

**NASHVILLE TOWN COUNCIL**

**REGULAR MEETING**

**THURSDAY, JULY 21, 2022, IN PERSON AT TOWN HALL**

**& VIDEO CONFERENCE VIA ZOOM**

**ATTENDANCE** – Council members present in person - President Nancy Crocker, Vice-President Jane Gore, Councilmember Anna Hofstetter (arrived at 6:35pm), Councilmember Tyra Miller and Councilmember David Rudd. Also, in attendance- Town Attorney Wanda Jones, Town Manager Sandie Jones, Police Chief Heather Burris, Chief Administrator Carr, Deputy Clerk-Treasurer Debbie Ferry, and Clerk-Treasurer Brenda Young.

**1. OPENING THE MEETING** – called to order by President Crocker at 6:32 pm. She advised that the Council will not be adopting the Human Rights Commission Ordinance this evening.

**A.** Pledge of Allegiance

**B.** Roll Call by Clerk-Treasurer Young.

**C.** Approval of the Agenda – President Crocker advised that we need to remove agenda items 3B and 4B. Councilmember Rudd made a motion to approve the amended agenda. Councilmember Miller seconded the motion. All were unanimously in favor.

**2. PRESENTATIONS:**

**A. Local Climate Solutions-Shannon Anderson, Earth Charter Indiana**

Shannon conducted her presentation virtually for the Town Council and audience members. She spoke about the upcoming Environmental Resilience Institute and its benefits. Councilmember Hofstetter spoke about attending the Summit in September. Councilmember Hofstetter will plan on attending the Summit and will also work on the community survey. Councilmember Hofstetter will contact Shannon to see if she would be available to speak at a Town Roundtable.

**B. Creating A Nashville Economic Development Commission – Ed Curtin, Nashville Redevelopment Commission Consultant**

Consultant Curtin explained the Nashville Redevelopment Commission is working on the creation of a Residential TIF and will need the Town Council to create a Nashville Economic Development Commission to proceed. He suggested the Town Council appoint the current Redevelopment Commission members Bob Willsey and Victor Bongard since they are already familiar. Councilmember Hofstetter would like to give the public the opportunity to apply for these positions.

Councilmember Miller made a motion to have the first reading of Ordinance 2022-07. Councilmember Rudd seconded the motion. All were unanimously in favor. Councilmember Miller read aloud Ordinance 2022-07 by title only. Councilmember Rudd made a motion to suspend the rules and have a second reading of Ordinance 2022-07. Vice-President Gore seconded the motion. President Crocker, Vice-President Gore, Councilmember Miller, and Councilmember Rudd were in favor of the motion. Councilmember Hofstetter opposed. Councilmember Miller read aloud Ordinance 2022-07 by title only. Vice-President Gore made a motion to adopt Ordinance 2022-07. Councilmember Rudd seconded the motion. All were in favor of the motion.

President Crocker appointed Bob Willsey. Councilmember Miller made a motion to appoint Victor Bongard. Councilmember Rudd seconded the motion. President Crocker, Vice-President Gore, Councilmember Miller, and Councilmember Rudd were in favor of the motion. Councilmember Hofstetter was opposed.

**3. APPROVAL OF THE CONSENT AGENDA**

Councilmember Rudd made a motion to approve the consent agenda. Vice-President Gore seconded the motion. All were unanimously in favor.

- A. Consider Approval of Claims (Accounts Payable Vouchers)**
- B. Consider Policy and Procedures Amendment**
- C. Consider Parking & Public Facilities New Member Appointment**
- D. Consider NAEC Funding Requests**
- E. Consider Approval of INDOT Vinyl Art Contracts**

**4. CLERK-TREASURER REPORT**

**A. Fund Balance Report-** Clerk-Treasurer Young advised that the Council and Department Heads have received the monthly financials and asked if there were any questions. There were none.

