

**NASHVILLE TOWN COUNCIL MEETING
THURSDAY, FEBRUARY 18, 2016**

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Gredy and Councilmember Dave Rudd. Council member not present – Councilmember Arthur Omberg. Also in attendance – Town Manager Scott Rudd, Town Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Town Attorney Andy Szakaly, Police Chief Ben Seastrom and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30pm

1) CALL TO ORDER by Councilmember King at 6:30pm.

2) PLEDGE OF ALLEGIANCE

Councilmember King asked all in attendance to rise and recite the Pledge of Allegiance.

3) ROLL CALL by Clerk-Treasurer Young.

4) APPROVAL OF AGENDA

President King announced they will add Big Woods request under communications.

5) NOTES TO NOTE

President King advised that by now all the color lights in the business district should be removed for the season.

6) APPROVAL OF THE MINUTES – 12-17-15 Executive Session, 12-17-15, 12-30-15, 1-07-16 and 1-21-16 Council Meetings

Councilmember Rudd made a motion to approve the minutes of the 12-17-15 Executive Session, 12-15-15, 12-30-15, 1-07-16 and 1-21-16 Council Meetings. Councilmember Gredy seconded the motion. All were unanimously in favor.

7) CLAIMS

President King reported that Councilmember Rudd has reviewed the claims for the month. Councilmember Gredy moved to accept the claims for the period of 1-15-16 through 1-31-16 and for the period of 2-01-16 through 2-11-16. Councilmember Rudd seconded the motion. All were unanimously in favor of the motion.

8) COMMUNICATIONS

A. Written

• Big Woods Request

President King read aloud an email with an official county seal that was sent to the Town concerning Big Woods request. He advised he will be addressing this with members of the County government tomorrow.

Administration Manager Carr explained that Big Woods is requesting to close Molly's Lane on Saturday, March 19, 2016 for a St. Patrick's Day event. She notified Big Woods that a representative would need to attend this Council meeting and bring in letters that would be sent to the property owners in the area. A representative was not present and letters had not yet been submitted. Councilmember Rudd asked that they wait to vote on this until a representative shows up.

B. Written

• **BETA Teen Center Request**

Jeremy Brown, Board Member of the BETA Teen Center, asked the Council for funds in the amount of \$1,000 to help support the operating costs of the program for 2016. Mr. Brown presented a brief summary for the Council's review and explained how the program works. Discussion.

President King suggested they start a new process; that requests for funds be made at one meeting and the Council waits until the next meeting to vote on the request. This will give them time to study how much money they have, where it is coming from and how much they can afford to give. The other Council members agreed with this process.

Vice-President Gore made a motion to table the request until next month's meeting. Councilmember Rudd seconded the motion. All were unanimously in favor of the motion.

BOARDS AND COMMISSIONS REPORTS

1) NASHVILLE ARTS AND ENTERTAINMENT COMMISSION REPORT

• **Place Based Investment Fund Grant**

Nashville Arts and Entertainment Commission Member Suzannah Zody and Parking and Public Facilities Commission President Lamond Martin advised the two commissions have been discussing the potential for the Village Green and the new restroom in terms of placement of art. They explained there is a Place Based Investment Fund Grant that they could go for and they are not asking the Town for the matching funds. They can apply for a grant up to \$50,000 and they will be holding joint meetings to work on the application with the Council's approval. Discussion. The Council gave their blessing for the two commissions to work together on applying for the grant.

2) PARKING AND PUBLIC FACILITIES REPORT

• **Update on Village Green Restrooms at 27 S. Jefferson**

Parking and Public Facilities Commission President Lamond Martin reported the block work is finishing up at the Village Green restrooms and things are starting to take shape. He advised the target date to open the restrooms is May 1, 2016 before the Spring Blossom Parade.

• **Restroom Attendant Contract Renewal**

Parking and Public Facilities Commission President Martin reported the Commission reviewed the contract and they are requesting to compensate this individual with a 5% salary increase for 2016 which is a \$161 per month increase.

Councilmember Rudd made a motion to accept the contract with the 5% increase. Councilmember Gredy seconded the motion. Town Manager Rudd noted that the restroom attendant and the Town receive many compliments for the work she does. All were unanimously in favor of the motion.

