

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, MAY 18, 2010**

Commission members present: President Suzannah Zody, Vice-President Brenda Young, Member Anna Cassiday, Member Tess Kean, Member Richard Kelley, Member Connie Percifield, Member Rosemary Saurer and Member Geoff Thompson. Also in attendance – Town Superintendent Roger Bush, Chief Administrator Phyllis Carr and Indiana Landmarks Representative Laura Renwick.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by President Zody at 6:00pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

3) APPROVAL OF THE MINUTES

Vice-President Young made a motion to approve the minutes from the March 26, 2010 Technical Review Committee meeting and the April 13, 2010 regular meeting as presented. Member Kelley seconded the motion. All were unanimously in favor.

4) SIGN PERMIT APPLICATIONS

A. HIS AND HERS SHOPPE, LLC – DOCKET #10-16

Jennifer Cook was present to represent her sign application. President Zody asked the Commission members if they had any questions regarding the sign. Member Kelley asked if there would be any lighting on the sign. Ms. Cook advised there will not be any lighting on the sign. She explained this will be a double sided sign. Member Saurer asked about the bracket for the sign. Ms. Cook explained they installed the bracket to hang the sign up so the sign is more visible.

Ms. Cook noted the sign is made of wood and painted and will be sealed. A photograph of what the sign looks like was presented to the Commission for their review. Town Superintendent Bush advised the sign fits the size limit requirements.

Vice-President Young made a motion to approve the sign application for His and Hers Shoppe, LLC Docket #10-16 based on the following guidelines: Si-2, Si-11 and Si-13. Member Saurer seconded the motion. All were unanimously in favor.

B. BROWN COUNTY ART GALLERY FOUNDATION – DOCKET #10-17

Pam Crawford presented her sign application to the Commission. A drawing of the proposed sign was passed around for the members to review. Member Kelley noted he has a conflict of interest with this sign as he is on the Board of Directors for Indiana Heritage Arts. President Zody recused Member Kelley from this discussion.

Vice-President Young noted the colors on the new sign will be the same as the colors on the sign outside. Ms. Crawford explained this sign, to be mounted above the door, will coordinate with the sign on the street. She noted the current sign above the door is crumbling as they speak and that it has been hanging there for fifty years. Ms. Crawford advised that Gary Anderson of Bloomington Design is making the sign. The new sign will be the same size as the old sign and will have the gallery logo and will make a huge improvement.

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Vice-President Young made a motion to approve the sign application for Brown County Art Gallery Foundation Docket #10-17 based on the following guidelines: Si-6, Si-7 and Si-11. Member Thompson seconded the motion. All were unanimously in favor.

C. ETHEREAL VILLAGE SALON & SPA – DOCKET #10-20

Bob Everman, Jr. represented the sign application. President Zody advised the color samples of the sign were available for the members to review. Vice-President Young noted the application describes the colors as peach with dark plum. Mr. Everman advised Gary Anderson of Bloomington Design is the contractor for the sign. Vice-President Young asked about the finish of the sign. Mr. Everman advised it will be a matte finish with pvc that will look more like wood.

Member Thompson asked where the sign would be located. Mr. Everman advised it will be mounted near the southwest corner beyond the south face, near the Edward Jones sign that is currently on the building. Indiana Landmarks Representative Renwick asked about lighting. Mr. Everman reported there would not be any lighting on the sign.

Member Kelley made a motion to approve the sign application for Ethereal Village Salon and Spa Docket #10-20 based on the following guidelines: Si-2, Si-6, Si-7, Si-8 and Si-13. Vice-President Young seconded the motion. All were unanimously in favor.

D. JOHANNA LEE – DOCKET #10-21

No representative was present for the sign application. Chief Administrator Carr reported she tried calling the applicant several times and did not get an answer. President Zody commented she had some questions regarding the sign but there was no one present to answer the questions. President Zody passed around pictures of the proposed sign.

Member Kelley made a motion to table the sign application until the June 2010 meeting. Vice-President Young seconded the motion. All were unanimously in favor.

E. COMMON GROUNDS – DOCKET #10-22

Iris Gearhart and Melita Holler were present to represent their sign application. Pictures of the sign were passed around to the Commission members for their review. Member Kelley asked about lighting. Ms. Holler advised there would not be any additional lighting on the sign. However, they may want to add some lighting in the future as they plan on having evening hours for their business. Town Superintendent Bush advised he could approve up to 150 watts of lighting if they add lighting in the future.

Vice-President Young made a motion to approve the sign application for Common Grounds Docket #10-22 based on the following guidelines: Si-3, Si-7, and Si-11. Member Cassidy seconded the motion. All were unanimously in favor.