**B. Schedule Budget Work Sessions –** The first work session was scheduled for Thursday, August 11, 2022, at 6:00pm.

**C. Ordinance Public Safety Donation Fund for the Town of Nashville**

Councilmember Hofstetter made a motion to have the first reading of Ordinance 2022-08 by title only. President Crocker seconded the motion. Councilmember Hofstetter read aloud Ordinance 2022-08 by title only. Councilmember Hofstetter made a motion to waive the rules and have a second reading of Ordinance 2022-08 by title only. President Crocker seconded the motion. All were unanimously in favor. Councilmember Hofstetter read aloud Ordinance 2022-08 by title only. Councilmember Hofstetter made a motion to adopt Ordinance 2022-08.

Councilmember Miller seconded the motion. All were unanimously in favor of the motion.

## 5. MONTHLY DEPARTMENT REPORTS

### A. Police Department

- **Consider Police Chief Contract**

Councilmember Rudd made a motion to approve the contract. Councilmember Miller seconded the motion. There was not any discussion. All were unanimously in favor of

- **Consider Police Department Sick/ Vacation/Comp Time Update**

Councilmember Rudd asked for more time to review this update. This item was tabled until next the month.

- **Update on National Night Out – August 2, 2022, 5:30pm-8pm.** President Crocker updated the fun and festive events planned for families for free. All donations will go into the new Public Safety Donation Fund after expenses for the National Night Out have been paid.

- Chief Administrator Carr asked for the right of way permit to be approved for the National Night Out. Councilmember Hofstetter made a motion to approve the Right of Way permit. Vice-President Gore seconded the motion. There was not any discussion. All were unanimously in favor of the motion.

### B. Town Administration

- **DRC Docket #22-32 – Circle K – Lighting Request**

Representatives of Circle K presented a request to install Eyebrow Lighting at the Nashville Circle K location. Chief Administrator Carr explained that the Nashville Development Review Commission had approved the request and now it is before the Town Council for consideration. Discussion. Vice-President Gore made a motion to table this request. Councilmember Hofstetter seconded the motion. All were unanimously in favor of the motion.

- **Request to Move No Parking/Loading Zone Sign on E. Washington Street**

Chief Administrator Carr explained that the CVB is creating a mural and would like to move the No Parking /Loading Zone sign on E. Washington Street more east by the end of the loading zone. Councilmember Miller made a motion to move the parking sign. Vice-President Gore seconded the motion. All were unanimously in favor of the motion.

Chief Administrator Carr and Police Chief Burris spoke about issues with big box trucks blocking the alley way at Old School Way by the Foxfire building. They

suggested extending the loading zone by removing one parking space. Councilmember Rudd made a motion to accept the suggestion. Councilmember Miller seconded the motion. All were in unanimously in favor. Discussion.

- **Community Crossings Paving Update**

Chief Administrator Carr updated the Council on the recent Community Crossing Paving Project. She asked for approval to go ahead with the quote from Triple A Striping for the painting of crosswalks, parking space markings and curb painting for a total of \$25,906.30. The funds will come out of the LRS, MVH, and CCD for this project. Councilmember Rudd made a motion to approve the striping. Vice-President Gore seconded the motion. President Crocker, Vice-President Gore, Councilmember Miller, and Councilmember Rudd were all in favor of the motion. Councilmember Hofstetter abstained.

Discussion regarding foot traffic in alleys and request to have Police Officers drive through West Main, Johnson, and Jackson Branch roads to address vehicles parking backwards and blocking traffic.

Chief Administrator Carr asked for approval to get the one section of Pine Tree Hills added to our street inventory. Councilmember Rudd made a motion to add Pine Tree Hills. Vice-President Gore seconded the motion. All were unanimously in favor.

### **C. TOWN ATTORNEY REPORT**

Attorney Jones advised that she was involved in the ordinances and items that have been discussed. She did not have any other comments.

### **D. TOWN MANAGER REPORT – Sandie Jones**

- **Update COVID Grant Reporting**

Town Manager Jones advised that the local businesses that received the COVID Grant funding must complete the final report. She was happy to announce that of all the 40 some businesses only one reported having to close their door.

