

NASHVILLE TOWN COUNCIL MEETING

THURSDAY, APRIL 21, 2016

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Gredy, Councilmember Arthur Omberg (left at 7:16pm) and Councilmember Dave Rudd. Also in attendance – Town Manager Scott Rudd, Town Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Town Attorney Andy Szakaly, Police Chief Ben Seastrom and Clerk-Treasurer Brenda Young.

COUNCIL BUSINESS – 6:30pm

1) CALL TO ORDER by Councilmember King at 6:30pm.

2) PLEDGE OF ALLEGIANCE

Councilmember King asked all in attendance to rise and recite the Pledge of Allegiance.

3) ROLL CALL by Clerk-Treasurer Young.

4) APPROVAL OF AGENDA

Town Manager Rudd asked that 2015 Town Year in Review be removed from the agenda this evening. Councilmember Omberg moved to approve the agenda with the change. Councilmember Rudd seconded the motion. All were unanimously in favor.

5) NOTES TO NOTE

President King reminded the public not to staple or tack anything such as yard sale signs to the Towns light posts. The police will remove any signs that are illegally attached.

President King advised most of the highway work will be completed soon. The Town will be painting stripes on the side streets and crosswalks in the near future. Utility Manager Cassiday reported the street striping is scheduled to begin on Monday morning if it is not raining.

6) APPROVAL OF THE MINUTES – 3-17-16 Council Meeting and 3-29-16 Public Hearing

Councilmember Omberg made a motion to approve the minutes of the 3-17-16 Council meeting and 3-29-16 Public Hearing. Vice-President Gore seconded the motion. All were unanimously in favor.

7) CLAIMS

Vice-President Gore announced that she reviewed the claims that are before the Council.

Councilmember Omberg moved to accept the claims for the period of 3-11-16 through 3-31-16 and for the period of 4-01-16 through 4-14-16. Councilmember Gredy seconded the motion. All were unanimously in favor.

Councilmember Omberg made a motion to approve the claim from the Brown County Auditor for \$479.59 contingent upon receipt of funds for Operation Pullover. Councilmember Rudd seconded the motion. All were unanimously in favor.

8) COMMUNICATIONS

A. Written

None presented.

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B. Audience

• Keep Brown County Beautiful – Request for Funds

Board Members of Keep Brown County Beautiful Jim Schultz and Mary Woods thanked the Council's past monetary contributions to help with road clean-up in Town and the County. They asked for the Council's assistance once again for funds and presented statistics of the clean-up work they have done the last several years. Mr. Schultz announced they will have a meeting April 26, 2016 at 6:30pm at the library to kick off Keep Brown County Beautiful and invited the public to attend.

President King asked if the program receives funds from other entities. Mr. Schultz advised they do receive funds from the County Commissioners but they don't have a specific commitment. President King commented that they do wonderful work and suggested if the corridor to Nashville is cleaned again in September, they can come back to the Council to ask for additional funds. Discussion.

Councilmember Rudd made a motion to give Keep Brown County Beautiful \$600 at this time. Vice-President Gore seconded the motion. All were unanimously in favor.

Ms. Wood asked if President King and Town Manager Rudd would attend their kick-off meeting to accept a certificate along with all the groups that have given funds to this program.

• William Beasley – Teens in Town

High school student William Beasley addressed the Council and explained that teens have been chased off most every location in Town and they don't have a place to hang out for several hours after school. He noted on Monday, the students were told if they did not leave the area of the public restrooms on Old School Way they would be ticketed or arrested for trespassing. Mr. Beasley went on to explain how the students were then told to move out of several other locations. He noted the students have been directed to hang out behind Subway but he doesn't find this to be a good location due to drugs in the area. Discussion.

As a solution, Mr. Beasley advised they are going to talk with the owner of the unoccupied Barn Yard Shops building to see if they can create terms that the students would be allowed to hang out there. President King suggested the students could also talk to the church that has the Fieldhouse building to see if they could be there.

Police Chief Seastrom asked that Mr. Beasley meet with him if the students are planning on organizing a sit in so that it can be done safely. BCVFD Chief Dak Kelp commented that he may have a possible solution if they are willing to do some work around the fire department he may be able to offer them a place to hang out. Councilmember Omberg gave Mr. Beasley his email address and offered to meet with the group of students to work on a solution. The Council thanked Mr. Beasley and students for coming to them with their concerns.

Reserve Officer Dan Klaker advised he has patrolled the area Mr. Beasley was talking about and asked that the students cooperate with them and confidentially report those students that are vandalizing the area or dealing drugs. He explained the Police Department is trying to keep everyone safe.

