

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, MARCH 16, 2010**

Commission members present: President Suzannah Zody, Vice-President Brenda Young, Member Tess Kean, Member Richard Kelley, Member Connie Percifield, Member Rosemary Saurer and Member Geoff Thompson. Also in attendance – Town Superintendent Roger Bush and Historic Landmarks Representative Laura Renwick.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by President Zody at 6:00pm.

2) **ROLL CALL:** Each member introduced themselves to the rest of the Commission members.

3) APPROVAL OF THE MINUTES

Vice-President Young made a motion to approve the minutes from the January 19, 2010 meeting and the February 9, 2010 meeting. Member Saurer seconded the motion. All were unanimously in favor.

4) SIGN PERMIT APPLICATIONS

A. HOOSIER ARTIST – DOCKET #10-08

Annabel Hopkins was present to represent her sign application. Vice-President Young passed around the color copy of the sign. Ms. Hopkins explained the sign will be made of wood, with a green background and yellow lettering. The lettering is made with raised wood. Member Percifield asked if there would be additional lighting on the sign. Ms. Hopkins advised there would not be any additional lighting at this time and asked if they would have to come back to the Commission for lighting approval. Town Superintendent Bush reported he is only allowed to approve a light up to 150 watts in house.

Vice-President Young made a motion to approve the sign application for Hoosier Artist Docket #10-08 based on the following guidelines: Si-2, Si-6, Si-7, Si-8 and Si-11. Member Saurer seconded the motion. All were unanimously in favor.

B. HOW'S YOUR ICE MAN – DOCKET #10-10

President Zody noted there was also a Certificate of Appropriateness application on the agenda for the meeting. She understands the Certificate of Appropriateness needs to be scheduled for a Technical Review Committee meeting. Vice-President Young noted the proposed structure will need a building permit from Planning and Zoning. President Zody advised Chief Administrator Carr will begin the process of setting the meeting date and time and getting it advertised.

Charles Fulford, owner of How's Your Ice Man, asked if his structure was really considered permanent when it is a mobile unit. Town Superintendent Bush explained the County is requiring Mr. Fulford to have a building permit for the structure. Town Superintendent Bush asked to add to the Certificate of Appropriateness application whether or not a building permit is required for the proposed project. President Zody suggested they talk about the application modification later in the meeting under Other Business. Vice-President Young explained what the Technical Review Committee does.

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Vice-President Young asked Mr. Fulford for some larger color photographs of his proposed building to present to the Commission. Mr. Fulford presented the Commission with some photographs and mentioned the building is classified as a portable unit as it could possibly be moved at anytime.

Member Kelley made a motion to table the sign request until a Technical Review Meeting is held. Vice-President Young seconded the motion. All were unanimously in favor of the motion.

C. CRAZY AUNT DONUTS – DOCKET #10-11

President Zody advised this sign was approved in-house.

D. BROWN COUNTY COMMUNITY FOUNDATION – DOCKET #10-12

Bob Kirlin was present to represent the sign application. Member Kelley asked if there would be lighting on the sign. Mr. Kirlin advised there would not be any lighting on the sign. President Zody clarified the sign is being moved from one building location to another. Mr. Kirlin explained the sign would be mounted on two posts back by the office, close to the walkway. This is a two sided sign, but only one side will now be showing out to the street.

Member Kelley made a motion to approve the sign application for Brown County Community Foundation Docket #10-12 based on the following guidelines: Si-2, Si-6, Si-7, Si-8, Si-11, Si-13 and Si-17. Vice-President Young seconded the motion. All were unanimously in favor of the motion.

E. LIVIN' THE LEGACY – DOCKET #10-13

President Zody commented the job of the Commission is to approve signs purely on their design elements such as colors, materials, size, etcetera. When she saw the application, she felt there were issues beyond just design and after consulting with the Town Attorney, she recommends that the sign be referred to the Town Council and Town Attorney to consider content of the sign before the Commission moves forward on making recommendations based purely on design.

