

**TOWN COUNCIL REGULAR MEETING
THURSDAY, APRIL 20, 2023, AT 6:30PM
IN PERSON AT NASHVILLE TOWN HALL
200 COMMERCIAL STREET
AND VIDEO CONFERENCE VIA ZOOM**

ATTENDANCE - Council members present in person – President Jane Gore, Councilmember Anna Hofstetter, Councilmember David Rudd, and Councilmember Andi Wilson. Present by zoom - Vice-President Tyra Miller. Also, in attendance – Chief Administrative Officer Phyllis Carr, Clerk-Treasurer Brenda Young, Deputy Clerk-Treasurer Debbie Ferry, Town Attorney Wanda Jones, and Town Manager Sandie Jones.

1. OPENING THE MEETING – by President Gore at 6:33pm.

- A. Pledge of Allegiance**
- B. Roll Call – by C/T Young**
- C. Approval of the Agenda –** Councilmember Hofstetter motioned to approve the agenda. Councilmember Rudd seconded. All were unanimously in favor of the motion.

2. APPROVAL OF THE CONSENT AGENDA - Councilmember Hofstetter motioned to approve the Consent Agenda. Councilmember Rudd seconded. All were unanimously in favor of the motion.

- A. Consider Approval of Claims (Accounts Payable Vouchers and Payroll Allowance Docket)**
- B. Consider Approval of Meeting Minutes: 2-16-2023, 3-16-2023 and 4-06-2023**
- C. Consider NAEC Funding Request**
- D. Consider Riverfront License Renewal for Big Woods (60 Molly's Lane)**
- E. Consider Resolution 2023-03 Project 46 – Regional Climate Coalition**
- F. Consider Resolution 2023-04 Approval to Apply for the Charging and Fueling Infrastructure Discretionary Grant Program**
- G. Consider Approval of ARPA Annual Report and Appropriate Fund Line Items**

3. CLERK-TREASURER REPORT

- A. Fund Balance Report –** C/T Young asked if anyone had any questions regarding the Monthly Financials. There were none. She also reported that the Annual ARPA Funds report had been completed and copied to the Town Council.

4. MONTHLY DEPARTMENT REPORTS

- A. Police Department –** Chief Burris went over the monthly report (below)that she had sent to the Council.
 - **Upcoming Community Event:** Saturday, April 22nd, 2023, at 1p.m. The Nashville Police Department is having their second Department Landscaping/Clean-up. Everyone is welcome, this is a family event. We are asking for donations of flowers and tools to use for the day. If anyone has any questions, they can email Chief Heather Burris at hburris@townofnashville.org

• **Training Officer Update:** Training has been conducted monthly starting in December of 2022. Even though January's guest instructor had to cancel due to inclement weather, the department did conduct training on state pursuit policy and inclement weather driving. So far, we have had guest instructors teaching; IFD Captain Callahan taught **Adult/Child and infant CPR and first aid**; **Suicide prevention/Veterans in Crisis** was presented by the Veterans Administration LT Troy Nichols and Ashley Maynard; **Domestic Violence** was presented by Attorney Kathryn Miller, and we have Rachel Deaton Director of Training and Legislation from the Autism Society of Indiana presenting **Autism on April 26th**. Officer Heath Young will be taking his entrance PT Test on April 24th and will start the Indiana Law Enforcement Academy in Plainfield, Indiana on May 1st graduating August 18th. The Chief has attended her first Indiana Chiefs Association training seminar and received **Executive Leadership for Law Enforcement** credits towards her **professional development** as well as establishing cooperative working relations with several other law enforcement agencies.

In light of the bomb threat incident in Nashville, Chief Burris has found that two members of NPD have received training from previous departments and are FBI trained as Post Bomb Blast Investigators. Both of these officers have recently attended the **"Prevention of and response to Suicide Bombing Incidents"** training at New Mexico Tech. They will also be attending the follow-up training to this course in May. It is **"Incident Response to Terrorist Bombings."** Both of these officers have also done the course work to be certified by (NMT) New Mexico Tech, DHS, and FEMA National Training and Education Division to earn their Train – the –Trainer certificates to teach a 4-hour block of these respective courses.

These courses are paid for by FEMA and the DHS, so they are at no cost to our town or department.

• **Item that was not on the monthly report** - Chief Burris announced that she was selected by the FBI to attend a weeklong National Command Conference from July 7, 2023, through July 15, 2023. She advised that the FBI selects one person per state to attend. All expenses are paid by the FBI. Chief Burris was congratulated by the Council and attendees.

• **Equipment update:** New Radios have been installed in our vehicles and handheld radios are in service; new computers have also been installed in our patrol vehicles; new handguns and patrol rifles have been issued and all officers have been qualified with their respective weapons systems.

• **Cooperative update:** We now have good working relationships with all the guest instructors and their agencies and the Federal, State, and Local agencies that the Chief has coordinated with: FBI; ISP; and other law enforcement intelligence partners.

• **Overdose Lifeline:** Overdose Lifeline is requesting permission to place a Narcan box at the Police Department. The Information will be provided by request. The website can be visited at overdoselifeline.org. Chief Heather Burris and The Nashville Police Department would like to participate in this program to help save lives. Courtney Pence, Chair of the Brown County Recovery and Wellness Coalition was present and explained her story of overdose and the life saving medication Narcan. She provided some samples of Narcan and explained where the current boxes are around the community for those who might need to use the life saving medication.