BOARDS AND COMMISSIONS REPORTS

1) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT

BCVFD Chief Dak Kelp reported the radios have been installed in the ladder truck and the invoices will be coming in shortly. They are still losing firefighters and are down to five active members at this time.

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The run volume has dropped since they stopped doing medical runs. President King urged the public to look into assisting the fire department anyway they can.

Councilmember Omberg reported that he met with BCVFD Chief Kelp a couple of weeks ago to talk about funding, sharing the load and trying to get a couple of people in the station Monday – Friday. He asked BCVFD Chief Kelp to run their ideas by the township trustee and have them run it by their board to get their feedback. They discussed the possibility of opting out of the fire district and creating a levy to fund some paid staff. He asked the Council's feedback on opting out of the fire district. BCVFD Chief Kelp advised that the Town is not in the fire district, it would require the County to agree to let Washington Township out of the fire district. Discussion. BCVFD Chief Kelp recommended that the Town Council and Washington Township boards meet to discuss the fire department's situation. Councilmember Omberg wants to see if the Township will even entertain the idea of opting out of the fire district and if so he will be happy to meet with the township trustee.

2) ARTS AND ENTERTAINMENT REPORT

- **2016 ARTS VILLAGE BROWN COUNTY CONCERT SERIES**

President King announced there will be a concert series at the Pavilion on certain Saturdays this summer. Clerk-Treasurer Young asked the Council for a motion to pay the musicians for each event. President King noted the money being spent on this series will be repaid to the Town by the Johnson Family Foundation who is sponsoring the concert series.

Vice-President Gore made a motion to have a representative of the Town sign the Arts and Entertainment musician contracts for the Pavilion Concert Series, not to exceed \$500 per contract. Clerk-Treasurer Young asked the Council for authority to pay the musicians at the time of the event. Vice-President Gore amended her motion to include paying the musicians the day of the event. Councilmember Gredy seconded the motion. All were unanimously in favor.

3) PARKING AND PUBLIC FACILITIES REPORT

- **UPDATE ON VILLAGE GREEN RESTROOMS 27 S. JEFFERSON STREET**

Parking and Public Facilities Commission President Lamond Martin reported they are pushing the contractors to get the restrooms finished by Spring Blossom Parade day. President King asked about work at the Washington Street parking lot. Parking and Public Facilities Commission President Martin advised this work has been scheduled.

4) TREE BOARD REPORT

- **LETTER TO PROPERTY OWNERS**

Administration Manager Carr advised the Council had in their packets a letter the Tree Board would like sent out to those residents or business owners that have a dead or dying tree on their property. President King agreed to have Administration Manager Carr send out this letter as needed.

Administration Manager Carr reported the Tree Board will hold an Arbor Day event on Friday, April 22, 2016 at 1pm by planting a red maple at Speedway Gas station.

5) MAIN STREET COMMITTEE REPORT

Clerk-Treasurer Young advised they will be meeting two times next week to work on Christmas decorations.

6) DEVELOPMENT REVIEW COMMISSION REPORT

Administration Manager Carr reported the Commission met on Tuesday and approved two applications, one of which was the Village Green restroom sign. The Commission also approved three COA's.

Mr. Hays showed photographs of the McDonalds in Asheville, North Carolina and reported the owner was allowed full leeway to do what he wanted with his building. President King will take these photos to the local McDonald's and get there feedback on the exterior look of the building.

Administration Manager Carr advised the Council had in their packets a draft of the guidelines for sandwich boards. The Development Review Commission would like the Council to review the guidelines and give their feedback. Discussion.

Town Attorney Szakaly would also like the Council to address the definition of a sign and to clean up their ordinances regarding sizes. Administration Manager Carr noted the DRC will have a work session on May 17, 2016 at 5pm and perhaps the Council can attend to discuss signs and they agreed.

7) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

Brian Yeatman, owner of the Nashville General Store, advised he is running off a group of students from his property every week. He has so many complaints from shop owners and visitors because of the students in the area smoking, cussing, taking up parking spaces and doing property damage. He has contacted the Police and they have addressed the situation many times. He thanked the Council for working to address this situation. Discussion.

Parking and Public Facilities Commission President Martin commented that this sounds like a case for parking meters. It was suggested to put meters in the parking lot as a test to see if this will help with loitering issues.

NEW BUSINESS

1) REEDY FINANCIAL GROUP P.C.

Town Manager Rudd reported he met the Reedy Financial Group at an IACT Conference and they offered to talk to the town about financial sustainability. A representative presented the Council with a written presentation and went over the report about flexibility in the Town's operating funds and long term planning and capital planning.

