

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, JUNE 15, 2010**

Commission members present: President Suzannah Zody, Member Anna Cassiday, Member Tess Kean, Member Richard Kelley, Member Connie Percifield and Member Rosemary Saurer.
Commission members not present: Vice-President Brenda Young and Member Geoff Thompson. Also in attendance – Chief Administrator Phyllis Carr and Indiana Landmarks Representative Laura Renwick.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by President Zody at 6:00pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

President Zody asked to make an agenda change. Jim Rispoli is coming before the Commission with a sign application and Certificate of Appropriateness application due to emergency reasons. She placed these items under D for sign permits. President Zody noted they will then address the COA and sign applications for How's Your Ice Man.

3) APPROVAL OF THE MINUTES

Member Saurer asked about the wall type listed on the bottom of page three of the regular meeting minutes. Indiana Landmarks Representative Renwick noted the word parriffin should be parapet. Member Kelley made a motion to approve the minutes from the May 18, 2010 Work Session as presented and the May 18, 2010 regular meeting minutes be approved with the corrections. Member Saurer seconded the motion. All were unanimously in favor.

4) SIGN PERMIT APPLICATIONS

A. JOHANNA LEE – DOCKET #10-21

President Zody noted this sign application was a part of last month's agenda but was tabled as a representative was not present to answer questions. Johanna Lee Ferguson was present this evening to represent her sign application. Chief Administrator Carr passed around the originals of the sign application for the Commission members to review.

President Zody noted this was a sign application and asked if painting was done to the building as well. Ms. Ferguson advised she only painted the trim on the building and the trim color is the same as her sign color. President Zody explained when a building is painted or any changes to a building are made, a Certificate of Appropriateness needs to be completed and approved by the DRC before the work is done. President Zody advised the DRC could approve or not approve the sign application at this meeting; however, Ms. Ferguson will need to come back to the Commission with a Certificate of Appropriateness application for painting the trim.

Indiana Landmarks Representative Renwick asked where the sign will be located. Ms. Ferguson advised the sign will be hung where the temporary sign currently hangs above the door. Indiana Landmarks Representative Renwick asked if there would be any additional lighting. Ms. Ferguson explained there will not be any additional lighting outside.

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Member Kelley made a motion to approve the sign application for Docket #10-21, Johanna Lee based on the following guidelines: Si-2, Si-6, Si-7 and Si-11. Member Kean seconded the motion. All were unanimously in favor. President Zody noted Ms. Ferguson is to come back to the Commission next month with her Certificate of Appropriateness application for painting the trim on the building.

B. MARIE'S TEA ROOM – DOCKET #10-24

Christina Thompson presented her sign application to the Commission. Photographs of the proposed sign were passed around for the Commission members to review. Member Kelley asked if the two sided sign was the only sign for her business. Ms. Thompson stated this was her only sign. President Zody reported the sign measurements and heights have been approved by Town Superintendent Bush.

Member Kelley made a motion to approve the sign application for Docket #10-24, Marie's Tea Room based on the following guidelines: Si-2, Si-6, Si-7 and Si-11. Member Cassidy seconded the motion. All were unanimously in favor.

C. WHITE SANDS BOUTIQUE – DOCKET #10-25

Robbin Adams represented the sign application. Chief Administrator Carr passed around the originals to the sign application for the Commission members to review. President Zody reported the sign measurements and heights have been approved by Town Superintendent Bush. Member Saurer asked if this would be the only sign that will be on the property for the shop. Ms. Adams advised this two-sided sign would be her only sign for now. Member Kelley asked what material the sign was made of. Ms. Adams explained the sign is made of all wood.

Member Kelley made a motion to approve the sign application for Docket #10-25, White Sands Boutique based on the following guidelines: Si-2, Si-6, Si-7 and Si-11. Member Saurer seconded the motion. All were unanimously in favor.

D. CARMEL CORN COTTAGE – DOCKET #10-26

COA – JIM RISPOLI – CARMEL CORN COTTAGE – 87 N. VAN BUREN – DOCKET #10-27

President Zody summarized the situation in that a tree came down in front of the business which has altered the temperature inside to the point where Mr. Rispoli is unable to do business. President Zody agreed to add Mr. Rispoli's application to the agenda on an emergency basis as he is unable to stay in business unless the DRC helps him out.

President Zody read the COA application and noted the awning in the picture is actually an awning from the Iris Garden Gallery as he is going to purchase this exact same type of awning. Mr. Rispoli advised he will have a gray colored heavy canvas awning that will roll up and down as he won't need it out all the time. He added this is the same type of awning that they have at the Visitor's Center.

Mr. Rispoli explained he will have to move his existing sign that is on the building, down onto the flower box attached to his building in order to make room for the awning. Indiana Landmarks Representative Renwick asked if there would be additional signage on the awning. Mr. Rispoli advised he has put an application in for an additional sign if he wanted to put lettering on the awning but he is not sure if he is going to do the lettering or not. He could add the lettering later if he chooses.