5) DEMOLITION PERMIT

A. BC HISTORICAL SOCIETY – DAVID RICHARD – DOCKET #10-01DP

David Richard was present to discuss his permit request. Town Superintendent Bush advised the Commission that the demolition permit does not have to go through a special process as the building was not built before 1940. Mr. Richard advised a six foot chain linked fence will be installed once the old lumber building is removed. The fence will remain until they complete construction of the new building which may take several years as they need to raise two million dollars for the new building.

Mr. Richard explained they will leave the concrete wall and pad. They will recycle all the lumber and steel from the building they are removing. President Zody asked if the Historical Society Board had discussed doing something to temporarily enhance the area such as local artists painting murals on the concrete wall. Mr. Richard reported when the Farmer's Market was in the building they did paint a good part of the inside wall with a mural.

Mr. Richard noted this is phase two of their plan and the Board is actively pursuing grant money and would like to start building within a couple of years.

Member Kelley made a motion to approve the demolition permit for Brown County Historical Society Docket #10-01DP based on the following guidelines: DE3, DE4 and DE5. Vice-President Young seconded the motion. All were unanimously in favor.

6) CERTIFICATE OF APPROPRIATENESS APPLICATIONS

A. MIKE POPE – 110 N. VAN BUREN – DOCKET #10-23

Mike Pope was present to discuss the application to remove the twenty year old wooden walkway in front of the Woodlands Gallery and replace it with brick pavers. Mr. Pope showed the Commission members photographs of the materials he is proposing to use and a diagram of how it will be installed. The stone is a grey color that will match the building. He will eventually be replacing all the wooden walkways around the building as money and time permits. Mr. Pope noted the work will be done before the busy tourist season sets in.

Member Kelley asked where sidewalks fit in with the guidelines. Indiana Landmarks Representative Renwick did not see anything in the guidelines that specifically pertained to sidewalks on private property. Vice-President Young suggested this could be covered under the New Construction section of the guidelines.

Member Kelley made a motion to approve the Certificate of Appropriateness application for Mike Pope at 110 N. Van Buren Docket #10-23 based on the following guidelines: NC2 and NC15. Vice-President Young seconded the motion. All were unanimously in favor.

B. HOW'S YOUR ICE-MAN – CHARLES FULFORD – SALT CREEK PLAZA – DOCKET #10-09

C. SIGN PERMIT APPLICATION FOR HOW'S YOUR ICE MAN – DOCKET #10-10

President Zody noted Mr. Fulford was present for the meeting to discuss his applications and he has provided a revised drawing of his proposed building.

Mr. Fulford explained it would be the same colors as presented at the last meeting and will not be using the darkest brown. He would prefer to do four inch wood paneling and an all wood porch. The outside of the building will be all wood, nothing vinyl, nothing red, white and blue. Everything will be textured and a parapet wall will extend up to the roof to hide some of the equipment that is on the roof. He will not install safety posts but still has the planters. Mr. Fulford advised he believes he has done everything that the Commission has asked him to do.

Mr. Fulford would like to use metal on the awning and around the parapet. He would like to use a colored metal like on Bear Hardware's building. Vice-President Young asked how high up the wall or metal will be. Mr. Fulford explained it would see if the wall or metal 32 inches high would be tall enough to hide the equipment on the roof.

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Indiana Landmarks Representative Renwick asked if this is a mobile unit. Mr. Fulford thought it was when he first started this process but has been told since that this is a permanent building. He explained the unit will be brought in and secured to the point it could withstand 150mph winds.

Member Thompson asked what the total height of the building will be. Mr. Fulford thought the building would be about twelve feet high. President Zody noted no heights or dimensions were put on the application. She asked if the roof line could be slanted somewhat rather than going straight up. Mr. Fulford is unsure how the equipment will sit on the roof and therefore unable to know how or if he can slant the roof. Town Superintendent Bush explained if there is too much slant to the roof there could be structural issues. He noted the building Family Dollar is in has a skirt along the top of the roof that goes straight up and down. President Zody passed around photographs showing the existing buildings in the area. Discussion.

Member Saurer asked what the sign would be made out of. Mr. Fulford advised it would be made of wood as discussed at the last meeting. He will use three inch lettering, eliminated one sign and consolidated the other signs.

The Commission asked Mr. Fulford if he could do wood shingles which would take away the boxy look to the building. Mr. Fulford advised he would be willing to do the wood shingles. President Zody commented she is struggling as they have his original application which they have moved way away from and they still have some things they are changing on the building. She would like to work things out administratively to tidy up the application. Vice-President Young noted they would also need dimensions of the building, and all other specifics concerning the materials and samples of the materials for the Commission to review before they can approve the application. Member Kelley commented that he really liked the direction Mr. Fulford has gone with his building. Member Saurer added she appreciated all the effort he has put into this project.

