

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, JANUARY 21, 2021**

Council members present by remote access: President Jane Gore, Vice-President Alisha Gredy, Councilmember Nancy Crocker, Councilmember Anna Hofstetter and Councilmember Dave Rudd. Also in attendance by remote access: Clerk-Treasurer Brenda Young, Municipal Operations Consultant Dax Norton, Town Attorney Jim Roberts, Administration Manager Phyllis Carr, Water/Sewer Operator Robin Willey, Police Chief Ben Seastrom, Deputy Clerk-Treasurer Debbie Ferry and Records Clerk Sandie Jones.

COUNCIL BUSINESS – 6:30 pm

1) OPENING THE MEETING

A. CALL TO ORDER by President Gore at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

President Gore asked all in attendance to recite the Pledge of Allegiance.

**C. MOMENT OF SILENCE IN RESPECT FOR THOSE WHO LOST THEIR LIVES IN
THE RIOT AT THE CAPITOL BUILDING ON JANUARY 6, 2021**

President Gore asked for a moment of silence for the those that lost their lives in the riot at the Capitol Building on January 6, 2021.

D. ROLL CALL by Clerk-Treasurer Young

E. APPROVAL OF AGENDA

President Gore advised they will not be addressing the Main Street resolution at tonight's meeting.

Councilmember Rudd made a motion to approve the agenda as amended. Vice-President Gredy seconded the motion. All were unanimously in favor.

2) RENEWAL OF EXECUTIVE POWERS

Councilmember Rudd made a motion to renew the Executive Powers of the Town Council President. Vice-President Gredy seconded the motion. All were unanimously in favor.

3) APPROVAL OF THE CONSENT AGENDA

**A. CONSIDER APPROVAL OF THE DRAFT UNAPPROVED MEETING MINUTES –
12-17-2020 AND 12-30-2020 MEETINGS**

B. CONSIDER APPROVAL OF CLAIMS (ACCOUNTS PAYABLE VOUCHERS)

**C. CONSIDER RECOMMENDATION OF BIG WOODS HARD TRUTH HILLS (418
OLD STATE ROAD 46) TO STATE ALCOHOL & TOBACCO COMMISSION FOR
RIVERFRONT DISTRICT LICENSE RENEWAL**

**D. BICYCLE-PEDESTRIAN ADVISORY BOARD REQUEST TO DEVELOP A PLAN
FOR CROSSWALK IMPROVEMENTS AT MAIN AND JEFFERSON**

Councilmember Hofstetter made a motion to approve the consent agenda. Councilmember Crocker seconded the motion. All were unanimously in favor of approving the consent agenda. Councilmember Crocker asked that the Bicycle-Pedestrian Board talk with the Arts and Entertainment Commission about the crosswalks.

4) CLERK-TREASURER REPORT

A. FUND BALANCE REPORT

Clerk-Treasurer Young advised that the Council has received the fund balance report and asked if there were any questions or comments. There were none.

Clerk-Treasurer Young presented a separate claim from Indiana Seamless Gutters in the amount of \$1,082 for new guttering at the front of Town Hall. Vice-President Gredy made a motion to approve the claim. Councilmember Crocker seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young asked the Council's permission to sign the Boyce Systems maintenance contract renewal. Councilmember Crocker made a motion to allow Clerk-Treasurer Young to sign the contract. Vice-President Gredy seconded the motion. All were unanimously in favor.

B. ANNUAL FINANCIAL REPORTS

Clerk-Treasurer Young advised that she is working on the annual financial reports. These are to be approved by the Town Council next month before she submits them to the State Board of Accounts. The Town will also need to complete asset management and depreciation of Town property.

5) MONTHLY DEPARTMENT REPORTS – POLICE DEPARTMENT, PUBLIC WORKS (STREETS, UTILITIES, MRO) (PINE TREE HILLS LIFT STATION UPGRADE), ADMINISTRATION (DISCUSS UPGRADE FOR TOWN HALL FIRE ALARM SYSTEM), CONSULTANT AND TOWN ATTORNEY (CONSIDER TOWN ATTORNEY DISCLOSURE OF POSSIBLE CONFLICT)

President Gore noted the department reports have been submitted to the Council for their review.

Water/Sewer Operator Willey talked about the failing lift station at Pine Tree Hills. Two of the four pumps are only working at this time. He has done some research and can have the old pumps rebuilt and put other new parts in the lift station to make it work efficiently. The cost for this is \$16,863. He advised the next lift station needing repairs is Wells Drive.

Councilmember Rudd made a motion to buy the pumps. Vice-President Gredy seconded the motion. All were unanimously in favor.

Water/Sewer Operator Willey advised that he has workers repairing a water line break at this time. He asked the Council to allow him to hire another person. MOC Norton noted the Council approved of hiring another employee in 2019. The Council agreed to hire another utility worker.