President King asked what other plans the Commission has for other areas of Town. Administration Manager Carr reported they are sending out bids to have the Washington Street lot resealed this year.

3) DEVELOPMENT REVIEW COMMISSION REPORT

Development Review Commission President Penny Scroggins advised they had a meeting on Tuesday and re-elected the same officers as last year. The Commission has a pending approval for Hawthorne Hills' sign but they are still reviewing the materials and what will be put on the sign.

TOWN COUNCIL MEETING FEBRUARY 18, 2016

DRC President Scroggins reported The Salon on Honeysuckle Lane had a sign approved and a COA was approved for the Artist Colony Inn to have a new metal roof installed. This roof will match the same metal on the shops next door.

DRC President Scroggins advised there will be a State Preservation Conference in Vincennes in April and they will hold a one day DRC camp. She will attend this event and the cost is \$15 and she will check to see if other members will want to attend as well.

DRC President Scroggins reported that the Commission is working on sandwich board guidelines and she asked the Council thoughts on this topic. President King asked that he be a part of this work session.

President King spoke about the Salt Creek Inn and questioned the two bright yellow and red signs the new owner has put up. Administration Manager Carr advised these are temporary signs and the County approves these signs. DRC President Scroggins noted that they do not have the name of the business on the sign therefore they are informational signs.

4) REDEVELOPMENT COMMISSION REPORT

Town Manager Rudd reported the Redevelopment Commission had a work session to establish goals and priorities. Their top priorities are high speed internet, housing and the DNR partnership.

5) CLEAN COMMUNITY COMMITTEE REPORT

Town Utility Manager Cassiday advised they are still working on their annual report.

6) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

Jim Hays asked if there is anything in writing as to the definition or responsibilities of each commission or committee the Town has. Town Manager Rudd referred to the Town's website at townofnashville.org for information on each board and commission.

NEW BUSINESS

1) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL

None.

REPORTS

1) TOWN MANAGER/ECONOMIC DEVELOPMENT DIRECTOR – SCOTT RUDD

A. Ice Miller Water Bond Counsel – Engagement Letter

Town Manager Rudd advised as a part of the Water Capital Improvement Project they are required to secure bond counsel if they are awarded the USDA grant/bond. He presented an engagement letter from Ice Miller and noted Town Attorney Szakaly has reviewed the document. The bond counsel fees will not exceed \$30,000 plus \$600 in incidental expenses at an hourly billing rate. Discussion.

Vice-President Gore made a motion to approve the signing of the Ice Miller Water Bond Counsel agreement. Councilmember Rudd seconded the motion. All were unanimously in favor.

B. 3 Year Work Plan – Public Input

Town Manager Rudd advised each of the Commission's are continuing to work on their priorities for the upcoming three years. He will bring the chairs of each committee together to talk about their priorities and try to identify where and how they can work together.

C. DNR

Town Manager Rudd reported the Redevelopment Commission has prioritized a partnership with the DNR as their most important priority. The County Commissioners, the County Council, the County Economic Development Commission, the CVB and the Chamber unanimously support this effort to form a partnership with DNR. They have scheduled a meeting in March with DNR to begin the dialogue.

2) TOWN ADMINISTRATION

UTILITY MANAGER SEAN CASSIDAY

A. Storm Sewer Project

Utility Manager Cassiday advised at last month's meeting he passed out information concerning the project on Washington Street to take care of the water runoff into the Circle K building. The engineers gave a price of \$28,000 plus \$4,000 in contingencies to do the work and he is looking at alternative bids. President King suggested they could give approval on the project based on reasonable costs. Discussion.

Councilmember Rudd made a motion to do the storm water project and not to exceed \$32,000.

Councilmember Gredy seconded the motion. Town Manager Rudd advised they may have to come back to the Council for approval if there are additional construction costs. All were unanimously in favor of the motion.

B. Water CIP PER Revision

Utility Manager Cassiday reported they have all the paperwork completed and submitted to the USDA. Town Manager Rudd asked for the Council's approval on the revisions to the PER based on the engineers recommendations. Town Manager Rudd and Utility Manager Cassiday explained the revisions.

Councilmember Gredy made a motion to bless the revisions made to the PER. Councilmember Rudd seconded the motion. All were unanimously in favor.

