

**NASHVILLE UTILITY SERVICE BOARD MEETING
WEDNESDAY, MARCH 17, 2021**

Commission members present by remote access via Zoom: President Roger Kelso, Vice-President Bob Willsey, and Member Pam Gould. Commission members not present: Secretary Alyn Brown and Member Ted Seastrom. Also in attendance by remote access: Municipal Operations Consultant Dax Norton, Town Administration Manager Phyllis Carr, NMU Water/Sewer Utility Operator Robin Willey and Records Clerk Sandie Jones.

COMMISSION BUSINESS

1) CALL TO ORDER

President Kelso called the meeting to order at 7:03 pm and did the roll call. President Kelso announced that Member Ted Seastrom has resigned from the board due to his work schedule. He asked the other board members to contact Council President Jane Gore if they had suggestions for a replacement board member.

2) APPROVAL OF MINUTES – 2-17-2021 MEETING

Vice-President Willsey made a motion to approve the 2-17-2021 meeting minutes as presented. Member Gould seconded the motion. All were unanimously in favor.

3) MONTHLY REPORTS

A. BUDGET/REVENUE MANAGEMENT REPORT

MOC Norton shared the Zoom screen showing the updated budget reports and 2021 revenue numbers. President Kelso asked for last year's revenue for comparison. MOC Norton will submit this to the board members for review.

1. ON CALL CONTRACT FOR ACCOUNTING SERVICES

MOC Norton presented contract with Krohn & Associates for the Board's review.

B. OPERATIONS REPORTS

Water/Sewer Utility Operator Willey announced that on March 31, 2021 there will be a demonstration of a new piece of equipment that can be used to get rid of sludge with new type of press.

Water/Sewer Utility Operator Willey reported they will apply gauge to see how much water is used during Hydrant Flushing. Vice-President Willsey asked if the water loss service contract would be helpful and MOC Norton answered yes. Vice-President Willsey asked what the target loss was. President Kelso advised that 20 to 25% is a good target and explained that pipe joining systems have an allowance for leaks.

Water/Sewer Utility Operator Willey advised they replaced the two inch meter at the Green Valley Lodge. They will change Junior High School meter once school is out. The Pine Tree lift station is scheduled for repair on 4-4-2021 and this will not cause outage in the subdivision.

MOC Norton and President Kelso are creating a template for monthly reports, working on transparency.

NASHVILLE UTILITY SERVICE BOARD MEETING MARCH 17, 2021

4) UNFINISHED BUSINESS

A. 2019 WATER LOSS AUDIT RESULTS

1. ON CALL CONTRACT FOR WATER LOSS SERVICES

Water/Sewer Utility Operator Willey reported that the water sold versus water lost last month shows 50% loss. President Kelso wants to see this reported monthly. President Kelso asked Water/Sewer Utility Operator Willey if he has an inventory of places to check for leaks and will help him review his plan. Water/Sewer Utility Operator Willey suggested hydrovacating some valves. President Kelso thought this was a good idea.

B. IDEM COMPLIANCE UPDATE

MOC Norton reviewed with the Board the most recent IDEM Compliance report. He explained that overall, this is a good report and noted they are still working on fixing some issues at the wastewater treatment plant. MOC Norton commented that he deems the Town compliant with IDEM regulations.

5) NEW BUSINESS

A. SCHEDULE SEWER MASTER PLAN WORK SESSION

President Kelso asked the Board how they would like to work on reviewing the Sewer Master Plan. Vice-President Willsey prefers to hold a work session. President Kelso would like to meet in-person for the work session. Member Gould would like the work session to be scheduled sooner rather than later.

B. STATE PARK UTILITY EXPANSION PROJECT

Lori Young, President of Curry & Associates, Nathan DeLisle, Project Manager with ms consultants presented the Brown County State Park utility expansion project. Ms. Young explained the problems with the State Park water plant in 2019 and advised they need a long term alternative. They are working with Nashville Municipal Utilities to provide water and sewer service to the State Park. Discussion.

President Kelso thanked Ms. Young and Mr. DeLisle for their presentation.

C. OUTREACH TO NEIGHBORING WATER/WASTEWATER UTILITIES

Water/Sewer Utility Operator Willey reported that he has been communicating with Brown County Water Utilities and they have been swapping parts and materials as needed.

Clint Studabaker, Brown County Regional Sewer District Board Member introduced himself and advised that his board will be meeting with the Helmsburg Board on March 24th, 2021. They will discuss possible projects that they can work on together.

Mr. Studabaker would like the BCRSD Board to meet with the Utility Service Board to discuss possible ideas and projects. Discussion. President Kelso, Vice-President Willsey and Member Gould all agreed to have a joint meeting with the date and time to be determined.

May be better to have a point person from our board, and a point person from the Sewer board instead of agenda by committee.

Possible Saturday meeting to sort all of this out, see what everyone is doing, and figure out how we can all work together towards regional progress

NASHVILLE UTILITY SERVICE BOARD MEETING MARCH 17, 2021

D. STORM WATER MASTER PLAN PROGRESS

MOC Norton advised that the work on the stormwater master plan is on schedule for April completion. Records Clerk Jones emailed the Board members the February progress report and will send the current update to the council.

E. DISCUSS AMERICAN RESCUE PLAN ACT FUNDING

MOC Norton advised the Town will receive American Rescue Plan Act funds. The Federal Government will give a direct payment of \$230K to municipality. He advised they can use the money for: Water, Sewer, Broadband infrastructure and probably includes stormwater as well.

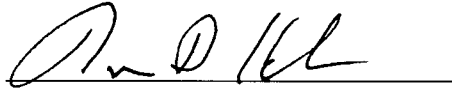
F. AGENDA ITEM REQUESTS FOR UPCOMING MEETINGS

President Kelso asked the other Board members if they had any specific agenda items for upcoming meetings. There were none.

6) ADJOURN

Vice-President Willsey made a motion to adjourn the meeting. Member Gould seconded the motion. All were unanimously in favor. President Kelso adjourned the meeting at 9:01 pm.

The audio recording made at the Nashville Utility Service Board meeting on 3-17-2021 is retained in the office of the Town Clerk-Treasurer.



President Roger Kelso

4/14/21
Date