

**Nashville Utility Service Board Meeting
Wednesday, April 21, 2023**

Commission members present: Members: President Bob Willsey, Vice-President Pam Gould (arrived at 9:58am), Secretary Nancy Crocker, Member Alyn Brown, and Member Scott Dick. Also in attendance: Water/Sewer Operator Robin Willey, Chief Administrative Officer Phyllis Carr, Municipal Operations Consultant Dax Norton, ms Consultants Representative Nathan Delisle, and resident Tom Roberts.

COMMISSION BUSINESS

1) CALL TO ORDER

President Willsey called the meeting to order at 9:00 am and did the roll call.

2) APPROVAL OF MINUTES

MOC Norton suggested tabling the minutes until he could provide a completed package in May. Approval Tabled

3) CONSIDER ADJUSTMENT REQUESTS

President Willsey asked for thoughts about adjustments. Sewer/Water Operator Willey Approved 3 and denied 2. Discussion ensued about the denial. Secretary Crocker made a motion to approve the adjustment that was approved by Sewer/Water Operator Willey. Member Alyn Brown seconded the motion. Motion carried 4-0. MOC Norton introduced resident Tom Roberts.

4) MONTHLY REPORTS:

A. Budget/Revenue Management Report – Dax Norton

MOC Norton presented the budget management report and stated that there would be adjustments to some lines. Discussion ensued. Secretary Crocker asked about the Brown County Water rate increase and when it went into effect. MOC Norton stated it was in effect January 1, 2023 and the NMU had been operating under that increased rate since. Secretary Crocker asked if there was a way to be better prepared the next time this happened so the USB/Town Council is not changing the rate ordinance after the increase goes into effect. MOC Norton stated that everyone thought the tracker language that was placed in the NMU ordinance would work to automatically increase rates with no public hearing process, but legal advised that rate tracker isn't allowed for water utilities in Indiana yet. Discussion.

B. Operations/MRO Report – Robin Willey and Phyllis Carr

Sewer/Water Operator Willey stated that the plant had recovered from the HTH issues and was back to normal. Sewer/Water Operator Willey discussed a price increase for residential lift stations.

C. Wastewater Rehabilitation Project Update

MOC Norton and Sewer/Water Operator Willey gave an update on the Sanitary Sewer Rehabilitation Update. The camera and cleaning project were all was going well, and they weren't finding too many bad spots. MOC Norton discussed how sewer lateral language may need to be changed in a future ordinance to address I and I issues. Discussion.

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D. IDEM Compliance Report

MOC Norton advised that IDEM was now putting pressure on the USB and NMU to move forward with the completion of the Sanitary Sewer Project, IDEM would like to see movement by May 1, 2023.

Member Alyn Brown stated that he would like to see Nathan Delisle restart the design of the sanitary sewer rehabilitation project focusing on the CIPP portion. Secretary Crocker agreed. Discussion ensued about the timeline to complete CIPP.

Discussion ensued about the many methods to finance the project including the issuance of a BAN to fund the CIPP project and then roll the entire project into a full bond. Norton also explained the Built Operate Transfer finance method.

5) UNFINISHED BUSINESS

Member Brown asked if a full cost of service study would be needed to restructure water rates to make minimum charges more equitable. MOC Norton advised that a rate restructure would trigger a full cost of service study and stated that the quote to conduct that study would cost \$25,000. Member Brown Asked about the minimum charge. MOC Norton reported that the minimum charge is \$37.55 for under 2000 gallons used. Discussion.

Secretary Crocker commented that she would like to add language into the water rate ordinance to allow incremental rate increases for capital projects and inflationary reasons. MOC Norton stated that the water project had been submitted to SRF for funding and suggested waiting to conduct a full cost of service study until the USB was aware of how fundable the project is listed to be by SRF. Discussion.


Sewer/Water Operator Willey and MOC Norton discussed the findings about the purchase of a new transfer pump. Sewer/Water Operator Willey advised that the USB had previously approved a not to exceed amount of \$50,000 to purchase a new transfer pump. Operator Willey stated that he had found a good, silent pump for \$54,000. Discussion ensued. Sewer/Water Operator Willey asked the USB to authorize a new NTE of \$55,000. Vice-President Gould made a motion to authorize the purchase not to exceed amount of \$55,000.

6) NEW BUSINESS

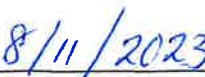
President Willsey advised that he would be moving from Nashville and submitted his resignation as President. Member Brown made a motion to elect Vice-President Gould as President. President Willsey seconded the motion. The motion was approved 5-0.

7) ADJOURN

The meeting adjourned at 10:20 am.



President Pam Gould



Date