C. Street Striping

Utility Manager Cassiday reported he will meet with the contractor the first week in March to discuss the plans. President King asked to be a part of the meeting.

D. Playhouse Stair Removal Project

Utility Manager Cassiday advised he is still waiting on the plans for this project.

E. Council Inquiries

Town Manager Rudd advised that Umbaugh has done the water rate analysis and he is now asking them to start work on the sewer rate analysis.

Town Manager Rudd reported the ladder truck ceremony will be on Saturday, March 12, 2016 from 2-4pm at the Fire Station and invitations will be coming out soon.

ADMINISTRATION MANAGER PHYLLIS CARR

A. Service Agreements

Administration Manager Carr reported she and Utility Manger Cassiday went over the service agreement bids and recommend the following:

- **Heating and Air Conditioning** – Snyder’s HVAC
- **Plumbing** – Dunham Plumbing first and Gary Clark Plumbing for the alternate
- **Wastewater Excavation** – Wagler Brothers first and Reed Septic for the alternate
- **Septic Hauling** – Reed Septic
- **Sidewalk Curbing** – Millbuild first and Dynamic Concrete for the alternate
- **Tree Maintenance** – Stinson’s Tree Service

Councilmember Rudd made a motion to accept the recommended service contracts. Vice-President Gore seconded the motion. All were unanimously in favor.

B. Vehicle and Equipment Surplus, Scrap Material

Administration Manager Carr advised they have some vehicles they would like to put on govdeals.com to sell. They are asking the Council’s approval to sell the Johnston street sweeper and the paving machine on this website. They would also like to put a request for bids in the paper for the old town car and the pickup at the plant. She also asked the Council’s permission to take a trailer load of metal to Kroots.

Administration Manager Carr advised the Police Department is also asking permission to discard a television, two VCRs, additional components and an old slide projector/reader. Vice-President Gore asked that any electronics to be disposed of go through the recycling center. Police Chief Seastrom asked to get rid of the radar trailer that was destroyed from the floods. Utility Manager Cassiday believes they can get rid of the trailer on the govdeals.com website. Town Manager Rudd also asked to get rid of the pile of old lumber that was removed from Village Green restrooms.

Councilmember Rudd made a motion to dispose all of the items listed however they see best to dispose them. Vice-President Gore seconded the motion. All were unanimously in favor.

C. Right of Way Requests

Administration Manager Carr advised she has two right of way requests but the roads are already blocked for the Spring Blossom Parade. The requests are from the Boy Scout Troop for their annual auction and from the Rotary for children’s games after the parade.

Councilmember Rudd moved to deny the requests. There was not a second to the motion and the motion died. Vice-President Gore made a motion to approve both right of way requests. Councilmember Gredy seconded the motion. President King, Vice-President Gore and Councilmember Gredy voted in favor of the motion and Councilmember Rudd voted against. The motion passed 3-1.

D. Fire Hydrant Inventory

Administration Manager Carr reported as soon as it warms up a bit more they will start on the fire hydrant inventory.

E. Street Sign Update

President King announced there are several signs throughout town that are twisted or falling down. Administration Manager Carr will address the sign issues. Utility Manager Cassiday would like to do

TOWN COUNCIL MEETING FEBRUARY 18, 2016

an inventory of signs and get rid of signs that are not needed. President King and Councilmember Rudd would also like to find a place to accommodate RV parking. Town Manager Rudd reported that Administration Manager Carr reviewed the contracts concerning the Washington Street parking lot and it was agreed that the lot is to be used by cars only. President King commented that there is a lot between the Harden and the Schrock properties that floods. He thinks the Town could buy it fairly cheap to create a new parking lot. Councilmember Rudd agreed to pursue the lot. Utility Manager Cassidy will bring this before the Parking and Public Facilities Commission.

3) POLICE CHIEF – BEN SEASTROM

Police Chief Seastrom advised the Police Department voted Tom Crawford to fill the last seat on the Metropolitan Police Merit Commission. The SOPs are in the works and they are almost done with this process.

The Metropolitan Police Merit Commission met this week to work on their hiring process. They have hired a new full time officer, Matthew Hatchett who has been through the academy. They have also hired two part-time officers; Tyler Strahl who has also been through the academy and Wesley Schoeff. The Commission will have one more interview next week for another part-time officer. President King asked for a list of contact numbers for the police department and the officers.