President Zody then opened up the discussion to the rest of the Commission. Member Kelley and Member Thompson voiced their agreement with President Zody's recommendation.

Vice-President Young made a motion to refer the sign application for Livin' the Legacy Docket #10-13 to the Town Council and Town Attorney for consideration. Member Kelley seconded the motion. President Zody asked if there was any discussion from the audience. Buffy Harness of Livin' the Legacy asked what the concern was. President Zody explained her personal opinion does not matter, but there may be content in the sign that the Town Council and Town Attorney should review. She noted the Town Council will be meeting on Thursday, March 18, 2010 at 7pm and this will be on the agenda. All were unanimously in favor of the motion.

F. THE HOOSIER MUSHROOM COMPANY – DOCKET #10-14

President Zody sent around a color picture of the proposed sign. Mr. Kelley asked if there would be any lighting on the sign. The representative of the sign application advised there would not be any lighting and added the sign will be two sided and hanging on the building.

Member Kelley made a motion to approve the sign application for The Hoosier Mushroom, LLC Docket #10-14 based on the following guidelines: Si-2, Si-6, Si-7, Si-8, Si-11 and Si-13. Vice-President Young seconded the motion. All were unanimously in favor of the motion.

5) CERTIFICATE OF APPROPRIATENESS APPLICATION

**A. HOW'S YOUR ICE-MAN – CHARLES FULFORD – SALT CREEK PLAZA –
DOCKET #10-09**

President Zody noted the Commission tabled the sign application earlier in the meeting and they should also table this application. Member Saurer made a motion to table the Certification of Appropriateness for How's Your Ice-Man. Member Thompson seconded the motion. All were unanimously in favor of the motion.

6) REPORT FROM TOWN ADMINISTRATION

Town Superintendent Bush had nothing to report.

7) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Historic Landmarks Foundation Representative Renwick presented a draft she prepared concerning awnings and canopies guidelines. She explained this is the first look at establishing some guidelines for awnings and she is open to suggestions.

President Zody commented she was not sure what some of the definitions were referring to in the draft and asked if photos could be included in the guidelines. Historic Landmarks Foundation Representative Renwick said she would add photographs and line drawings. Discussion.

Vice-President Young reminded the Commission once they approve the proposed changes, the Town Council must also approve the changes as well before they can be added to the guidelines.

President Zody passed around a sheet asking each Commission Member how they wish to receive their DRC packet of information prior to each meeting.

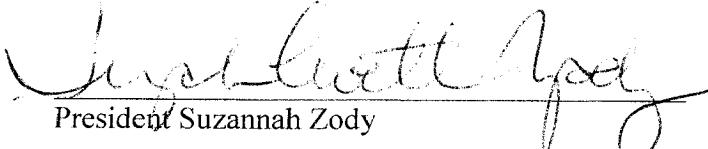
President Zody addressed the application modification that Town Superintendent Bush spoke about earlier and asked what the process is to change the application. The Commission asked Historic Landmarks Foundation Representative Renwick to make the changes to the Certificate of Appropriateness application as Town Superintendent Bush suggested.

President Zody notified the Commission that she will be out of Town for the April 20th meeting and asked if they would all agree to move the meeting up a week to April 13th. She also asked to hold a work session prior to the regular meeting. Discussion. President Zody named a list of items to be discussed at the work session: canopy and awning guidelines, how to make a proper motion citing the DRC guidelines and working on a large development with Steve Alexander talking about his proposed development and where he is at in the process.

Member Kelley made a motion to change the April regular meeting date to April 13th at 6pm and a training session to be held that same date at 4:30pm. Member Saurer seconded the motion. All were unanimously in favor.

ADJOURNMENT

Member Kelley made a motion to adjourn the meeting. Member Thompson seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 6:46pm.


President Suzannah Zody

4/13/10
Date