

Nashville Utility Service Board

Meeting Minutes

November 14, 2023

Commission members present: President Pam Gould, Vice-President Alyn Brown, Secretary Nancy Crocker, Member Scott Dick, and Member Tom Roberts. Also in attendance: Chief Administrator Phyllis Carr, Town Manager Sandie Jones, ms consultants Representatives Dax Norton.

1. Opening the Meeting

President Gould called the meeting to order at 2:04pm.

2. Roll Call-

All USB Members Present.

3. Minutes

President Gould stated the requested change was made on the September 29, 2023 minutes. Secretary Crocker made a motion to accept the September 29, 2023 minutes as presented. Vice-President Brown seconded the motion. All were unanimously in favor.

President Gould presented the October 13, 2023 minutes for approval. Vice-President Brown made a motion to accept the October 13, 2023 minutes as presented. Member Dick seconded the motion. All were unanimously in favor.

4. Adjustments

Phyllis Carr presented two adjustments. One was for a 2-month adjustment that was approved by Robin. The second adjustment was for a PVC blow out but did not meet the usage requirements for an adjustment. Secretary Crocker made a motion to accept the adjustments as recommended. Member Roberts seconded the motion. All were unanimously in favor.

5. Monthly Reports

Dax Norton- Good Financial Report. Totally in the black right now. Vice-President Brown asked if we need to spend any money left out of this budget? Representative Norton advised that Robin would like to have a vac truck. It would be beneficial to have our own, but they are very expensive. \$460,000 to purchase or a \$85,000 per year lease for vac truck, and then own it. Also need equipment to camera and clean 4 inch and smaller sewer lines. Discussion.

Board wants to have more discussion about the vac truck and what they really may need.

Representative Norton said they also need commercial meters (Neptune). This would be a very good expenditure and the cost is about \$2,000 each. He suggested they do up to \$30,000 in replacements. Dax also mentioned the trucks will need to be rotated out in 2024.

Board discussed tracking the use of equipment like Vac Truck, excavator, and other big equipment. Secretary Crocker suggested once a year they should do an asset management review in May 2024.

Vice-President Brown made a motion to approve up to \$35,000 to purchase and replace some of the commercial meters. Secretary Crocker seconded the motion. All were unanimously in favor.

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Phyllis Carr reported that the sewer meter in the State Park was acting up and not reading correctly. The State Park has ordered parts and then the meter will be repaired. Meter readings are being done weekly until the meter is repaired.

A review of water bills and the USB commented that they were not aware they were getting water from Bloomington. Water is bought from City of Bloomington. Dax will get documentation from Craig on our water system. Dax said there are contractual obligations. President Gould stated they are open to talking with Princess Lake and Brown County Water. She said they are interested in getting a better relationship. Dax said water does go over the from East Monroe. The USB wants to know where the water goes that they buy from East Monroe. Dax will investigate this, and Phyllis will talk w/ Robin, then email the Board.

6. Wastewater Update:

Dax Norton- Design is coming along well. Have been in discussions for a couple of weeks. We want to ask SRF for additional money. SRF has an expectation that our project will include upgrade to Salt Creek Lift Station. The Salt Creek Lift Station build will have to be included so the State Park can connect on to our system.

7. Budget:

Final budget numbers plugged in and reviewed by the USB.

Secretary Crocker made a motion to adopt 2024 Budget. Member Roberts seconded the motion. All in favor by roll call vote.

8. Adjourn:

Secretary Crocker moved to adjourn the meeting. Member Dick seconded the motion. President Gould adjourned the meeting at 3:53pm.



USB President Pam Gould

4-12-24

Date