Water/Sewer Operator Willey presented a couple quotes for another tractor with a front loader. Discussion. Councilmember Rudd suggested going with the Bobcat quote for \$35,000 because they can get the tractor serviced in Bloomington. Water/Sewer Operator Willey advised they would have to find their own financing. Further discussion.

Vice-President Gredy made a motion to purchase the Bobcat tractor. Councilmember Rudd seconded the motion. All were unanimously in favor.

Administration Manager Carr presented a quote to update the Town Hall fire control panel at a cost of \$2,310.94. This upgrade will bring the fire control panel up to code and the funds can come from the building maintenance fund per Clerk-Treasurer Young.

Vice-President Gredy made a motion to update the fire control panel. Councilmember Rudd seconded

TOWN COUNCIL MEETING JANUARY 21, 2021

the motion. All were unanimously in favor.

MOC Norton reported that he is holding weekly staff utility meetings, looking for funding of the I&I project and working with the Council and various commissions.

Councilmember Crocker talked about promoting Utility Tech Fox and giving him a new title. MOC Norton commented that perhaps he could become the Street Department Superintendent. MOC Norton advised they would have to change the salary ordinance and look at what funds he would be paid from such as the unrestricted MVH funds. Councilmember Crocker asked if they could make this a goal for next months meeting. All Councilmembers were unanimously in favor.

Clerk-Treasurer Young explained the MVH fund appropriations have already been approved by the DLGF and they would have to create a new line item to make sure they don't go over their approved budget.

Town Attorney Roberts advised he has filed with the Town Council a disclosure of possible conflict regarding renting his tourist home to the survey crew working on the Stormwater Master plan for the Town. This disclosure must be considered and approved in a public meeting.

Councilmember Rudd made a motion to approve the disclosure. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

6) UNFINISHED BUSINESS

A. CONSIDER ADOPTION OF ADA SELF-EVALUATION AND TRANSITION PLAN

Administration Manager Carr reported that she sent the additional information that DLZ was requesting to complete the plan. MOC Norton suggested they allow DLZ to make their final changes to the document and consider the adoption of the plan at their February meeting.

B. DISCUSS STORMWATER MASTER PLAN PROGRESS REPORT

President Gore advised the Council had a progress report in their meeting packet and it looks like they are moving right along.

C. HUMAN RELATIONS COMMISSION REPORT

President Gore advised that they could have a discussion on a human relations committee but in her opinion, they are not ready to adopt anything tonight. She added that the county should be more involved in creating this commission rather than the town. President Gore opened the meeting for public comment.

Eleven residents of the County and/or Town spoke in favor of passing a resolution creating a Human Rights Citizens Advisory Committee.

Town Attorney Roberts advised that he reviewed the proposed resolution and made a few changes. He has also drafted a joint resolution with the Town and the County. Councilmember Crocker and Councilmember Hofstetter would like to move forward with the first proposed resolution with some of the edits made by Town Attorney Roberts. They noted this is only to establish an advisory committee. Discussion.

Councilmember Hofstetter made a motion to adopt Resolution 2021-01 creating the Human Rights Citizens Advisory Committee with Town Attorney Roberts edits, minus the addition of his whereas.

TOWN COUNCIL MEETING JANUARY 21, 2021

Vice-President Gredy seconded the motion. President Gore asked for a roll call vote. Clerk-Treasurer Young called the roll call vote and the Council voted as: Vice-President Gredy, Councilmember Crocker, Councilmember Hofstetter and Councilmember Rudd voted in favor; President Gore voted against. The motion passed 4-1.

D. DISCUSS FIRE SERVICES

President Gore advised that the Council has before them a new Fire Department contract for 2021. Clerk-Treasurer Young reported that the Town has budgeted \$20,000 for the fire department this year. Records Clerk Jones noted that \$20,000 was also the amount of last year's contract.

Councilmember Rudd made a motion to approve the 2021 Fire Department contract in the amount of \$20,000 for the year. Vice-President Gredy seconded the motion. All were unanimously in favor.

E. APPOINTMENT TO ANIMAL CONTROL BOARD AND TREE BOARD

Councilmember Crocker made a motion to appointment Bethany Heldman to the Animal Control Board. Vice-President Gredy seconded the motion. All were unanimously in favor.

Councilmember Crocker made a motion to appointment Liz Marthaler to the Tree Board. Councilmember Hofstetter seconded the motion. All were unanimously in favor.

7) NEW BUSINESS

A. SERVICE AGREEMENTS – 1ST ROUND BID OPENING

Administration Manager Carr opened the following service bids:

Wastewater Excavation, Installation & Repair:

- Woodland Enterprises, LLC

Plumbing Repair:

- Harrell-Fish Inc.
- Dunham Plumbing Co. Inc.

