

**NASHVILLE ARTS AND ENTERTAINMENT COMMISSION MEETING
THURSDAY, MAY 12, 2016**

Commission members present – President Cathy Martin, Vice-President Kathy Anderson (via phone at 10:10am), Treasurer Scott Hutchinson, Secretary Anabel Hopkins, Member Nancy Crocker, Member Michael Fulton and Member Chuck Wills. Commission members not present – Member Anne Miller and Member Suzannah Zody. Also in attendance – Parking and Public Facilities Commission President Lamond Martin and Records Clerk Sandie Jones.

COMMISSION BUSINESS

1) **CALL TO ORDER** by President Martin at 10:06am.

2) **ROLL CALL** all Commission members present stated their name.

3) **APPROVAL OF MINUTES – 4-14-16 Meeting**

President Martin advised that the Commission had been given the draft minutes from the April 14, 2016 meeting to be approved. Member Crocker moved to approve the minutes as presented. Member Wills seconded the motion. All were unanimously in favor.

4) **TREASURER'S REPORT/FUNDING**

Treasurer Hutchinson reported the Commission has not expended any funds this year. He will meet with Clerk-Treasurer Young regarding transferring appropriations when she returns from her conference next week.

Member Fulton asked about the process for paying the musicians for the pavilion concert series. Records Clerk Jones advised the Brown County Foundation has sent the Town funds from the Johnson Charitable Foundation to pay the musicians. She then passed out a spreadsheet of the costs associated with the series.

Member Crocker asked how the Commission could accept donations from those wanting to support arts and entertainment. Records Clerk Jones reported a donation fund resolution will go before the Council next week. If Council approves the resolution, donations of money or equipment may be accepted into this new donation fund. Member Crocker will attend the Town Council meeting to support this resolution.

5) **COMMITTEE REPORTS**

A. PUBLIC MUSIC

President Martin noted the first concert series concert will be May 28, 2016 at 4:30pm. Member Wills reported that Tim Meyer has everything well coordinated with the musicians.

President Martin asked the Commission for their approval of the design services and business cards to promote the concert. Member Fulton made a motion to order the business cards and to spend up to \$200 on the cards. Treasurer Hutchinson seconded the motion. All were unanimously in favor. President Martin advised she will talk with the Johnson Family Trust to see if they will be willing to pay for the cards.

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Secretary Hopkins asked who will be distributing the cards and putting up the signs for the concert series. President Martin will talk with Mr. Meyer about this and Member Crocker offered to help as well with passing out the cards.

B. PUBLIC ART

President Martin asked the Commission if they want to purchase the BETA sculpture. Member Crocker wants to reconsider the Commission's funding as the playspace area has come up and maybe they should put funding toward that. President Martin commented that the funding for art in the new restrooms would come from another commission and the grant they have received.

Secretary Hopkins asked if they have considered putting the quilt that is now at the Playhouse into the new public restrooms to promote the arts. Member Crocker advised they group working on the Village Green decided not to have that quilt but perhaps a newer version instead. Secretary Hopkins would like the new quilt to be more about art rather than company logos. Parking and Public Facilities Commission President Martin advised they still need to decide on furnishings for the restrooms and then they can make a decision on what kind and size of art can be put in the building.

President Martin reported they are also waiting to see the design of the kiosks which will be on the Village Green. Perhaps they can incorporate some of that design inside the restrooms and will have to talk about it later. Parking and Public Facilities Commission President Martin commented they should be focusing more on art elements within the restrooms. Member Crocker and M.K. Watkins have volunteered to put art in the restrooms. President Martin asked that they have a Village Green meeting before any art work is done in the restrooms.

Back to the BETA sculpture, President Martin reported that she, Member Zody and Member Crocker are recommending the Town purchase the BETA sculpture through the NAEC fund at a cost of \$2,500. The plan at this time would be to move the sculpture to Coachlight Square. Discussion. Secretary Hopkins made a motion to buy the BETA sculpture. Member Crocker seconded the motion. All were unanimously in favor. President Martin will check with Brad Cox about installing the sculpture at the new location.

President Martin reported they are waiting for the other public art leases to expire and they will then be removed by the artists. As for the Dancers sculpture, President Martin will have the Town Attorney review the letter to be sent to the artist informing him that they want to move the sculpture to another location in town.

C. VENUE LEAVES

Vice-President Anderson reported she delivered two leaves this month. Secretary Hopkins offered to deliver a leaf to TC Steele State Historic Site. Vice-President Anderson advised they will have three locations that have been in business for in September and will then qualify for a leaf. Member Fulton reported that the Iris Garden Gallery is converting the gallery to an overnight lodging. The Commission will need to collect the leaf from him when the gallery closes. Secretary Hopkins will check into this.