• **Random Fact:** Chief Burris presented last month's random facts since she was not in attendance at the February Council meeting. February: Your nostrils work bi-laterally to one another that is why when you get a "stuffy nose" one side of your nose still works. Your nostril works on involuntary muscle memory like your heart and lungs.

• **March:** Putting sugar on a cut will make it heal faster. Pour some sugar on top of the wound and wrap it with a bandage. The granules of the sugar crystals will absorb any moisture that bacteria can thrive on.

B. Fire Department – Chief Burris presented the Fire Department Report on behalf of Fire Chief Sean Fosnight. Chief Fosnight wanted the Council to know that Engine 13's air system has failed, and it is not cost efficient to repair it. They will be done with one engine until the new one comes in around August or September. They have gained a new member named Bailey who is new to Brown County and has 6 years' experience and is already trained in Hazmat Fire Fighter I and II. The runs to date for the Fire Department are 178.

C. Town Administration – Chief Administrative Officer Carr asked to have two claim vouchers approved by the Council. The claim to Eco Infrastructure Solutions was in the amount of \$59,434.80 and the claim to Xylem was in the amount of \$5,422.86 to be paid out of the ARP funds. Councilmember Rudd motioned to approve the two claims out of the ARP funds. Councilmember Wilson seconded. All were unanimously in favor of the motion.

CAO Carr advised that Phil Wolter went to the DRC for his lighting request under the steps and for landscaping. It is now up to the Council to approve the lumens of the lighting fixtures. The proposed lumens are 3 watts under the stairs and 7 watts for the landscaping. Councilmember Rudd motioned to approve the lumens as presented. Councilmember Wilson seconded. All were unanimously in favor of the motion.

CAO Carr read aloud a letter from President David Chilcote of the Food & Beverage Commission regarding the proposed paving of the alleys in Nashville. They recommended the Council make the alleyways one way only off Van Buren Street.

Cheryl Bartley-Unger advised the Council that she is retiring on May 18, 2023, after almost 30 years. Cheryl is an Independent Contractor who provides cleaning and care of the public restrooms. Cheryl was given a round of applause for all her years of service to the Town of Nashville. CAO Carr will work on the advertisement for the contractual position.

D. Town Attorney - Wanda Jones spoke regarding the draft ordinance she had been working on regulating the length of grass. She is also working on Food Trucks and the Personnel Policy.

E. Town Manager – Sandie Jones read aloud a letter of thanks from Lisa Hall of the Addicts Wake for the monies that were gifted at the end of 2022.

Town Manager Jones announced that the Town was successful in the award of another \$250,000 from the Community Development Block Grant (CDBG) COVID-19 Phase 3 Supplement. The grants will help small businesses to retain low-to-moderate income employees' jobs. The application and timeline is on the town's website under Small Business Grants.

5. UNFINISHED BUSINESS

A. Ordinance 2023-02 An Ordinance to Amend Water Rates and Charges for the Town of Nashville, IN

Councilmember Hofstetter spoke about the hours that she had spent trying to create a tiered rate structure for the Water Utility. Discussion. Councilmember Hofstetter advised that she would like to look for another consulting company to address this concept. It was noted that our current financial consulting service was not asked to provide these services. Councilmember Rudd motioned to have the 2nd reading of Ordinance 2023-02 by title only. Councilmember Hofstetter seconded. All were unanimously in favor of the motion. Councilmember Wilson read aloud Ordinance 2023-02 by title only. Councilmember Rudd motioned to adopt Ordinance 2023-02. Councilmember Wilson seconded. All were unanimously in favor of the motion. Nancy Crocker, a member of the Utility Service Board, spoke regarding the creation of the Utility Service Board (USB) and they are working on rates and other things.

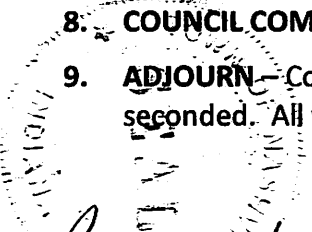
6. NEW BUSINESS

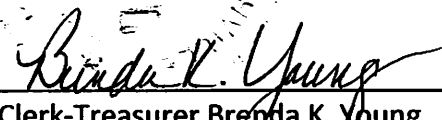
A. Council President Appointment to Utility Service Board – President Gore appointed Scott Dick to the Utility Service Board.

7. PUBLIC COMMENTS – Rick Patrick was present to ask for a residential parking permit. Town Manager Sandie Jones had gone to his location and had taken pictures and she did not think he qualified for the residential parking permit. Discussion. Councilmember Wilson motioned to table this and look at this further. Councilmember Hofstetter seconded. All were unanimously in favor of the motion.

8. COUNCIL COMMENTS AND ACTION ITEMS – There were none presented.

9. ADJOURN – Councilmember Rudd motioned to adjourn the meeting. Councilmember Wilson seconded. All were unanimously in favor of the motion. The meeting adjourned at 7:32pm.





Clerk-Treasurer Brenda K. Young


President Jane Gore


Councilmember Anna Hofstetter


Councilmember Tyra Miller


Councilmember David Rudd


Councilmember Andi Wilson