The representative informed the Council that their company has established six fire districts in Jackson County; serve as a financial advisor for Bartersville Fire Protection District. They also do long term financial planning, capital planning, as well as bond work and a host of other things.

2) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL

None.

RECESS A recess was called from 8:08-8:15pm

REPORTS

1) CLERK-TREASURER – BRENDA YOUNG

• **BUDGET REPORT**

Clerk-Treasurer Young passed out copies of the tax rate levies for the years 2013-2016 and went over the report with the Council. She reported the 2016 rate is 36 cents for every \$100 of assessed value in town and are currently under the maximum levy by \$75. Clerk-Treasurer Young also passed out the 2016 budget order from the DLGF for their review and the general fund was cut to remain within the statutory levy limits. Discussion.

Clerk-Treasurer Young reported they had to send out letters for proposals for grant services for the Water CIP project. They received one letter from a company saying they cannot do the work at this time and one proposal from Administrative Resources association. She opened the proposal from ARA and she explained that the Council can accept the proposal tonight and ask the company to prepare a contract for their review. Vice-President Gore made a motion to accept the proposal from ARA and ask them to prepare a contract. Councilmember Gredy seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young reported the Town still has bonds with Rural Development and she has prepared a year end recap report to submit to Rural Development. She asked for a motion of approval to submit this report to Rural Development. Councilmember Rudd made a motion to have Clerk-Treasurer Young submit this report to Rural Development. Vice-President Gore seconded the motion. All were unanimously in favor.

2) TOWN MANAGER/ECONOMIC DEVELOPMENT DIRECTOR – SCOTT RUDD

A. Floodplain Appeal Update

Town Manager Rudd reported that they have had conversations with DNR about how to move forward with the floodplain appeal. They have compromised and DNR has agreed to revise the full map of the north fork of Salt Creek for all of the residences and businesses along this tributary. They will still need a lot of help from their federal elected officials to help them secure funding through FEMA to do the revision.

B. CVB Rental Waiver for Pavilion – Wine Fair

Town Manager Rudd asked the Council to waive the fees for the CVB to rent the Pavilion during the Wine Fair, April 30, 2016 as this will bring thousands of people to town. Councilmember Rudd asked if they would be blocking the streets. Administrator Carr advised they would only be blocking some parking spots for the shuttle busses and not blocking the streets.

Vice-President Gore made a motion that they waive the rental fee for the CVB for the Wine Fair. Councilmember Gredy seconded the motion. President King, Vice-President Gore and Councilmember Gredy voted in favor of the motion, Councilmember Rudd voted against the motion, the motion passed 3-1.

C. DNR Meeting Report

Town Manager Rudd and President King attended a meeting with the DNR Director, State Park Director, Hoosier Forest District Ranger, Community Foundation CEO and CVB President a few weeks ago. They focused on opportunities and he felt this was a very positive and promising meeting. Their common goal is to drive tourism to the area. They will do this by starting small and install an

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informational kiosk at the State Park Lodge or Fire Tower that would have information about Nashville and Brown County.

D. 3 Year Work Plan – Public Input

Town Manager Rudd advised they are no longer receiving public input at all of their commission and board meetings. He would like to have a meeting of all the commission and board chairs as well as invite some county officials as well. Prior to this, Ball State through OCRA is conducting a community readiness initiative. This is a survey of community leaders to give input as to what they see the opportunities are in the area and where their strengths are. Ball State will then do research to determine if the community is on the same page and if this is the right page according to the data. He asked for Council's permission to move forward with the survey.

Councilmember Gredy made a motion to move forward with this survey. Resident Tricia Bock asked where she can see the three year plan. Town Manager Rudd explained that each board and commission has a three year plan and the next step is getting all the chairs together. Town Manager Rudd advised the three year plan is in writing and if she sends him an email he will forward the committees lists to her. He still needs to meet with the chairs to compile the three year plan into one document. Councilmember Rudd seconded the motion. All were unanimously in favor.

E. Town Hall Phone and Internet

Town Manager Rudd announced they plan on using CCI funds for the fiber expansion of Town Hall. They are still reviewing the Smithville Communications contract the Council authorized him to look into and hope to finalize it by the end of the month.

F. Health Insurance Policy Review

Town Manager Rudd reported they have been working really hard to identify a family health insurance that the Town employees can afford. They are finding they may be able to offer affordable family insurance from several companies. He asked the Council to hold a special meeting before the end of this month to make a decision if they want to stay with IACT Medical Trust or go elsewhere. The Council scheduled this meeting for April 28, 2016 at 2pm.