- **Update on Technology for Town Departments**

She advised that they are trying to look at better technology for Town Hall but also our Wastewater Treatment Plant.

She advised that the USB is looking at our water loss and possibly we are down to 37%.

**E. USB/Town Consultant** – Dax Norton was not present at the meeting. Town Manager Jones gave the report.

- USB Update – would like for the Council to approve the raises for the Utility Staff- only approved the 10 %
- Laborers range – \$22.00 to \$26.00
- Chief Operations Officer – salaried nonexempt employee making \$70,000
- Chief Administration Officer – salaried not to exceed \$58,000
- Nancy made a motion to accept their recommendation and change the salary ordinance by this table. Vice-President Gore seconded the motion. President Crocker asked for any discussion. There was none. All were unanimously in favor of the motion.

## **6. UNFINISHED BUSINESS**

### **A. ORDINANCE 2022-06 An Ordinance Amending Wastewater Rates and Charges**

Councilmember Rudd made a motion to have the second reading of Ordinance 2022-06 by title only. President Crocker seconded the motion. All were unanimously in favor of the motion. President Crocker read aloud Ordinance 2022-06 by title only. Councilmember Rudd made a motion to adopt Ordinance 2022-06. Vice-President Gore seconded the motion. All were unanimously in favor. President Crocker asked if there was any discussion. Councilmember Hofstetter commented about the email from a concerned citizen regarding conservation of water. All were unanimously in favor.

### **B. Consider Ordinance 2022-03 as amended Human Rights Commission Ordinance**

Councilmember Hofstetter made a motion to have the first reading by title only of Ordinance 2022-03. President Crocker seconded the motion. President Crocker, Vice-President Gore, Councilmember Hofstetter, and Councilmember Miller were in favor of the motion. Councilmember Rudd was opposed. President Crocker then read aloud Ordinance 2022-03 by title only. Councilmember Hofstetter made a motion to suspend the rules and have the second reading by title only. President Crocker spoke about not voting on it until the August meeting. The motion died for lack of a second.

## **7. NEW BUSINESS**

### **A. Consider Renewal Agreement with MS Consultants**

Town Manager Jones asked the Town Council to continue this contract for another 6 months allowing her more time to gain knowledge. She advised the USB also has accepted their contract. Councilmember Rudd made the motion to approve the

renewal agreement with MS Consultants. Vice-President Gore seconded the motion. All were unanimously in favor.

## **8. PUBLIC COMMENTS**

President Crocker advised that this is the time for public comments and asked that each speaker be limited to 3 minutes.

Public Comments were:

Reminder of the upcoming Chamber Fest to be held August 14-20, 2022

A Consent agenda question – President Crocker explained that these items were already reviewed by Council.

National Night Out – Would the funds be a 50/50 split with the Fire Department? Council will have to make these decisions. Also, Circle K lighting discussion. Andi Wilson volunteered to work on a subcommittee with Councilmember Rudd, Vice-President Gore, Chief Administrator Carr, and Town Manager Sandie Jones.

A question was asked about putting a question on the ballot. Attorney Jones advised it would have to be approved by the Indiana General Assembly.

The decision to postpone the approval of the Police Merit Board's suggested Sick, Vacation, and Comp Time policy. Councilmember Rudd would like to look at other policies from other departments before adopting.

The Brown County Historical Society needs volunteers to garden, take care of the grounds and run the little village.

## **9. COUNCIL COMMENTS AND ACTION ITEMS**

Councilmember Rudd spoke about the need to look at the zoning regarding a detached Mother in Laws quarters in town. Discussion. Councilmember Rudd will further review this.


Vice-President Gore made a motion to adjourn the meeting. Councilmember Rudd seconded the motion. All were unanimously in favor. The meeting adjourned at 8:30pm.

  
Clerk-Treasurer Brenda K. Young

  
President Nancy Crocker

  
Vice-President Jane Gore

  
Councilmember Anna Hofstetter

  
Councilmember Tyra Miller

  
Councilmember David Rudd