Mr. Fulford asked if the process could move along quicker as he is losing out on business as each month goes by and believes that he has accommodated the Commission at each meeting. President Zody asked the Commission how they could help Mr. Fulford get through this process. Vice-President Young explained the application needs to have specific information regarding the building dimensions, colors and materials. He would simply need to amend the first application with this information.

Member Kelley asked how soon they could have a meeting. President Zody advised they would have to advertise another meeting. Vice-President Young explained once Mr. Fulford has submitted the amended COA with all the required information, a meeting could be posted within 48 hours (not including weekends or holidays). President Zody wants to make sure all the required documents and materials will be present for their next meeting with Mr. Fulford as she doesn't want to send him away asking for more information once again. Chief Administrator Carr clarified the Commission wants to see a wood sample, shingle sample, metal sample, stone/skirting sample, paint color samples for each area as well as specific drawings of the building with dimensions including the awning extension. Indiana Landmarks Representative Renwick commented she would not recommend slate shingles for the awning.

President Zody asked for a motion to table the two applications at this time. Vice-President Young made a motion to table the COA until the Commission has received the specifics that have been documented and schedule a special meeting once received. Member Thompson seconded the motion. All were unanimously in favor. President Zody noted the sign application would also need to be amended as the sign has changed. Mr. Fulford noted he has already amended the sign application.

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President Zody asked Mr. Fulford to work with Town Superintendent Bush to make sure he has all the information needed on the sign application as well as a picture or drawing of the proposed sign.

7) CELESTE KIRLIN – PLANNING AND ZONING – SIGN APPLICATION PAYMENT PROCESS

Celeste Kirlin explained she has reviewed the DRC manual and she noticed on page 2, 4A that applications for sign permits should be completed and returned to the Town's Administrative office along with the processing fee payable to the Brown County Planning Commission. She noted in some cases she has some applications that have not been paid for several months. She asked if the fee could be collected when the application is given to Town Administration. Vice-President Young explained the Town cannot hold money for more than 24 hours due to State Board of Accounts rules. President Zody added the County must follow this same rule as well. Discussion. Town Superintendent Bush reported Town Attorney Roberts has advised the Town Administration if a business owner is in violation of Town ordinances they should pull their business license. Discussion.

Chief Administrator Carr asked if the fee is an application fee and if it is they should pay the fee regardless if the sign is approved or not. President Zody commented this would be for Planning and Zoning to decide and if they want to call it a processing fee. President Zody asked Chief Administrator Carr and Ms. Kirlin to meet and make changes/suggestions to the process and application for signs and COA's.

8) REPORT FROM TOWN ADMINISTRATION

Chief Administrator Carr advised three signs were approved in-house: Woodland Gallery to replace the posts that their sign was mounted on, Precise Books and Payroll, Inc and Home Helpers.

9) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

President Zody asked if there was anything the Commission would like her to take before the Town Council. Member Saurer made a motion that President Zody bring before the Council the Commission's concern about the demolition ordinance with information from Indiana Landmarks Representative Renwick. Member Kelley seconded the motion. All were unanimously in favor.

Vice-President Young noted a photograph taken by Indiana Landmarks Representative Renwick was in this month's Indiana Preservationist magazine. Indiana Landmarks Representative Renwick talked about the picture of the house.

Member Saurer made a motion that President Zody take to the Town Council the issue of sign content for them to consider with information from Member Thompson and Indiana Landmarks Representative Renwick and ask the Council to give the Commission some guidelines in this area. Vice-President Young seconded the motion. All were unanimously in favor.

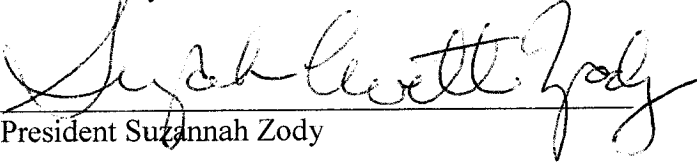
Indiana Landmark Representative Renwick noted Indiana Landmarks is doing workshops on historic window repair. The workshop for Brown County is scheduled for Tuesday, August 24th, 2010. She asked where a good location in Nashville would be for this workshop for approximately 30 people. President Zody suggested the 4-H Building. Indiana Landmark Representative Renwick explained this is a hands on workshop on how to repair windows and make them as energy efficient as a new window. Indiana Landmark Representative Renwick suggested the DRC being a co-sponsor of the event.

Indiana Landmark Representative Renwick passed out the schedule of the photo exhibit that Indiana Landmarks is doing for their 50th anniversary. The photo exhibit will be in Columbus, Indiana.

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ADJOURNMENT

Member Kelley made a motion to adjourn the meeting. Member Saurer seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 7:36pm.



President Suzannah Zody

6/15/10
Date