G. Town Broadband Update

Town Manager Rudd commented that he has established a broadband task force and a lot of work has been happening on this.

H. Council Inquiries

The Town was one of twenty selected by a group of State agencies to receive a grant to complete a flood response plan, this is not a matching grant. He spoke with an engineering firm about the need to figure out a way to deal with the wastewater treatment plant road flooding and keeping their equipment out of reach. The engineers had some ideas about how to mitigate the problem and suggested Nashville receive this grant.

3) UTILITY MANAGER SEAN CASSIDAY

A. Storm Water Project

Utility Manager Cassidy advised Dave Wagler is to have paperwork completed this week so they can get started on the project in front of the Circle K.

B. Water CIP PER Revision

Utility Manager Cassidy reported the PER has gone to the State engineers and it has been reviewed. It was deemed very well researched and put together. There are a few things that need to be revised and the Town's engineers are working on the revision now.

C. Street Striping

Utility Manager Cassidy reported as far as the cleaning goes on Main Street this can probably be done in a couple hours to finish cleaning everything on the west side. The street striping will begin on Monday as long as it is not raining.

D. Van Buren Hardscaping

Utility Manager Cassidy is talking with the Playhouse board members to see what they plan on doing in the area. They are still researching proposals and how they can pay for the work.

E. New Restroom Water/Sewer Lines

Utility Manager Cassidy reported the contractors are working hard to get the restrooms open by the first weekend of May.

F. Sewer Rate Analysis Draft

Utility Manager Cassidy advised he met with Kristina DeWitt of Umbaugh, they made revisions and she is supposed to have another draft in the next week or so.

G. INDOT Concrete and Paving

Utility Manager Cassidy advised most of the paving is done and they are now doing concrete around manholes and sewer holes. The street striping should begin on Monday as well. Councilmember Rudd asked why they didn't fill the hole by the street lights at State Roads 46 and 135. Utility Manager Cassidy explained the contractor's hands were tied in this situation. He will check to see if they plan on coming back and doing patchwork. President King said the stop bar on State Road 46 is too far forward and they need to move it back where it was before the paving.

H. Energy Grant

Utility Manager Cassidy reported today they finalized all the information for the grant.

I. Inquiries

Resident Jim Hays asked if they are losing all the parking spots along Van Buren Street. President King announced everything south of Franklin will still have parking spots but north of Franklin will be removed.

4) ADMINISTRATION MANAGER PHYLLIS CARR

A. Fire Hydrant Inventory and Street Sign Update

Administration Manager Carr reported as soon as the striping is done they will start on the fire hydrant inventory again and street signs.

5) POLICE CHIEF – BEN SEASTROM

Police Chief Seastrom advised that since there may be a student protest tomorrow he is requesting they close the Old School Way Parking lot and bathrooms tomorrow. If they find out the students will not be protesting they will open the parking lot. The Council agreed.

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Police Chief Seastrom asked that tomorrow, West Washington between Van Buren and Jefferson Street, be closed from 8am until the funeral is over for Mr. Loren Moore. He wants to make sure those in attendance for the funeral can cross the road safely. The Council agreed.

A. Parade Setup

Police Chief Seastrom advised in the past they have had people remove barricades or cones that have been setup for the parade so they can park in these locations. President King said those vehicles should be towed. Police Chief Seastrom notified the Council that near the end of the parade there will be a cowboy action shootout.

B. Police Merit Commission

Police Chief Seastrom reported they have completed all the requirements for the start of the Merit Commission and the final paperwork will be delivered for Council's review soon. He noted they must enter into a contract with the Merit Commission's attorney and asked who can sign the contract. Discussion. Town Attorney Szakaly advised the Merit Commission would sign the contract with the attorney. Clerk-Treasurer Young noted the Police Department has a line item in their budget to pay the attorney fees.

6) TOWN ATTORNEY – ANDY SZAKALY

Town Attorney Szakaly had nothing further to report to the Council.

7) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL

Nothing.

ADJOURNMENT

Councilmember Rudd moved to adjourn the meeting. Councilmember Gredy seconded the motion. All were unanimously in favor. President King adjourned the meeting at 9:15pm.

The audio recording made at the Town Council meeting on 4-21-16 is retained in the office of the Town Clerk-Treasurer.

Debra L. Ferry as Deputy Clerk-Treasurer
Clerk-Treasurer Brenda K. Young

Charles B. King
President Charles B. King

Jane Gore
Vice-President Jane Gore

Alisha Gredy
Councilmember Alisha Gredy

Councilmember Arthur Omberg

Dave Rudd
Councilmember Dave Rudd