

**NASHVILLE TOWN PARK COMMISSION
THURSDAY, MARCH 17, 2022**

Commission Members present at Town Hall: Vice-President Alexis Caudell, Member Anna Hofstetter (arrived at 3:39 pm), Member Mark Shields and Member Andrew Tilton.
Commission Member not present: President Alisha Gredy. Also in attendance: Administration Manager Phyllis Carr and Records Clerk Sandie Jones.

COMMISSION BUSINESS

1) CALL TO ORDER

Meeting called to order by Vice-President Caudell at 3:32 pm.

2) ROLL CALL

The roll was called by Vice-President Caudell.

3) APPROVAL OF THE MINUTES – 2-17-2022 MEETING

Member Tilton moved to approve the minutes from the 2-17-2022 meeting as presented.
Member Shields seconded the motion. All were unanimously in favor.

4) FUND RAISING IDEAS

President Gredy is working on this item and in her absence the Commission tabled the discussion until the April meeting.

5) UPDATE ON SIGN QUOTES

Member Tilton advised the Commission that he has reached out to some sign companies, but he needs more details, such as size since this will have to be factored into the quote. What type of sign do we want? Boulder, Brown County Stone, wood or metal? Need to figure the size of sign wanted. It was suggested that the Commission do a walkthrough of the park to determine placement of the sign(s).

Member Hofstetter commented that Municipal Operations Consultant Dax Norton suggested the Commission have a work session (approx. 2 hrs.) to discuss plans, maybe March 31, 2022. Put five items on the agenda and discuss such as; what is the future for Lincoln Pinch Park and Village Green areas, walk-ways and connectivity. After further discussion, MOC Norton and President Gredy will need to be contacted about attending the meeting and a date/time will be determined.

6) UPDATE ON GRANTS

Members Shields and Member Hofstetter couldn't meet, but Member Shields reached out to DNR regarding the requirements for their grant. The Commission must submit a rough draft first and must be turned in by January 15, 2023 with the final to be turned in by April 15, 2023. Member Shields explained that they need to work on a five year plan before they are eligible for the Water Conservation Grant. The five year plan can be submitted at any time.

TOWN PARK COMMISSION MEETING MARCH 17, 2022

The AARP "Community Challenge is On!" grant application due date is March 22, 2022. The Commission agreed to look at applying for this grant next year.

7) UPDATE ON CABIN REMOVAL

The Commission discussed possible groups or companies that would be interested in removing the cabin. Suggested contacts include: Jim Schultz with Peaceful Valley, Robb Besosa, Byrd Snyder, Mike Nickels, Chad Austin or the Beamery.

Member Shields asked what the Town needs regarding liability. Administration Manager Carr will check with the Town's insurance representative and Town Attorney. She believes we will need a waiver signed from the person taking down the cabin. She will also get the Town Council's consent to remove the cabin as it is no longer safe to leave standing.

8) VOLUNTEER SPRING CLEAN UP

Commission discussed the Volunteer Spring clean-up of the park. Melanie Voland has volunteered to clean up the flower beds. Member Shields suggested contacting the Brown County Garden Club or Brown County Beautification Board for possible volunteers.

9) ANY OTHER BUSINESS TO COME BEFORE THE COMMISSION

Member Shields advised that the Tree Board would like to meet with the Town Park Commission to discuss the remaining Duke Grant funds. They would like to discuss the type of signage to be placed in the park.

Member Hofstetter moved to schedule the meeting with the Tree Board on Thursday, April 21, 2022 at 3:30 pm. Member Tilton seconded the motion. Motion carried unanimously. Tree Board Members are to be contacted.

ADJOURNMENT

Member Tilton moved to adjourn the meeting. Member Hofstetter seconded the motion. Vice-President Caudell adjourned the meeting at 4:11 p.m.

The audio recording made at the Nashville Town Park Commission meeting on 3-17-2022 is retained in the Office of the Town Clerk-Treasurer.



President Alisha Gredy

4/21/2022
Date