

**BROWN COUNTY COMMISSION ON PUBLIC RECORDS  
PO BOX 85  
NASHVILLE, INDIANA 47448  
(812)988-5512**

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**BRENDA YOUNG, CHAIRMAN  
812-988-7064**

**BETH A. MULRY, SECRETARY  
812-988-5512**

May 17, 2010

**NOTICE OF MEETING  
BROWN COUNTY COMMISSION ON PUBLIC RECORDS**

The Brown County Commission on Public Records will meet on Tuesday, July 20, 2010 at 9:00 a.m. The meeting will be held at Town Hall, located on Commercial Drive, Nashville, Indiana.

The Commission will review submitted requests for destruction or transfer of records, if any and other business that may come before the Commission.

The *Request for Permission to Destroy or Transfer Certain Public Records (PR-1)* form can be located on the State's website at

<http://www.in.gov/icpr/webfile/formsdiv/index.html>.

This form is used only for those records that are not on an approved retention schedule. The original and three (3) copies need to be submitted to the Clerk at least one (1) week before the scheduled meeting. The Local Public Records Commission will review the Request for Permission to Destroy or Transfer Certain Public Records (PR-1) for compliance and approval.

The *Notice of Destruction* form can be located on the State's website at

<http://www.in.gov/icpr/webfile/formsdiv/index.html>. This form is used only for those records that appear on an approved retention schedule. A copy of the Notice of Destruction should be submitted to the Clerk for inclusion in the official minutes of the meeting; thus making these transactions part of the County Commission's permanent record.

Should you not be able to retrieve these forms on line, please let me know and I will provide you with a hard copy.

If you have any questions regarding this notice, applicable forms, or need assistance with reviewing records, please do not hesitate to contact me. I will be happy to help.

Beth Mulry, Secretary  
Brown County Commission on Public

**Distribution:**

**Commission Members**

Brenda Young, Chairman Brown County Commission on Public Records  
Judith Stewart, Judge  
James Austin, President County Commissioners  
Mari Miller, Auditor  
Beth Mulry, Clerk Brown Circuit Court  
Sandy Cain, Recorder  
David Shaffer, Superintendent of Schools

**Local Government Units**

Brown County Assessor  
Brown County Coroner  
Brown County Extension Office  
Brown County Genealogical Society  
Brown County Health Department  
Brown County Highway Garage  
Brown County Historical Society  
Brown County Parks and Recreation  
Brown County Planning and Zoning  
Brown County Public Library  
Brown County Schools  
Brown County Sheriff  
Brown County Solid Waste  
Brown County Surveyor  
Brown County Treasurer  
Cordry Sweetwater Conservancy District, Conservancy Manager  
Gnaw Bone Regional Sewer District  
Hamblen Fire District  
Hamblen Township Trustee  
Helmsburg Regional Sewer District  
Jackson Township Trustee  
Lake Lemon Conservancy District  
Nashville Town Marshall  
VanBuren Township Trustee  
Washington Township Trustee

**Media**

Brown County Democrat