

Nashville Utility Service Board
Budget Work Session/ Meeting Minutes

October 13, 2023

Commission members present: President Pam Gould, Vice-President Alyn Brown, Secretary Nancy Crocker, Member Scott Dick and Member Tom Roberts. Also in attendance: Chief Administrator Phyllis Carr, ms consultants Representative, Nathan Delisle, and Town Manager Sandie Jones. Present via Zoom: ms, MOC, Dax Norton

1. Opening the Meeting

President Gould called the work session/meeting to order at 10:02am.

2. APPROVAL OF MINUTES:

Vice-President Brown made a motion to approve the 9/15/2023 minutes as presented. Secretary Crocker seconded the motion. All unanimously in favor.

President Gould had a question regarding the 9/29/2023 minutes. She would like to have an additional comment added to the minutes from the 1:06 minute mark, regarding rates comment. This is what needs to be added to the minutes: that we are only allowed to pass along the BCW rate increases to the State Park. President Gould asked to table this, until added.

3. Wastewater Rehab Project Update

ms Representative DeLisle said they are progressing through the Sewer Design. Talking with W/S Operator Willey over the last month about the sewer plant design. ms Representative DeLisle said there are six agencies which to permit with. They have received one permit for construction. The other five bids they are targeting for 11/15/2023. Aggressive timeline to meet SRF Bid schedule. SRF moved the Bid Opening up one week to January 22, 2024.

3. Adjustment Requests:

Chief Administrator Carr told the Board, the adjustments have not been signed by Robin yet. He is on vacation. Two-month cycle/ met requirements. If the Board wants to approve the adjustments contingent on W/S Operator Willey's approval, they could do that. Secretary Crocker made a motion to approve the adjustments contingent on W/S Operator Willey's approval. Vice-President Brown seconded the motion. All unanimously in favor.

4. Monthly Reports:

A. Budget/Revenue Management Report

MOC Norton said the Utility had a good month. The State Park not increased substantially,

- The Water is in the black
- The Sanitary Sewer is in the black
- Revenue is up-Good Financial Health with profitability

B. Water Loss Report

MOC Norton said the Water Loss was hovering around 37% to 39%. It had been 51%. He is pleased with this progress. He advised that this is due to Robin and his crew finding leaks & fixing them. They have done a good Job.

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Secretary Crocker asked what a healthy Water System loss would be. ms Representative DeLisle said that a very healthy percentage is 10% to 15%. The average is about 20%. President Gould commented that is a goal for them to get this down to the 20% loss. MOC Norton said to get it down to that percentage, they would have to do something with the Distribution System. It is an 80-year-old system.

There was a discussion amongst the Board members, Town Manager Jones, and MOC Norton about when the Town Council will mention to the Board about the information gathering offer, from American Water to purchase the Utility. The meeting was with two of the Council Members, American Water and Town Manager Jones and part of meeting, MOC Norton. The USB wants to be a part of the discussion. ms Representative DeLisle said it would be good for one of the Board Members to attend future meetings, if they continued. Town Manager Jones advised that American Water is to provide more information in writing to the Town Council. At this time, she has not received the written communication.

5. New Business:

Town Manager Jones asked the Board about the next meeting date, in November. The Town will close on Friday, November 10 to observe Veterans Day. The Board Members chose November 14, 2023@ 2:00pm to have their meeting. The December meeting will be held on the 15th, at 10am.

6. 2024 Budget:

The USB reviewed several more budget line items and made recommendations as to how they should be budgeted. MOC Norton plugged in the numbers and will send the USB the updated budget after the meeting.


7. Any other business to come before the Board

The Board discussed other options for purchasing water. MOC Norton commented that there should be a Coalition formed/ Regionalism, with Nashville, and other water Utilities. He suggested that the Board talk to Southwestern Bartholomew, Jackson County, Brown County, some of Lawrence County, and possibly others. It would be beneficial to start lively availability conversations with these Utilities for possible Regional Partnership. President Gould said she would be willing to contact one of them to see if they were receptive to conversation. MOC Norton said they should have Krohn & Associates do a Water Feasibility/Availability Study to see if joining forces would make it more cost effective and efficient to provide water to a regional entity. The board members liked the Idea to do the study and want to continue talking about this option of regionalizing.

Vice-President Brown moved to authorize Krohn and Associates to analyze the 2024 budget and Brown County water rate increase and give the USB a rate recommendation. Member Dick seconded the motion. All were unanimously in favor

8. Adjourn

President Gould adjourned the meeting at 11:59am



President Pam Gould



Date