

Nashville Utility Service Board
Public Hearing/Meeting Minutes
January 12, 2024

Commission Members present: President Pam Gould, Vice President Alyn Brown, Secretary Nancy Crocker, Member Scott Dick, and Member Tom Roberts. Also in attendance: Water/Sewer Operator Robin Willey, Chief Administrator Phyllis Carr, Town Manager Sandie Jones, ms consultants Representatives: Dan Cutshaw and Dax Norton.

1. Opening the Meeting

President Gould called the meeting to order at 10:02am.

2. Roll Call-

All USB Members Present.

3. Election of Officers

President Gould said words of congratulations to Alyn Brown and Nancy Crocker for being re-appointed to the Board. President Gould asked if any objections to maintaining current officers? There were no objections.

Nancy Crocker made a motion to keep Pam Gould as President, Alyn Brown as Vice President, and Nancy Crocker as Secretary. Seconded by Scott Dick. Motion passes 5-0.

4. Dax Norton- announced the starting of the Public Hearing, and introduced Dan Cutshaw

a) Andy Szakaly - What are we wanting to accomplish with this project?

Dan Cushaw, ms, - Collection Systems, lining the sanitary sewer to reduce I&I, connecting to Brown County State Park and improvements to the treatment plant.

b) Clint Studabaker - Is the plant large enough to take what we will get extra?

Dan Cutshaw- Plant is large enough, the PER shows projection of growth for the next 20 years. Plant will be large enough to support that kind of growth.

c) John Simpson - What is re-hab the lift station?

Dan Cutshaw- line them and replace pumps.

Dax Norton, ms- Washington Street lift station is moving to a different location. It will be a new lift station.

John Simpson- Are you doing another lift station?

Dax Norton- Yes, Salt Creek. It will be a brand new one.

John Simpson- so abandoning two and building two?

Dan Cutshaw- yes

d) John Simpson- how do you determine the cost between lining and open cut?

Dan Cutshaw- Historical Data and where the lines are located. It can be cheaper to line them in certain instances.

John Simpson- He said he thinks it's easier to do, and does not think it is cheaper or better. What is the life of the liners?

Dan Cutshaw- about 50 years

John Simpson- Have you found any leakage or collapsing?

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Dan Cutshaw- We have televised most of the pipes. Nothing out there that we feel is not able to be lined. We will do another televising re-look.

John Simpson- Has there been spot checking? What percentage have checked?

Robin Willey- The whole system was viewed by camera. Manhole to Manhole. There are five or six spots that need attention, but not urgent.

Resident- Is lining preferred by the State?

Robin Wiley- Lining is good, due to not disrupting traffic and more advanced.

Dan Cutshaw- We must evaluate several alternatives: We can do lining, do nothing but Section 6 is recommended.

e) Clint Studebaker- Has this been submitted to SRF?

Dax Norton- Yes, funding is done.

Clint Studebaker- He is questioning if the public hearing was advertised 3- days prior. He said that is required. He wanted to look at the Revised PER. He called the library to see if the copy was there and the library said they did not have it. He stated there has been good communication.

Dax Norton- Dax contacted Nathan Delisle, while in the Public Hearing. Nathan Delisle said a copy of the PER, was dropped off to the library.

f) Heather Nickelson- She saw it today, she said there were rumors going around.

g) President Gould- Any suggestions how to take care of it?

h) Dax Norton- Nathan Delisle has proof the Advertisement was published in the paper 30 days prior. This was also mentioned at the Town Council Meeting in a very thorough presentation and commended by most. It was thoroughly talked about at the last USB.

Clint Studebaker- Clint asked President Gould if she could address the timeline with IDEM and all other things going on.

i) Dax Norton- President Gould asked Dax to address. He gave a good and complete history of timeline for everything.

j) John Simpson- asked about separating the projects, possibly into 3 for Bid so not to be one project of \$15,000,000. John stated contractors cannot get bonded for that amount. That is why there are not many bidders.

Dan Cutshaw- explained to John that is how most are being bid, but understood what he was saying. Dan mentioned the closing with SRF is on a strict timeline. Closing is set for March 2024.

k) Clint Studebaker- Clint asked if contact has been made to the Health Department. President Gould and Dax Norton said they have not contacted the Health Department. President Gould said she will make the call to the Health Department.

l) Heather Nickelson - stated some people say they have no sewer hook-up. She is in favor of talking to the Health Department.

m) President Gould- Is there any harm in having another public hearing to address these questions in a couple of weeks?

n) Dax Norton- I believe you can continue this public hearing without public notice. This is not a 30-day requirement.

o) President Gould- asked Sandie if she could get the Continued Public Hearing published. Sandie said yes and a day was selected by the Board for the continued hearing, which will be January 19th at 11:00am. The Public Hearing segment closed at 10:49 and now transitioned to USB business.

5. Adoption of 2024 Meeting Schedule

The Board made a couple of changes to the schedule. The March meeting has been changed to March 15th instead of March 8th. The November meeting has been changed to November 15th instead of November 8th. All Board members agreed.

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6. Minutes- No Minutes to approve.

7. Adjustment Requests

a) **John Simpson**-Regarding property on Jefferson Street was questioning how the refund is calculated. They believe a lot of sewer charges in there. They had 2 adjustments they wanted. They were given 1 adjustment and the Board could not approve the second one. It was explained to the Simpsons by the Board.

b) **Phyllis** – Robin did not sign the last one. The one referring to the crawl space (not approved) He approved two.

c) **Nancy Crocker** made a motion to approve adjustment requests as submitted. Tom Roberts 2nd the motion. Motion carries.

8. Reports

a) **Budget Report- Dax Norton**- Budget Reports were very good for waterworks and wastewater.

b) **Operations- Robin Willey**-They are fixing leaks, water loss- park usage was down. 7 leaks last month, two or three were fairly significant. Consumption was down.

c) **Alyn Brown**- How are you getting water to the new IU location?

Robin Willey- From Hawthorne to Chestnut Intersection. Robin had nothing to add to the Wastewater plan.

9. Standing Operating Procedures

a) **Dax Norton**- Robin, Nathan and Dax are working on putting this into a single page format. There will be a separate SOP for customer related information that will be generated in house. It will be a good communication plan. Robin said they have never actually had a SOP before. Dax went over Building Standards last meeting He wanted to put them back on the agenda as a reminder to get them ready to go to Town Council. Robin is reviewing.

10. New Business

Dax Norton- ARa-Contract – do a Federal study for SRF. This is a mandate.

Dax also wanted to remind everyone that we need to have a work session of this Board for the Wastewater Master Plan. The meeting would be only for reviewing the master plans for water & wastewater.

Dax wants to discuss a Capital Improvement Plan for the future.

Board said they could have a work session on January 19, 2024.

11. Adjourn

Motion to adjourn made by Nancy Crocker. Seconded by Scott Dick
President Gould adjourned the meeting at 11:17am



President Pam Gould

3/15/24
Date