President Zody said the Commission could approve the awning without lettering, but if Mr. Rispoli chooses to put lettering on the awning he will need to come back before the Commission. Member Kelley noted the awning will extend out over the sidewalk and asked if there is a jurisdictional issue regarding this. Chief Administrator Carr explained that signs that hang above the street or sidewalk, the

bottom must be at least seven feet above the ground. Mr. Rispoli assured the Commission members he would install the awning so it would be at least seven feet high.

President Zody noted there is a sign application and a COA application, however, the COA for the awning could be approved without any signage and therefore tabling the sign application. Member Kelley asked if Mr. Rispoli needed a sign application to move his current sign elsewhere on the building. Chief Administrator Carr did not believe Mr. Rispoli would have to have another sign approval to move the sign on the building. As to possibly adding lettering to the awning, Indiana Landmarks Representative Renwick advised the allowed amount of signage may be close to the limit with the existing sign on the building.

Member Kelley asked where the Commission is regarding the new proposed guidelines for awnings. President Zody reported the proposed guidelines have been given to the Town Council and she will ask about this at the Council meeting on Thursday. Indiana Landmarks Representative Renwick advised the proposed awning would be very consistent with what is recommended in the proposed guidelines. Discussion.

Member Kelley made a motion to approve the Certificate of Appropriateness for Docket #10-27 for Carmel Corn Cottage, Mr. Jim Rispoli, based on the following guidelines: NC7, NC12, and NC15. Member Percifield seconded the motion. All were unanimously in favor.

5) CERTIFICATE OF APPROPRIATENESS APPLICATIONS

A. HOW'S YOUR ICE-MAN – CHARLES FULFORD – SALT CREEK PLAZA – DOCKET #10-09 SIGN PERMIT APPLICATION FOR HOW'S YOUR ICE MAN – DOCKET #10-10

President Zody reported she looked at the materials that were submitted on June 9th, 2010; an amended sign permit, an amended Certificate of Appropriateness and attached some materials about brick façade. Looking back at the minutes from the last meeting, President Zody read what was discussed and noted the Commission requested all the required documents and materials would be present for the next meeting. President Zody read the list of samples the Commission expected to see at this meeting. President Zody expressed disappointment in the lack of samples that Mr. Fulford presented. Member Kelley agreed they did not have all the required information requested and he understood Mr. Fulford was to meet with Town Superintendent Bush to make sure all the required items were complete. Chief Administrator Carr advised Town Superintendent Bush would be out of the office until June 23, 2010. Discussion.

President Zody noted the Commission received an e-mail on June 14, 2010 from Brown County Planning and Zoning and it states the requirements for a building permit: an approved Certificate of Appropriateness from the DRC, permission from the property owner, drawn site plans and the fee. Chief Administrator Carr noted she gave Mr. Fulford a copy of this e-mail this evening. Mr. Fulford was also given a copy of the minutes from the May 18, 2010 meeting.

President Zody asked for a motion to table the two applications at this time. Member Kean made a motion to table the COA and Sign application until Mr. Fulford returns with the appropriate materials requested. Member Cassidy seconded the motion. All were unanimously in favor.

Chief Administrator Carr reported Mr. Fulford told her this evening that his financing had fallen through and he was trying to get financing elsewhere.

6) REPORT FROM TOWN ADMINISTRATION

President Zody advised the sign application has been revised and it is a job well done. She added having a representative from the Brown County Planning and Zoning at the last DRC meeting has resulted in much smoother administration in payment and process. President Zody noted the new sign application states in bold letters “do not construct the signs until the application has been approved”.

Chief Administrator Carr advised there was nothing more to report from the town.

President Zody advised she will not approach the Council regarding the demolition ordinance and sign content until next month as she and Commission Member Percifield are still doing research on these topics.

7) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Indiana Landmark Representative Renwick noted Indiana Landmarks will be able to use the 4-H building for a workshop on historic window repair scheduled for Tuesday, August 24th, 2010. She will bring in flyers at the next meeting.

Business owner Johanna Ferguson asked if sandwich boards were permitted and if so where can they be placed. President Zody believes the sandwich boards cannot block the sidewalk or the public right-of-way. She does not believe there is anything in the guidelines that gives the DRC jurisdiction over the sandwich boards as they are temporary signage. President Zody suggested she could contact the Town Council about this issue if she so chooses.

Business owner Johanna Ferguson asked about the construction being down in this area. Chief Administrator Carr explained where the construction is being done for both the storm sewer upgrades and the Downtown Revitalization project. President Zody advised the Democrat has written an in-depth article on the construction projects. Chief Administrator Carr suggested Ms. Ferguson attend the Town Council meeting on June 17, 2010 to hear an update from the engineers on these projects.

ADJOURNMENT

Member Kelley made a motion to adjourn the meeting. Member Saurer seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 6:45pm.



President Suzannah Zody

7/20/10

Date