D. GRANTS/PLACEMAKING/WAYFINDING

Treasurer Hutchinson advised he and Member Fulton looked at the PNC grant and found out that the Commission is not eligible for this as they are not a 501(c)(3) and do not fit with other requirements as well. Treasurer Hutchinson reported instead they can put together a proposal for the Our Town grant

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that is due September 10, 2016. He would like to use the same process in applying for this grant as they used to apply for the Place Based Investment Fund grant.

President Martin announced that Nashville was one of four communities that were awarded the Place Based Investment Fund grant. The planning committee of town officials and other community members are very grateful and excited to receive this grant.

Treasurer Hutchinson recommended those from the Commission that are interested meet next Wednesday to discuss the Our Town Grant. The meeting was scheduled for Wednesday, May 10, 2016 at 10am at Common Grounds. President Martin will let the new intern know about this meeting as well.

E. MARKETING/INTERNS/STAFFING

President Martin asked that they schedule a marketing committee work session soon. The Commission agreed to have the work session on Friday, June 3, 2106 at 9am at Town Hall.

President Martin announced Indiana University graduate student Anne Ellis will be their new intern as of June 6, 2016. She will be working out of the CVB offices and doing marketing research as it relates to economic development in the arts.

As for the contractor position, Treasurer Hutchinson reported they will work on the job description during Wednesday's grant meeting.

F. STAKEHOLDERS' MEETING

Member Fulton commented that there were a lot of good collaborative efforts going on at the joint stakeholders meeting of the Art Alliance and the Nashville Arts and Entertainment Commission on May 5, 2016. Michele Pollock and Jonathan Bolte spoke about doing the collaborative efforts concerning the Back Roads Studio Tours. President Martin noted there were 44 people in attendance for this meeting. Member Fulton added that there were members of the Peaceful Valley group also in attendance.

President Martin reported they have created a master email list for future stakeholder meetings. She would like to have the Commission come up with an established procedure for keeping the list up to date and current.

G. PUBLIC INPUT

None.

6) COMMENDATIONS

President Martin thanked Member Crocker for her work on getting the bison painted and decorated. Member Crocker advised once it stops raining they will get this placed at the courthouse lawn. She thanked Al Gott from Al's Paint and Body for all his work on painting the bison, storing it and putting it on his wrecker truck for the Spring Blossom Parade. Member Crocker and Brown County Foundation CEO will take pictures of the bison around town.

Secretary Hopkins asked if a thank you letter could be sent to Mr. Gott for his work on the bison project. Member Crocker advised that she will send him this letter.

President Martin reported during the parade they were able to hand out fliers about the concert series. The feedback was very positive and people were so happy to hear about the music series.

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President Martin commended Secretary Hopkins for getting the stakeholder meeting together with the Art Alliance meeting and that it went very well.

Member Crocker commented that Brook Weichselfelder of the CVB is doing a lot on the CVB's website for the art and entertainment community. President Martin added a thank you to Jane Ellis for giving Ms. Weichselfelder the opportunity to do this work.

7) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

President Martin asked if Member Wills will be available for the May 28th concert. Member Wills advised he will be out town during the concert but will help Mr. Meyer set things up earlier in the day and Mr. Meyer will be the project manager for the event. Member Wills would like someone from the Commission to be the MC for the event to welcome everyone and talk about the concert series. Member Crocker offered to help in any way possible and to MC the event. Member Wills noted they have not yet made a Facebook post or event regarding the concert and he will do this.

Vice-President Anderson advised she is making Facebook page posts about active events rather than passive events such as art classes, photography classes, and etcetera. She asked that Commission members send information to the Arts Village Brown County page so that she can post this information on their Facebook page.

Secretary Hopkins asked about the Art Café webinar that was hosted at the Community Foundation. Member Crocker advised it was more about gathering information and they were asked a lot of questions about their priorities in their communities. Treasurer Hutchinson reported during the webinar he attended they were talking about outreach, training, technical assistance and other kinds of support they could do throughout the state for artists and arts organizations.

President Martin reported that they also talked about Arts Road 46 and the three CVB's have been working together and meeting monthly. Discussion.

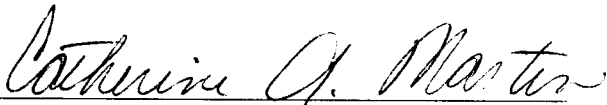
Records Clerk Jones announced that Habitat for Humanity will hold a pie auction prior to four of the concert series concerts. She noted that she is promoting the concert series when she is sending out information on the pie auction. Member Wills advised he will put this information on the Arts Village Facebook page.


Member Wills asked if there would be a stage or anything to elevate the artists off the ground. Records Clerk Jones suggested that he talk with Town Manager Rudd about this request. Discussion.

8) ADJOURNMENT

Member Fulton made a motion to adjourn the meeting. Member Wills seconded the motion. All were unanimously in favor. President Martin adjourned the meeting at 11:15am.

The audio recording made at the Nashville Arts and Entertainment Commission meeting on 5-12-16 is retained in the office of the Town Clerk-Treasurer.


President Cathy Martin


Date