioned to approve the amended Police Chief contract to allow her to roll over two weeks of vacation to next year. Member Rudd seconded the motion. All physically present were unanimously in favor.
- **CCD Funding Request**  
Chief Burris had presented a list of the Department's needs. President Crocker motioned to approve funding the Police Department list of needs in the amount of \$125,900 using CCD funds. She noted this is to provide for the safety of our officers. Member Miller seconded the motion. All physically present were unanimously in favor.
- Chief Burris advised that the Police Department is putting together a certificate of appreciation with a photo of the Police Department to be presented at the December Town Council meeting.

**B. Town Administration – Phyllis Carr**

- **Todd Baker Landscaping Bid**

Member Miller motioned to approve the Todd Baker Landscaping quote in the amount of \$30,764.05 not including Lincoln Pinch Park. President Crocker seconded the motion. All physically present were unanimously in favor.

- **Brown County Health and Living Lighting Proposal**

A representative of Cardon was present to answer any questions regarding a lighting proposal at the Brown County Health and Living. Discussion. Member Rudd motioned to approve the Brown County Health and Living lighting proposal. Member Miller seconded the motion. All physically present were unanimously in favor.

- **Welcome Sign Bid**

President Crocker motioned to approve replacing the Welcome sign on W. State Road 46 with a hand painted sign which will be paid by an insurance company. Member Rudd seconded the motion. All physically present were unanimously in favor. President Crocker asked that Town Administration work with Chamber & CVB for funding of the Welcome sign on E. State Road 46.

- **Village Green Tree Logs**

The Beamery looked at the logs and noted the metal pins were sticking out. Administration Manager Carr and Town Manager Jones want the logs removed before someone gets hurt. Member Rudd motioned to remove the logs from the Village Green. Vice-President Gore seconded the motion. All physically present were unanimously in favor.

- **Crosswalks**

President Crocker and Member Rudd commented that the paint on the recently painted crosswalks has not held up. President Crocker advised that they will be meeting with the contractor in the next few weeks.

President Crocker would also like to see some sort of pedestrian crossing signage on Van Buren Street. Town Manager Jones advised that she has talked with INDOT, and they had offered to put in overhead signage. She will continue to talk with INDOT about a better solution.

**C. TOWN ATTORNEY REPORT – WANDA JONES**

- **Helmsburg, Jackson Branch and W. Main Street Intersection**

Attorney Jones advised that they need a traffic study to install a stop sign. Town Manager Jones contacted County Highway Superintendent Magner, and it seems like the County will work with the Town. She also contacted LTAP who will have an engineer come down and look at this intersection and any others in question. LTAP provides these services to towns for no cost.

President Crocker asked to have the engineer look at the possibility of have a scramble light at the intersection of Main and Van Buren to better handle pedestrian and vehicular traffic.

**D. TOWN MANAGER REPORT – SANDIE JONES**

• **Speed Sign Quote**

Town Manager Jones presented two quotes for a speed sign that will gather data as to how many vehicles and their speed on designated roads. They run about \$4,000 to \$4,250. She noted that LTAP has a loan program for such items, and she will talk with them about the availability of speed signs. Discussion.

The employees are working on open enrollment for their 2023 insurance. All commissions/committees are trying to wrap up for the year and she will be working on the application process for the 2023 committees and commissions.

**5. UNFINISHED BUSINESS**

**A. Indiana University Environmental Resilience Institute – 2023 Resilience Cohort Program**

Councilmember Hofstetter encouraged the Council to be a part of the 2023 Resilience Cohort. They have programs ranging from \$1,000 to \$4000 for the year. Town Manager Jones asked the Council to spend \$1,000 for the Climate Vulnerability Assessment through the program.

President Crocker asked if there was a motion to be a part of this program. No motion.

**6. NEW BUSINESS**

**A. Town Council Appointment to BZA**

Vice-President Gore announced that the Council's appointment to the BZA has resigned due to her workload. The Council will make a new appointment to the BZA in January of 2023. They asked the newspaper to announce this opening and encouraged people to submit applications of interest to serve.

**7. PUBLIC COMMENTS**


None.

**8. COUNCIL COMMENTS AND ACTION ITEMS**

None.

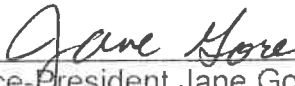
**9. ADJOURN**

Councilmember Rudd made a motion to adjourn. Vice-President Gore seconded the motion. The meeting adjourned at 7:32pm.

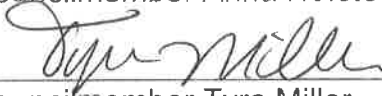
  
Clerk-Treasurer Brenda K. Young


  
President Nancy Crocker

TOWN COUNCIL MEETING NOVEMBER 17, 2022

  
Vice-President Jane Gore

Councilmember Anna Hofstetter

  
Councilmember Tyra Miller

  
Councilmember Dave Rudd