Police Chief Seastrom reported he has been contacted by the Criminal Justice Institute to apply for a grant and he will review this with the Merit Commission on Monday. The grant is due March 4, 2016 and will completely fund another officer on a yearly basis.

4) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT

BCVFD Chief Dak Kelp passed out the departments 2015 year end reports. He also passed out the current department roster and noted there are a few members that will be leaving in a couple months.

BCVFD Member Micah Fox reported on the new ladder truck; the lettering and graphics will be started on tomorrow, the majority of the work they were having done on it is completed. All the work on the truck should be done and back to the department by the first of next month. BCVFD Chief Kelp talked about the ladder truck open house and announced they are going to attempt to fry fish sandwiches for donations. They plan on having a minister bless the fire truck and most of the other events will be weather driven. He will also allot time for the Town Council to speak to the audience.

BCVFD Chief Kelp announced the department is down to seven guys, two of which are probationary members and they do not get a vote. It takes seven voting members to conduct business on a day to day basis. He is also leaving the department at the end of the year and as a whole the department is losing a lot of experience with the members leaving. President King would like to schedule a meeting to discuss some possibilities to remedy this including a paid fire department. BCVFD Chief Kelp suggested including the Township in the discussion. Town Manager Rudd will coordinate a date and time to have this meeting. BCVFD Chief Kelp reported that the Township voted tonight to start moving forward with the purchase of a rescue truck. He is hoping they can get this truck before the end of the year.

Jim Hays asked how the financing of the fire department works between the Town and Township. BCVFD Chief Kelp explained from a taxation standpoint the Township has a fire tax but the Town does not. The Town pays for fire protection through their general fund. He ideally thinks what needs to happen is that both pay an equal tax. Discussion. BCVFD Chief Kelp advised the department is anticipating cutting medical runs from the services they provide if he can get the Town Council and

TOWN COUNCIL MEETING FEBRUARY 18, 2016

Township Board's blessing. The only exception to that would be if there is not an available ambulance in the county. This will drop their run load in half. Discussion.

5) TOWN ATTORNEY – ANDY SZAKALY

A. Town Court

Town Attorney Szakaly reported that Police Chief Seastrom has volunteered to speak with Judge Stewart about getting a meeting together to discuss running a town court through the circuit court. Once they have the confirmation from Judge Stewart that this can be done, it will be necessary for the Town Attorney to take care of those appeals involving town ordinances. If everything falls into place the town court could be up and running in a couple of months.

6) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL

Nashville Metropolitan Police Commission Vice-President Jim Hays thanked Police Chief Seastrom and Assistant Chief True for the process of weeding out the new police officer applicants as it streamlined the hiring process.

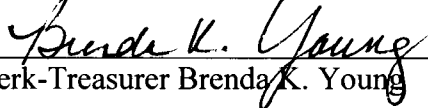
Jim Hays asked what streets will be striped in town. President King advised all of the town's parking stripes will be done and west of Bittersweet no parking lines but only yellow lines where there is no parking. They will also be making the crosswalks wider. Utility Manager Cassiday advised they were going to try to put some decorative crosswalks under the stop lights but that has changed to put this at the Village Green crosswalks as a test run.

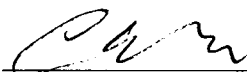
The Council announced since a representative was not present for the Big Woods request and therefore the request was not approved.

ADJOURNMENT

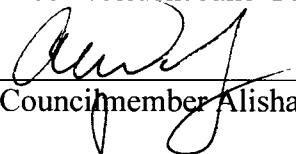
Councilmember Rudd moved to adjourn the meeting. Councilmember Gredy seconded the motion. All were unanimously in favor. President King adjourned the meeting at 7:58pm.

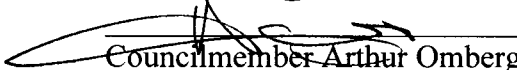
The audio recording made at the Town Council meeting on 2-18-16 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Charles B. King

Vice-President Jane Gore


Councilmember Alisha Gredy


Councilmember Arthur Omberg


Councilmember Dave Rudd