Air Conditioning & Heating Repair:

- Harrell-Fish Inc.
- Snyder's HVAC

Water Pump/Booster Station Repair:

- Indiana Pump Works LLC
- Brehob Corp.
- BBC Pump & Equipment Co., Inc.
- Quality Repair Service

Wastewater Pump/Lift Station Repair:

- BBC Pump & Equipment Co., Inc.
- Indiana Pump Works LLC
- Brehob Corp.

TOWN COUNCIL MEETING JANUARY 21, 2021

Tree Maintenance:

- Robertson Tree Service LLC
- B & H Tree Service

Water Excavation, Installation & Repair:

- Commercial Sewer Cleaning Co.
- Sub Surface of Indiana

Heavy Equipment Repair:

- Best Equipment Co., Inc.

Septic/Wastewater Hauling:

- Reed Excavating & Septic Service, Inc.

Councilmember Crocker made a motion to take the service bids under advisement. Councilmember Rudd seconded the motion. All were unanimously in favor.

B. DISCUSS WAIVING FARMERS MARKET BUSINESS LICENSE FEE FOR 2021

President Gore advised they waived this fee for the market last year and she commented that they should consider waiving the fee again this year.

Councilmember Rudd made a motion to waive the Farmers Market business license fee for 2021. Vice-President Gredy seconded the motion. All were unanimously in favor.

C. DISCUSS HOME BASED BUSINESS ORDINANCE

President Gore advised that Roger Kelso has submitted a draft ordinance concerning home based business and Town Attorney Roberts has made some edits to the document. She noted that this ordinance is only for discussion tonight and they would not be voting to adopt the ordinance.

Mr. Kelso explained that in 2018 there were some changes made to the home occupation ordinance. He noted there is a trend for people moving back to home-based businesses or occupations. Mr. Kelso advised that home-based businesses are currently approved by special exceptions and this is somewhat onerous. He commented that businesses that operate within a residence and are not changing things externally to the residence or property should be allowed. Discussion.

Mr. Kelso thanked everyone for their feedback and asked that further comments be emailed to him or Town Attorney Roberts. They will also talk with MOC Norton and bring this ordinance before the Council next month.

D. DISCUSS FUNDING FOR UTILITY PROJECTS

MOC Norton reported that the Town has been ordered to fix their I&I issues as well as moving the sludge beds at the plant. In order to apply for a USDA loan or grant funds they will have to hold a public hearing and pass a resolution stating their intent for the funds. He asked the Council if they would like to move forward in seeking funding for these projects. The Council agreed they would like to move forward. MOC Norton will get a resolution to Town Attorney Roberts and they will set a date for the public hearing and get the legal notice in the newspaper.

Utility Service Board President Kelso asked if this is something that the Utility Service Board should be working on or is this to be done by the Council. Discussion. The Council is in agreement of the USB to

TOWN COUNCIL MEETING JANUARY 21, 2021

work on funding as long as it does not slow down the process.

Councilmember Rudd commented that he appreciates the newly formed Utility Service Board and believes they will help the Town Council immensely. President Gore agreed and is grateful they are willing to accept the challenge. Utility Service Board President Kelso thanked the Council for their kind words.

Councilmember Hofstetter reported they have a final draft of the opioid brochures and decals by Eagle Manufacturing, but they need a motion to approve the payment to them to do the printing.

Councilmember Rudd made a motion to pay Eagle Manufacturing. Councilmember Crocker seconded the motion. All were unanimously in favor.

Town Attorney Roberts advised he has polished the Human Rights Citizens Advisory Committee resolution and sent it out to the Council. Clerk-Treasurer Young asked the Town Council to come to Town Hall to sign all the approved documents and they agreed.

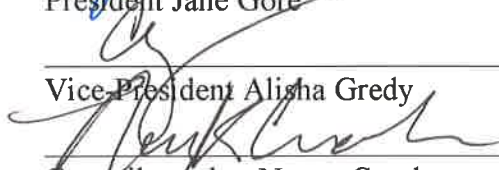
8) ADJOURN

Councilmember Rudd moved to adjourn the meeting. Vice-President Gredy seconded the motion. All were unanimously in favor. President Gore adjourned the meeting at 8:41 pm.

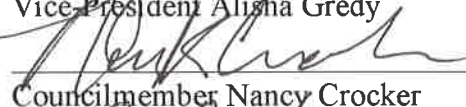
The audio recording made at the Town Council meeting on 1-21-2021 is retained in the office of the Town Clerk-Treasurer.



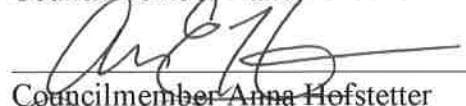
President Jane Gore



Vice-President Alisha Gredy




Councilmember Nancy Crocker



Councilmember Anna Hofstetter



Councilmember Dave Rudd



Clerk-Treasurer Brenda K. Young