

**NASHVILLE METROPOLITIAN POLICE MERIT COMMISSION MEETING
TUESDAY, JULY 18, 2023**

Police Merit Commission Members present: President Ken Wendling, Vice-President Linda Lawson and Secretary Tom Bauer. Police Merit Commission Members absent: Member Jim Hays, Member Ric Fox. Also present: Chief Heather Burris and Courtney Pence.

COMMISSION BUSINESS

1) CALL TO ORDER

President Wendling called the meeting to order at 3:40pm.

2) ROLL CALL

President Wendling called the roll.

3) APPROVAL AND DISCUSSION OF GENERAL MEETING MINUTES FROM 6/13/23

Vice-President Lawson made a motion to approve the general meeting minutes from the 6/13/23 meeting. Second, Secretary Bauer. The minutes were approved unanimously.

4) APPROVAL OF EXECUTIVE SESSION MEETING MINUTES FROM 6/13/23

Secretary Bauer made a motion to approve the minutes of the executive session meeting from 6/13/23. Second, Vice-President Lawson. The minutes were approved unanimously.

5) REPORT FROM POLICE CHIEF BURRIS

- A. Chief Burris reported on her attendance at the National Command Course in Washington DC that was sponsored by the Federal Bureau of Investigation on July 10th – 15th. It was attended by 50 law enforcement personnel from around the country who were chosen from many applicants. Chief Burris was proud to be one of three women chosen for the program. She said the Leadership and Technical Workshops were excellent. Chief Burris mentioned that a highlight of the conference was to be seated at the table of FBI Director Christopher Wray during the graduation dinner. The Merit Board commends Chief Burris for the interest and energy that she provides to improve training and performance for herself and her staff.
- B. Chief Burris is working on completing the project of getting equipment returned from those part time and reserve officers who are no longer working with the Nashville Metropolitan Police Department. Two letters have been sent and phone calls made to those who have not replied. Copies of those letters are available for viewing at the Department.
- C. Preparation for “National Night Out” celebration on August 1st is going well. The Nashville Metropolitan Police Department will have a strong presence at the event. President Wendling has confirmed that Brown County High School’s “Eagle Manufacturing” will meet their deadline for delivering items (totes, stickers, bracelets, etc.) that can be handed out by Chief Burris and other officers at the event. Signs and advertising are already being displayed around Nashville.
- D. The Naloxone Box from the Overdose Lifeline Project, that will be used to dispense Narcan for emergency situations, has arrived and will be installed this month at the Police Station.

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Chief Burris introduced us to Courtney Pence, who will be leading the installation of the project's equipment and supplies and will be working on an education program for the project.

- E. Chief Burris announced that Officer Heath Young will graduate from the Indiana Law Enforcement Academy on August 18th with an Expert Qualification in firearms. The Merit Board commends Officer Young for his dedication to professionalizing his position in law enforcement as a member of the Nashville Metropolitan Police Department.
- F. Chief Burris announced the promotion of Dylan Smock to Public Information Officer for the department. She also announced the promotion of Scott Bowling to the position of Sergeant. The Merit Board commends Dylan and Scott for the extra work and training they have put in to earn their new positions.

5. ADJOURNMENT

Vice-President Lawson moved to adjourn the meeting. Secretary Bauer seconded the motion. The motion was unanimously approved. President Wendling adjourned the meeting at 4:40pm.



Police Merit Commission Member

8-15-2023

Date