

**NASHVILLE PARKING AND PUBLIC FACILITIES DEVELOPMENT CORPORATION  
FOOD AND BEVERAGE MEETING  
TUESDAY, DECEMBER 13, 2022**

Commission Members Present: President Gloria Dobbs, Vice-President David Chilcote, and Member Eli Nickel. Commission Members not present: Member Geoff Thompson and Member Andi Wilson. Also in attendance: Administration Manager Phyllis Carr and Town Manager Sandie Jones.

**COMMISSION BUSINESS**

**1. CALL TO ORDER**

Meeting called to order by President Dobbs at 4:30 pm. Roll call was done by each Member.

**2. CONSIDER APPROVAL OF 9-13-2022 AND 9-19-2022 MEETING MINUTES**

Vice-President Chilcote made a motion to approve the minutes from the September 13, 2022 and September 19, 2022 meetings as presented. Member Nickel seconded the motion. Motion carried.

**3. DISCUSS 2023 RESTROOM ATTENDANT CONTRACT**

Administration Manager Carr advised it was time to discuss the wage increase for the Restroom Attendant for 2023. Vice-President Chilcote made a motion to increase the Attendant's wage by 4%. Member Nickel seconded the motion. Motion carried.

Town Manager Jones suggested that the Commission may want to put the Restroom Attendant Contract out for bid for the 2024 year. Administration Manager Carr advised the contract could go out for bid in August or September 2023 to allow the Commission time to review the bids.

**4. UPDATE ON SECURITY CAMERAS INSTALLATION**

Town Manager Jones updated the Commission about the camera installations, Old School Way and the Village Green restrooms have been completed. The Washington Street parking lot is still to be done.

**5. DISCUSS REPLACING WATER FOUNTAINS WITH WATER BOTTLE FILLING STATIONS**

Town Manager Jones asked the Commission if a water bottle filling station could be installed at the Village Green restrooms. The water fountains would be removed (these were shut down during the pandemic) and the water bottle filling station will be placed in the same area. The cost for the equipment and installation will be approximately \$3,500.00 to \$4,000.00. HFI will order the equipment and installation.

President Dobbs made a motion to approve the purchase of the water bottle filling stations from HFI, with the amount mentioned. Vice-President Chilcote seconded the motion. Motion carried.

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**6. ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION**

Town Manager Jones provided the financial information to the Commission. She advised that she is waiting on a Memorandum of Understanding from Clerk-Treasurer Young to see which businesses are paying the Food & Beverage Tax.

Administration Manager Carr provided the estimates for the stamped concrete floors from Dynamic Concrete. The Old School Way Restroom estimate is \$19,600.00 and Village Green Restrooms estimate is \$17,400.00. Administration Manager Carr advised that she will call Dunham Plumbing or HFI to get estimates for removing the toilets.

Member Nickel made a motion to approve the estimates from Dynamic Concrete and to get estimates from plumbers. Vice-President Chilcote seconded the motion. Motion carried.

President Dobbs advised she would like to see sidewalks repaired/replaced throughout town. Food & Beverage funds can be used for streetscape projects which include sidewalks. The area in front of Michael's Flowers (brick) is in bad shape and needs replaced. Quotes for both brick and concrete should be sought out.

**7. ADJOURN**

With nothing further to discuss, Vice-President Chilcote made a motion to adjourn. Member Nickel seconded the motion. Motion carried. Meeting adjourned at 5:07 p.m.

*The audio recording made at the Parking and Public Facilities Development Corporation meeting on 12-13-2022 is retained in the Office of the Town Clerk-Treasurer.*



Food and Beverage Commission Member



Date